

# MEMORANDUM

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TO: Board of Directors

FROM: Shauna Lorance, General Manager

SUBJECT: General Manager Report

DATE: November 1, 2023

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## **Well Treatment**

Staff have received the two pre-filters, and they will be installed by staff. Previously, staff has replumbed the piping within the filter area and will need to redo this plumbing to include the prefilters. The supplier believes this will solve the issue of silting the filters with silica. Staff believes the existing filters are already silted; this will be confirmed once the system is turned on. Should the filters be clogged, the arsenic filters cost around \$20,000 to replace. As the system has not yet worked as designed and constructed, staff believes the supplier needs to replace the filters at their cost. This is an ongoing discussion with the suppliers. Since management became involved, they have been responsive to working with the District. We will keep you updated on our process.

## **Otters**

Per the Board direction at the October Board Meeting, I sent a letter to Mr. Bonham at California Department of Fish and Wildlife on October 20, 2023. Fairly quickly, a response was received from the Department providing a copy of a letter that was sent to the community on September 21, 2023. I have attached the letter to this report.

In summary, the letter described the abundance of fish in the area as a likely cause for the otters taking up residence. They recommended reducing the frequency of fish stocking and limiting stocking to the non-swimming section of the lake. They also recommended that community members avoid swimming in the lakes for the remainder of this season and increase signage in frequently used public areas.

They requested patience while they formulate a strategy once they learn more about the otters. They also offered to facilitate a presentation with an otter specialist in the letter they sent the community.

## **Update on Master Plan Schedule**

The lead engineer on the District Water and Sewer Master Plans has updated the District on their proposed schedule to get this project back on track. The project has been delayed due to continued family health issues, but the engineer thinks that is behind them now. The proposed schedule for the completion of the Master Plans is as follows:

Date	Action
10/23	Resubmittal of Sewer Chapter 1
10/30	Resubmittal of Water Chapters 1 & 2. Submittal of draft Water Chapters 3, 4, & 5
11/3	Submittal of draft Sewer Chapters 2, 3, & 4
Week of 11/6 – 11/10	Meet with SLCWD staff onsite to discuss draft CIPs
11/17	Receive comments back from SLCWD on Water and Sewer Plans
12/8	Submittal of Final Water and Sewer Master Plans

### **Lake Management**

Paul Schultz, Pat Baird and I met with representatives of the University of Reno, Nevada on Monday, October 30 at the District office. The meeting in the office began with an overview of what they identified as potential Best Management Practices (BMPs), then a field visit to further evaluate and discuss with District potential recommendations.

One of the key elements of the discussion was that a large portion of the nitrogen that feeds algae and plant growth in the lake is likely coming from fish excrement. As previously discussed, the reduction in fish stocking will likely be a key recommendation. As the stocked fish are sterile, the reduction in fish should occur at a quicker rate than natural fish, as there will not be continued reproduction of these fish. There also will be recommendations on limiting the silt flow into the lakes.

It is anticipated that a draft report will be provided for District staff early next year, and the final report will be available in the spring.

### **Monthly Water Usage**

I am happy to report that I can download historical meter readings and have been able to set up a spreadsheet to calculate water usage for each customer on a monthly basis. It takes some detailed work to confirm the same meters are being analyzed, but will provide some good information for the Board to consider next month when discussing metered billing rates. I will be developing graphs and visuals that will present the information in an easily understandable format.

### **Verbal Updates as Needed**



State of California – Natural Resources Agency  
DEPARTMENT OF FISH AND WILDLIFE  
Director's Office  
P.O. Box 944209  
Sacramento, CA 94244-2090  
[wildlife.ca.gov](http://wildlife.ca.gov)

GAVIN NEWSOM, Governor  
CHARLTON H. BONHAM, Director



21 September 2023

#### UPDATE ON RESPONSE TO RIVER OTTERS AT SERENE LAKES

Dear Serene Lakes Community:

The California Department of Fish and Wildlife (CDFW) is addressing concerns regarding recent human conflict involving river otters and is providing this update. Following the most recent incident, our Human-Wildlife Conflict (HWC) biologists conducted a site visit and discussed potential causes and long-term solutions to conflict with an otter specialist from outside of CDFW. During the site visit and discussion, it was agreed that the abundance of fish in the lake is a likely cause for otter presence and behavior. We recommend reducing the frequency of fish stocking and limiting stocking to the non-swimming section of the lake. The goal of managing the lakes' fisheries in this way is to reduce the amount of food available in the swimming area, creating an area that is less attractive to the otters. Additionally, we advise community members to avoid swimming in the lakes for the remainder of this season, and to increase educational signage in frequently used public areas.

CDFW's next step is to confirm the number of individual otters and their approximate ages, in addition to identifying their frequently used areas along the lake shore. If the pair involved in the most recent incident is a mother and pup, there is a chance the pup will disperse from the area in the coming months. However, without addressing the habitat and resources that have attracted them to Serene Lakes in the first place, there is always a chance the pair will stay, or that additional otters will move in. If the community is interested in learning more about river otter biology, CDFW can help facilitate a presentation with an otter specialist.

Thank you for your concern and patience as we address this situation. We will formulate a strategy once we can learn more about these otters. If you have any questions or concerns, please contact Raquel Elander, CDFW Environmental Scientist, at [Raquel.Elander@wildlife.ca.gov](mailto:Raquel.Elander@wildlife.ca.gov) or 916-618-7306.

Sincerely,

DocuSigned by:  
A handwritten signature in black ink that reads "Raquel Elander".  
1DD79FE87D11459...

Raquel Elander  
Environmental Scientist  
CDFW, North Central Region

*Conserving California's Wildlife Since 1870*

**MEMORANDUM**

**To:** Honorable Board of Directors, Sierra Lakes County Water District  
**From:** Patrick Baird, Utilities Operation Manager  
**Subject:** October 2023 Operations Report  
**Date:** November 1, 2023

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**Donner Summit Public Utility District (DSPUD) Wastewater Treatment Plant:**

There were no permit violations during October 2023, and the wastewater treatment plant was operating as designed.

**Regulatory Issues:**

**Sanitary Sewer Overflows:** The District reported no Sanitary Sewer Overflows (SSOs) to the Regional Water Quality Control Board for October 2023.

**Water Treatment Reporting:** The District met all the drinking water requirements. The monthly SAFER (Drought & Conservation Reporting) reports were completed and updated.

**Operations Report:**

**Monthly Water and Sewer flows:**

	October 2023		September 2023	
	Water	Sewer	Water	Sewer
Daily Average Usage	33,033	21,864	44,735	31,482
2-Year Average	58,322	35,931	64,064	39,633
5-Year Average	57,508	27,072	77,508	36,777
Percent Difference	-45% / -43%	-40% / -20%	-30% / -43%	-21% / -14%

- The District treated 1,025,265 gallons of water in October 2023.
- The Backwash total contributed to 8.0% of the month’s water usage.
- The District’s share of the flow through the DSPUD wastewater treatment plant for October 2023 was 23%.

**Water Treatment System:**

The water temperature of the lake has been 10°C throughout the month of October.

**Water Treatment System:**

The 4-inch water main on Soda Springs Road ruptured on Friday, October 20th, at 7:00 p.m. Approximately 120,000 gallons of water were lost before the water break was isolated and shut off.

**Sewer Collection System:**

All the sewer lift stations are operating as designed.

**Attachments:**

- October 2023 Daily Water/Sewer Flows
- 2018-2022 Average Daily Sewer/Water Flows Comparison through October 2023
- 2021-2022 Average Daily Sewer/Water Flows Comparison through October 2023

**SIERRA LAKES COUNTY WATER DISTRICT  
SEWER & TREATED WATER TOTALS**

Month: October Year: 2023

		SEWER TOTALS	TREATED WATER TOTALS				REMARKS
DATE	DAY	SEWER FLOW	WATER TREATED	WATER USAGE	BACKWASH USAGE	*COMBINED TANK TOTAL GALS.	
1	S	24,504	0	31,834	0	543,561	
2	M	23,892	67,913	31,606	3,945	511,727	
3	T	24,622	67,903	27,951	3,985	548,034	
4	W	22,654	42,994	26,930	3,995	587,986	
5	T	21,434	56,143	29,999	3,985	604,050	
6	F	21,936	0	35,853	0	630,194	
7	S	27,080	0	39,984	0	594,341	
8	S	25,266	0	40,935	0	554,357	
9	M	35,694	78,608	43,178	17,687	513,422	
10	T	21,482	68,903	31,295	3,895	548,852	
11	W	21,766	33,936	21,998	3,992	586,460	
12	T	19,698	64,522	23,490	3,898	598,397	
13	F	24,334	0	32,283	0	639,429	
14	S	16,874	0	32,033	0	607,147	
15	S	22,286	0	35,183	0	575,114	
16	M	19,694	46,288	24,383	3,899	539,931	
17	T	18,356	68,668	22,742	3,888	561,836	
18	W	18,732	16,496	32,281	3,885	607,762	
19	T	20,566	79,155	24,492	3,845	591,977	
20	F	18,684	0	146,052	0	646,640	
21	S	25,642	66,932	35,299	3,769	500,588	
22	S	21,736	0	35,272	0	532,222	
23	M	20,544	83,518	22,200	6,861	496,950	
24	T	20,188	0	26,277	0	558,268	
25	W	22,630	87,893	15,561	3,378	531,991	
26	T	22,586	56,246	23,674	3,377	604,323	
27	F	17,482	0	28,761	0	636,895	
28	S	22,858	0	33,822	0	608,134	
29	S	18,674	0	26,535	0	574,313	
30	M	18,056	39,147	22,089	3,345	547,778	
31	T	17,846	0	20,026	0	564,836	
<b>TOTAL</b>		<b>677,796</b>	<b>1,025,265</b>	<b>1,024,016</b>	<b>81,629</b>		
<b>Average</b>		<b>21,864</b>	<b>33,073</b>	<b>33,033</b>	<b>2,633</b>		
<b>Max</b>		<b>35,694</b>	<b>87,893</b>	<b>146,052</b>	<b>17,687</b>		

\* Max. combined capacity of both tanks is 744,380 gals.

1st of the  
Month Data









**Sierra Lakes County Water District  
Sewer- Daily Flow and 2-Year Average**

	Jan. 2-Year Average	Jan. 2023	Feb. 2-Year Average	Feb. 2023	Mar. 2-Year Average	Mar. 2023	Apr. 2-Year Average	Apr. 2023	May 2-Year Average	May 2023	Jun. 2-Year Average	Jun. 2023	Jul. 2-Year Average	Jul. 2023	Aug. 2-Year Average	Aug. 2023	Sept. 2-Year Average	Sept. 2023	Oct. 2-Year Average	Oct. 2023	Nov. 2-Year Average	Nov. 2022	Dec. 2-Year Average	Dec. 2022
120,000										123,007		124,829												
115,000								116,744																
110,000																								
105,000																								
100,000																								
95,000																								
90,000																								
85,000										83,758														
80,000						80,076	81,746																	
75,000		79,748																						
70,000																								
65,000				67,940								68,441												
60,000					63,937								62,198											
55,000	55,070		59,672																					55,586
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# STAFF REPORT

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TO: Board of Directors  
FROM: Shauna Lorance, General Manager  
SUBJECT: Consent Calendar Summary  
DATE: November 3, 2023

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## STAFF RECOMMENDATION

Staff recommend adoption of the Consent Items Calendar.

## ITEMS OF INTEREST

- A. Minutes for both the October 12, 23023, Regular Meetings transcribed and included.
- B. October 2023 Check Register, with Director's Payroll Detail  
The check register includes the following items that are out of the ordinary:
  - None
- C. Financial reports for month ending October 31, 2023:  
The Budget to Actual report for the month ending October 31, 2023, is presented. Account 9818 Misc Water System Improvements has been highlighted because it significantly exceeds the budget for the project. As previously reported, there was an unbudgeted cost for a water line brake at 7111 Soda Springs Road that was estimated at just over \$50,000. Staff will continue to monitor the budget and propose a future budget adjustment if needed.
- D. Disbursements Requiring Board Approval  
The disbursements that require the Board approval includes the following items that are out of the ordinary:
  - None

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
SIERRA LAKES COUNTY WATER DISTRICT**

**Date:** Thursday, October 12, 2023 / **Time:** 5:30 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was held in person at the District Office and teleconferenced to allow public participation.

**I. Open Meeting:**

Roll Call:

Directors in attendance at the Sierra Lakes County Water District Boardroom:

Director Dan Stockton

Director Karen Heald

Director Jon Harvey

Directors David Keatley and Jennifer Jackson attended by Zoom

Staff in attendance at the Sierra Lakes County Water District Boardroom:

Shauna Lorange, General Manager

Patrick Baird, Utility Operations Manager

Anna Nickerson, Financial Consultant

Staff in attendance by Zoom:

Jeffrey Mitchell, District Counsel

Guests in attendance at the Sierra Lakes County Water District Boardroom:

Matthew Leffers

Dick Simpson

Guests in attendance by Zoom:

Chase

Roger Drosd

Minutes Recorder:

Anna Nickerson, Financial Consultant

**II. Public Forum:** An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments.

**III. Approve Agenda:** The agenda was presented to the Board for approval.

**A motion was made by Director Heald and seconded by Director Harvey to approve the agenda.** The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey,

Heald, Jackson; Director Keatley had not joined the meeting yet. Noes; None; Abstentions: None; Absent: None.

**IV. Public Comments:** An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Ms. Nickerson said she received comments from Mr. Simpson regarding the minutes; those who attended in person were reversed with those who attended by Zoom and he referenced an interrogator but the minutes reflected “an alternative method” for reading meters. The noted changes would be addressed in the motion to approve the Consent Items Calendar.

**VI. Operations:**

A. Shauna Lorange, General Manager, presented her report to the Board for consideration and possible action. She reported the following:

- The surveying of the dam, from Serene Rd to the dam, was being done by Dowl Engineering. The survey was needed before the District could acquire the parcels from Truckee Donner Land Trust. She said there would be two parcels because the Land Trust only owned the area south of Serene Rd. down to the water level, Mr. Au owned the land to the middle of the water. She also said she has a question about survey marks far from the dam. She said the pink flags were placed by Dowl Engineering and were required to triangulate the surveying from different monuments. Director Harvey asked if the District was to acquire just the portion of land owned by the Land Trust would the line be at the dam. Ms. Lorange said the portion of land to be acquired would include the full dam and 20–30 feet on both sides of the dam and half the channel.
- The well prefilters for the arsenic filtration system were received and staff was working through how they would work.
- Mr. Leffers’ letter, regarding a serious otter attack was included with the General Manager’s report. She said her recommendation was to refer the issue to Fish & Wild Life because the District does not manage bears or any other wild life.

Mr. Leffers asked to address the Board:

Mr. Leffers said he was staying at his wife’s family cabin at 4400 Hemlock Dr. and on September 3, 2023, went for a swim across the lake and back. While swimming back towards the cabin, about 120 feet from the cabin, he encountered two otters who very aggressively attacked him. He said he received dozens of bites and his arm was ripped open, resulting in stitches, rabies shot and antibiotic treatments. It wasn’t until his wife came out on a paddleboard that he was able to get to shore. He also said another lady was aggressively attacked but her identity was anonymous.

Mr. Leffers said he contacted the department of Fish & Wild Life and was passed up the chain of command and back down to the beginning without receiving support or a resolution. He was seeking the District’s help in hopes that the District could break through the barrier and get help. He said he was told the otters couldn’t be caught because there was too much food in the lake.

Director Heald asked what Fish & Wild Life told him other than there was too much food and that the otter would eventually go back to the river and what was the outcome he would want. Mr. Leffers said he had heard nothing and that he suggested that the otters be caught and given to a zoo. He also said he read that there had only been 89 documented otter attacks in the world since 1885 making two otter attack in one lake in one season weird.

Mr. Drosd said he sent a letter to the department of Fish & Wild Life and received no response. He said a follow-up email and still received no response. He said he was losing faith in Fish and Wild Life and hoped the District could help put pressure on Fish & Wild Life to respond. He also said the fact that two attacks in one lake in one season was extremely rare you would think Fish & Wild Life would be interested in investigating. Mr. Drosd said there had not been any sightings of the otters in the last couple of days so they may have moved on for the season but wasn't sure.

Mr. Simpson said just before coming to the meeting, his wife had spotted the otters climbing up onto the island in Lake Serena.

Director Keatley said he agreed with the comments being made and that a letter or call to Fish & Wild Life might help get a response.

Director Jackson said she agreed that the District could call or send a letter. She said there were previous discussions with UNR about maintaining fish stocking levels to provide consistency in the data collection for the Water Quality Study. She also said the great fish supply was part of the otter problem and the nutrient problem in the lake. Director Jackson said there should be a discussion with UNR before discontinuing fish stocking. Mr. Drosd said he believed the SLPOA Board decided not to stock the lake next year. He also said the otters first showed up after the lake was stocked and SLPOA had stocked it again. The amount was doubled and then reduced back down and inadvertently restock this last year at the higher level. His point was that the otters showed up before the increase in stocking level. Mr. Drosd said he thought not stocking might be a good idea but it might not have any effect with the crayfish and other fish in the lake that reproduce.

Mr. Mitchell, District Counsel, said, in response to Director Stockton's question, that writing a letter to share a voice that the District understood that the issue was raised with Fish & Wild Life and they were looking forward to a resolution. He said he would prefer not to discuss, in Open Session, what the District should or shouldn't do or the potential liability of the District if it did or didn't do something. He would talk with Ms. Lorange and, if appropriate, would schedule a Closed Session.

Director Harvey said he agreed with either sending a letter or having a phone call to Fish & Wild Life. He said he thought it would be beneficial if Fish & Wild Life got an expert involved. He also said there was a lot of speculation about what attracted the otters, how many there were and what their behavior would be if a young otter was involved. He said the District had a venue and could facilitate getting a Fish & Wild Life biologist to come to a meeting for an information session. Director Keatley agreed that having a biologist come speak and also to encourage Fish & Wild Life to move towards action.

Mr. Mitchell said his preference would not be to request Fish & Wild Life to make a presentation to the Board; a presentation to the community could be made since the District had the venue. However, he did support a request that they come and investigate the issues that had been raised. He did not want the request for Fish & Wild Life to come and advise the District about what it should do. Director Jackson said the letter/call could be to “please come and tell us what you are going to do”.

Ms. Lorance said her understanding was that there was a unanimous agreement that a letter would be sent to Fish & Wild Life stating that the District was looking forward to a resolution to the issue. The letter would also address the possibility of someone from Fish & Wild Life coming to the District to explain what was being done. Director Harvey suggested that SLPOA host the meeting, facilitated by the District. Ms. Lorance said she would work with Mr. Mitchell on a letter and, if Fish & Wild Life agreed to come, she would coordinate the meeting with SLPOA. Mr. Leffers said he would send the District all the names of people he had spoken with at Fish & Wild Life.

Ms. Lorance continued her General Manager’s report:

- Truckee Donner Land Trust requested a letter of support from the District in support of their application for a grant for thinning of the forest for fire protection at Royal Gorge. There were no objections to writing the letter.
- Staff met with members of Truckee Fire Department, the Fire Prevention group, SLPOA and many other agencies regarding egress. They discussed various possible grants to support significant fire thinning and fire prevention on Soda Springs Road for the egress to allow people time to get out of the District in the event of a fire.
- Mr. Mitchell provided an overview of the Governor’s recently signed AB557 that revised teleconference/Zoom requirements in the event of a declared state of emergency. He said during the pandemic, AB361 required that the Board take action every 30 days to extend the use of teleconferencing and, depending on when Boards met, the next meeting could fall outside of the 30-day period. He said AB577 added an additional just cause exception to care for an immunocompromised family member. He also said there were more changes that he still needed to review but that the biggest change was that there would be a little more time between having to take action to extend the use of teleconferencing during a declared state of emergency.

B. Patrick Baird, Utility Operations Manager, presented his report to the Board for consideration and possible action. He reported the following:

- DSPUD’s wastewater treatment plant had no operating violations.
- SLCWD had no violations for drinking water.
- Graphs showing the Two-Year Average was added to his monthly reports.
- Drinking water use was down almost 50% from the five-year average.
- Sewer flows through the wastewater treatment plant were down to 22% after the completion of recent projects
- Water temperature of the lake was dropping.

Director Jackson said she noticed that the sewer flows were about 70% of the water showing that 30% of the water was lost. Mr. Baird said there was about a 30% water lost in the system. He also said, if the weather held up, a leak detection company would be coming up to preform 2,100 linear feet of leak detection on the District's system at no cost to the District. His hope was that it would detect some of the bigger leaks.

**VII. Consent Items Calendar:** The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the September 14, 2023 Regular Meeting; September 2023 Check Register; financial reports for the month ending September 30, 2023; and Disbursements for Board Approval:

**A motion was made by Director Heald and seconded by Director Harvey to approve the Consent Items Calendar including Mr. Simpson's comments.** The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley. Noes; None; Abstentions: None; Absent: None.

**VIII. Old Business:**

A. Ms. Lorance's Staff Report regarding Board Policies Regarding Conversion to Meter Rates was presented to the Board for consideration and possible action. She said the first round of decisions was scheduled for the November meeting but any decision could be changed if needed.

Ms. Lorance said the billing period would be one of the biggest decisions. She said to help with that decision, she had provided the Board with a very rough sample of what some rates might look like and how changes to the percentages between volumetric and fixed would impact rates. Director Heald asked about Ms. Lorance's concern about having quarterly billings because of the threshold of someone wanting to know if they had a leak sooner rather than later. She asked "wouldn't we be notifying them anyway?" Ms. Lorance said it would depend on how well the software worked, how much time staff had to look at the information and how big the leak was. Director Harvey said he didn't think it was the District's responsibility to detect someone's leak; the District would provide the tools but customers needed to check their EyeOnWater. Ms. Lorance agreed that the District should not have liability for homeowner leaks. Director Jackson said customers only received usage updates every 24 hours. Mr. Baird said 90% of the water leak issues were due to stop n drain valves not being operated properly. He also said homeowners had the ability to set an alarm on their EyeOnWater to notify them in the event of a leak.

Director Heald asked Mrs. Nickerson if she thought it would take more time to bill quarterly compared to the current annual billing. Mrs. Nickerson said it would depend on the system. She said she currently had to generate each individual invoice, print, fold, and mail. She also said if she just had to upload the usage data and the system generated the invoices, then it might not require that much more time. Ms. Lorance said the issues would be meter misreads and taking the time to investigate customer complaints. The amount of time needed for billing would depend on the software.

Director Jackson said, looking at her EyeOnWater account, communication was only once a day. She said it could be a while before someone would be notified of a leak. She also said if customers could get information faster, it could reduce the number of customers asking for help

with their bills. Ms. Lorance said she hoped that improved cellular service would help. Director Jackson said she would like the setting changed to receive reads more often than every 24 hours otherwise people would have leaks for longer periods of time resulting in more people asking for help with their bills.

Director Harvey asked if a baseline rate could be set to include the fixed cost plus some allowance for volume? Ms. Lorance said yes but that she didn't know of a definitive amount of water use that could be used and that it had to appear to be a metered rate. She said the approach worked well with consistent residency but that wasn't the case for the District.

Mr. Baird said of the almost 700 meters installed, over 400 showed zero water use with 92% of the 700 showing reads in the last 24-hour period. He said that showed that more than half of the community had no water use. Director Heald said that was why the majority of the public have said "I'm not here so I shouldn't be paying for water".

Director Harvey asked to see what the bell curve was for usage. Ms. Lorance said she would have to look into getting that information.

Director Jackson said she normally would support more variable rates based on use but because the District was primarily residential, with very sporadic use, she would be concerned about the difficulty of budgeting. The District needed to have a good sense of revenue. Director Heald agreed. Ms. Lorance said, besides catching leaks, the community didn't use a lot of water.

Ms. Lorance said she would get the data and present the usage information in several ways before continuing the conversation. Director Harvey said he could help break down the data. Ms. Lorance said she would also continue researching cellular data improvement.

## **VI. New Business**

A. Mr. Squires' request for a refund of the late fee assessed on the first quarterly payment was presented to the Board for consideration and possible action. Mr. Squires said his account was on autopay and didn't know that a payment was due. He since updated his payment method and processed the past due payment. The Board considered the request and made the following motion:

**A motion was made by Director Stockton and seconded by Director Harvey to deny the request for refund.** The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley. Noes; None; Abstentions: None; Absent: None.

B. Ms. Lorance submitted a Staff Report regarding a Study for Water Intertie with DSPUD. She said DSPUD was working on a plan for water management because the State wanted them to get a second water supply for emergency situations. The plan required a study and that there was a possibility for a grant to pay for a contingency plan to address the loss of significant impact to their well water source. She said one of the secondary supply options identified was a water system intertie between Sierra Lakes and Donner Summit. There would be no cost to the District. The recommendation was to consider a feasibility study conceptual plan to see what may come out of that and provide flexibility related to drought. It was not an agreement



to hookup the two systems. Director Jackson said it would be good to add something to determine the benefits to both Districts; there should be a mutualism.

**A motion was made by Director Keatley and seconded by Director Heald to support DSPUD's study.** The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley. Noes; None; Abstentions: None; Absent: None.

Prior to the vote, Director Heald said she was always worried about information that would point to having to do something. However, she wanted to support DSPUD in finding an alternative drinking water source. She said she agreed with supporting them in their study but agreed with Director Jackson that the study should include benefits to Sierra Lakes as well.

## **VII. Administration**

A. The Follow-Up/Action Items list from the September 2023 Board Meeting consisted of a request that Ms. Lorance provide a copy of Placer County's email regarding the chemicals used to treat algae to the Board. Ms. Lorance reported that the email was forwarded to all Board members.

B. The Board was polled to determine availability to meet in person at the November 9, 2023, Regular Meeting:

All Board members committed to attending the November 9, 2023 meeting in person

## **VIII. Adjournment**

**A motion was made by Director Stockton and seconded by Harvey to adjourn the meeting.** The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley. Noes; None; Abstentions: None; Absent: Director Harvey.

The minutes were approved at the Regular Meeting held on November 9, 2023, as part of the Consent Items Calendar. A motion was made by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ to approve the Consent Items Calendar as presented. The motion passed by a \_\_\_\_\_ rollcall vote.

Sierra Lakes County Water District  
Check Registers  
October 2023

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<b>1002 · DEMAND Account</b>		
<b><u>RECONCILIATION:</u></b>		
10/1/2023	Beginning Cash Balance	663,030.81
	Deposits	71,098.87
	Property Taxes Received	10,831.07
	Deposit - Interest	33.74
	Assessments transferred to Assessment District	
	Transfer to OPEB LAIF Account	-
<b><u>DEMAND ACCOUNT DISBURSEMENTS:</u></b>		
1/31/2023	Ending Cash Balance	<u>(241,236.58)</u>
		<u><u>503,757.91</u></u>
<b>1031 · GASB 45-OPEB Account - <i>Flow through account to LAIF</i></b>		
<b><u>RECONCILIATION:</u></b>		
10/1/2023	Beginning Cash Balance	163.28
	Deposit - Interest	0.01
	Funds Transferred To/From Investment Account	
1/31/2023	Ending Cash Balance	<u>163.29</u>
<b>Placer County Treasurer's Fund - for <i>Capital Projects</i></b>		
<b><u>RECONCILIATION:</u></b>		
10/1/2023	Beginning Cash Balance	937,986.27
	Deposit - Interest	2,359.99
	Funds Transferred To/From Investment Account	
1/31/2023	Ending Cash Balance	<u>940,346.26</u>
<b>Local Area Investment Fund (LAIF) - for <i>Unfunded OPEB Liabilities</i></b>		
<b><u>RECONCILIATION:</u></b>		
10/1/2023	Beginning Cash Balance	933,778.76
	Deposit - Interest	8,023.57
	Funds Transferred To/From Investment Account - Annual OPEB Funding	
1/31/2023	Ending Cash Balance	<u>941,802.33</u>
<b>Assessment District 2011-01</b>		
<b><u>RECONCILIATION:</u></b>		
10/1/2023	Beginning Cash Balance	453,588.79
	Assessments Received	-
	Deposit - Interest	49.46
	Disbursements - USDA	-
1/31/2023	Ending Cash Balance	<u>453,638.25</u>

Sierra Lakes County Water District  
Check Registers  
October 2023

Type	Date	Num	Name	Memo	Amount
<b>1002 · US Bank - Demand</b>					
Bill Pmt -Check	10/12/2023	21771	Dowl	Utility Master Plan & Dam Property Acquisition	(61,000.15)
Bill Pmt -Check	10/10/2023	8549	Donner Summit Public Utility District	Oct 2023 WWT Fees	(43,725.25)
Bill Pmt -Check	10/27/2023	8569	ACWA/Joint Powers Insurance Authority	Auto & General Liability Insurance	(15,529.00)
Bill Pmt -Check	10/12/2023		Shauna Lorance	Sept 2023 Professional Fees	(12,775.00)
Bill Pmt -Check	10/10/2023	21766	ACWA	2024 Agency Dues	(10,635.00)
Bill Pmt -Check	10/12/2023	21769	Cashman Equipment Company	Generator Repair	(9,421.98)
Bill Pmt -Check	10/10/2023	MED102023	Public Employees' Retirement System (Med)	Medical - 1347	(8,969.35)
Liability Check	10/17/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/16/2023	(8,755.44)
Bill Pmt -Check	10/10/2023	8553	Mountain Pipeline	Manhole Repairs	(8,612.50)
Bill Pmt -Check	10/10/2023	8566	U.S. Bank (CC)	Office, Internet, Wastewater, Water Systems, Safety & Gas \$1,626.60	(5,918.57)
Bill Pmt -Check	10/10/2023	8552	MacLeod Watts Inc	OPEB & Pension Actuarial Reports	(5,510.00)
Bill Pmt -Check	10/27/2023	102723	Anna M Nickerson LLC	Professional Fees 10/1/23 to 10/15/23	(5,184.00)
Liability Check	10/16/2023	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1507661294	(4,559.56)
Bill Pmt -Check	10/10/2023	101023	Anna M Nickerson LLC	Professional Fees 9/16/23 to 9/30/23	(4,512.00)
Bill Pmt -Check	10/10/2023	8550	Helix Laboratories, Inc.	Liquid Minimizer	(4,284.25)
Bill Pmt -Check	10/10/2023	8555-8560	Pacific Gas & Electric	Electricity	(4,101.07)
Liability Check	10/10/2023	RET092023	Public Employees' Retirement System (Ret)	Retirement - 1347	(4,010.56)
Bill Pmt -Check	10/27/2023	8579	United Rentals	Backhoe Loader Soda Springs Repair	(3,426.37)
Bill Pmt -Check	10/27/2023	8571	E and M Electric & Machinery, Inc.	SCADA Services	(2,645.00)
Bill Pmt -Check	10/27/2023	8578	Sierra Trench Protection Rentals & Sales	Trench Plate Rental	(2,535.00)
Bill Pmt -Check	10/10/2023	21767	ACWA/Joint Powers Insurance Authority	1st Qtr 2023/2024 WC	(2,529.41)
Deposit	10/17/2023			Net CC Refund	(1,869.00)
Bill Pmt -Check	10/27/2023	8573	Logically	Cyber monitoring service	(1,289.06)
Check	10/02/2023	100223	BluePay	Merchant Fees	(1,187.18)
Liability Check	10/16/2023	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1507625294	(1,056.60)
Check	10/10/2023	21765	Crestview Investments	07500-01 Overpayment Refund	(928.98)
Liability Check	10/17/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/13/2023	(799.42)
Bill Pmt -Check	10/27/2023	8577	Sierra Mountain Pipe & Supply	Well project & water treatment	(508.97)
Bill Pmt -Check	10/27/2023	8576	Pacific Gas & Electric	Electricity	(508.18)
Bill Pmt -Check	10/27/2023	8582	Western Nevada Supply Co.	Meter pit and well replacement parts	(492.42)
Bill Pmt -Check	10/12/2023		Paul A. Schultz, P.E. (Corp)	Sept 2023 Professional Fees	(437.50)
Bill Pmt -Check	10/10/2023	8568	Western Environmental Testing Laboratory	Filter Plant Testing	(413.00)
Liability Check	10/13/2023	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -2045658102	(404.50)
Bill Pmt -Check	10/10/2023	8551	Industrial Scientific Corp	iNet Monthly Usage Fee	(394.34)
Bill Pmt -Check	10/27/2023	8572	Kronick Moskovitz Tiedemann & Girard	Sept 2023 Legal Fees	(384.25)
Bill Pmt -Check	10/10/2023	8564	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(346.48)
Bill Pmt -Check	10/10/2023	8561	Placer County Human Resources	Oct 2023 Dental/Vision Premium	(285.11)
Bill Pmt -Check	10/10/2023	8562	Syndeo LLC Broadvoice	Telephone	(245.06)
Bill Pmt -Check	10/10/2023	8554	Office 1	Final Quarterly Fee	(161.18)
Bill Pmt -Check	10/27/2023	8581	Western Environmental Testing Laboratory	Filter Plant Testing	(154.35)
Bill Pmt -Check	10/27/2023	8580	WECO Industries	Gapvax parts	(125.97)
Bill Pmt -Check	10/27/2023	8570	AT&T	Telephone	(117.95)
Liability Check	10/13/2023	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -2045684102	(115.53)
Bill Pmt -Check	10/10/2023	8567	Verizon Wireless	Cell phone & iPad	(95.65)
Bill Pmt -Check	10/27/2023	8575	O'Reilly	Gapvac/Truck parts	(78.42)

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Sierra Lakes County Water District  
**Check Registers**  
**October 2023**

**1002 - US Bank - Demand**

Bill Pmt -Check	10/27/2023	8574	Mountain Hardware	Meter Parts	(69.25)
Bill Pmt -Check	10/10/2023	8565	Truckee Rents, Inc.	Chain saw maintenance	(48.70)
Check	10/15/2023			Service Charge	(47.07)
Bill Pmt -Check	10/10/2023	8563	Tahoe-Truckee Sanitation Agency	Filter Plant Testing	(25.00)
Check	10/11/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 10/10/2023	(3.50)
Check	10/06/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 10/05/2023	(1.75)
Check	10/26/2023		QuickBooks Payroll Service	Created by Direct Deposit Service on 10/25/2023	(1.75)
Check	10/03/2023		BluePay	Merchant Fees	(1.00)
Paycheck	10/02/2023	DD1166	Brian Lundgren	Direct Deposit: Pay Period Ending 9/30/23	-
Paycheck	10/02/2023	DD1167	Matthew M Marriner	Direct Deposit: Pay Period Ending 9/30/23	-
Paycheck	10/02/2023	DD1168	Patrick J Baird	Direct Deposit: Pay Period Ending 9/30/23	-
Paycheck	10/18/2023	DD1173	Karen Heald {Salary}	Direct Deposit: 10/12/23 Board Meeting	-
Paycheck	10/18/2023	DD1169	Cynthia J Jackson {Salary}	Direct Deposit: 10/12/23 Board Meeting	-
Paycheck	10/18/2023	DD1170	Dan L Stockton {Salary}	Direct Deposit: 10/12/23 Board Meeting	-
Paycheck	10/18/2023	DD1171	David M Keatley {Salary}	Direct Deposit: 10/12/23 Board Meeting	-
Paycheck	10/18/2023	DD1172	Jon Harvey {Salary}	Direct Deposit: 10/12/23 Board Meeting	-
Paycheck	10/18/2023	DD1174	Brian Lundgren	Direct Deposit: Pay Period Ending 10/15/23	-
Paycheck	10/18/2023	DD1175	Matthew M Marriner	Direct Deposit: Pay Period Ending 10/15/23	-
Paycheck	10/18/2023	DD1176	Patrick J Baird	Direct Deposit: Pay Period Ending 10/15/23	-

Total 1002 - US Bank - Demand

(241,236.58)

**TOTAL**

**(241,236.58)**

**Sierra Lakes County Water District**  
**Director's Payroll Summary**  
October 2023

	<u>Cynthia J Jackson {Sala...</u>	<u>Dan L Stockton {Salary}</u>	<u>David M Keatley {Salary}</u>	<u>Jon Harvey {Salary}</u>	<u>Karen Heald {Salary}</u>	<u>TOTAL</u>
<b>Employee Wages, Taxes and Adjust...</b>						
<b>Gross Pay</b>						
Salary Director	180.00	180.00	180.00	180.00	180.00	900.00
<b>Total Gross Pay</b>	180.00	180.00	180.00	180.00	180.00	900.00
<b>Adjusted Gross Pay</b>	180.00	180.00	180.00	180.00	180.00	900.00
<b>Taxes Withheld</b>						
Federal Withholding	0.00	-36.00	0.00	0.00	-230.80	-266.80
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61	-2.61	-13.05
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16	-11.16	-55.80
State Withholding	0.00	-36.00	0.00	0.00	-79.53	-115.53
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Taxes Withheld</b>	-13.77	-85.77	-13.77	-13.77	-324.10	-451.18
<b>Additions to Net Pay</b>						
Director Mileage Reimbursement	0.00	196.50	0.00	0.00	144.10	340.60
Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Additions to Net Pay</b>	0.00	196.50	0.00	0.00	144.10	340.60
<b>Net Pay</b>	<b>166.23</b>	<b>290.73</b>	<b>166.23</b>	<b>166.23</b>	<b>0.00</b>	<b>789.42</b>
<b>Employer Taxes and Contributions</b>						
Medicare (District)	2.61	2.61	2.61	2.61	2.61	13.05
Social Security (District)	11.16	11.16	11.16	11.16	11.16	55.80
<b>Total Employer Taxes and Contribu...</b>	<b>13.77</b>	<b>13.77</b>	<b>13.77</b>	<b>13.77</b>	<b>13.77</b>	<b>68.85</b>

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Sierra Lakes County Water District  
Operating Budget-to-Actual  
Fiscal Year July 1, 2022 to June 30, 2023

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 10/31/23	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 22-24 Budget	% of Budget
<b><u>Water Sewer Revenues</u></b>										
8000-01 · Annual Water Fees	87,531	87,532	(1)	100%	350,126	350,126	-	100%	881,136	40%
Approved Water Fees Increase									169,242	
8000-02 · Annual Sewer Fees	106,710	106,710	-	100%	426,839	426,839	-	100%	1,222,112	35%
Approved Sewer Fees Increase									58,405	
8030 · Property Taxes	10,808	10,000	808	108%	43,379	40,000	3,379	108%	550,000	8%
8050 · Customer Late Fees	-	-	-	0%	2,647	1,625	1,022	163%	6,500	41%
8005 · Primary Facilities Fees - Sewer	-	-	-	0%	7,800	7,800	-	100%	23,400	33%
8006 · Primary Facilities Fees - Water	-	-	-	0%	1,825	1,825	-	100%	5,475	33%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income - Interest Earned	2,450	1,667	783	147%	17,464	6,667	10,797	262%	20,000	87%
8061 · Other Income - Vendor Discount	10	-	10	100%	83	-	83	100%	-	-
<b>Total Revenues Received:</b>	<b>207,508</b>	<b>205,908</b>	<b>1,600</b>	<b>101%</b>	<b>850,163</b>	<b>834,882</b>	<b>15,281</b>	<b>102%</b>	<b>2,936,270</b>	<b>29%</b>
<b><u>Controllable Expenses:</u></b>										
<b><u>Salaries:</u></b>										
9001 · Director Salaries	900	1,800	900	50%	4,140	7,200	3,060	58%	21,600	19%
9003 · Maintenance Salaries	-	-	-	0%	-	-	-	0%	-	-
9003-01 - Maint Hourly Regular	27,959	29,440	1,481	95%	109,804	117,759	7,955	93%	353,275	31%
9003-02 - Maint Overtime	856	1,250	394	68%	2,757	5,000	2,243	55%	15,000	18%
9003-03 - Maint Standby	2,220	2,197	(23)	101%	8,900	8,787	(113)	101%	26,360	34%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	5,000	0%
9003-04 - Labor Allocated to Projects	(991)	-	991	100%	(9,542)	-	9,542	100%	-	-
<b>Total 9000 · Salaries</b>	<b>30,945</b>	<b>34,687</b>	<b>3,742</b>	<b>89%</b>	<b>116,059</b>	<b>138,746</b>	<b>22,687</b>	<b>84%</b>	<b>421,235</b>	<b>28%</b>
<b><u>Payroll Expense</u></b>										
9005 · Payroll Expense - SS & Medicare	2,443	2,654	211	92%	9,608	10,616	1,008	91%	31,848	30%
9007 · Payroll Expense- SUI & ETT	-	329	329	0%	(147)	1,316	1,463	(11%)	3,950	-4%
9008 · Payroll Expense - Retirement	2,147	2,612	465	82%	9,094	10,449	1,355	87%	31,345	29%
9009 · Payroll Expense - Medical & D/V	9,254	9,708	454	95%	37,019	38,833	1,814	95%	116,500	32%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	2,529	5,125	2,596	49%	20,500	12%
<b>Total 9004 · Payroll Expense</b>	<b>13,845</b>	<b>15,303</b>	<b>1,458</b>	<b>90%</b>	<b>58,104</b>	<b>66,339</b>	<b>8,235</b>	<b>88%</b>	<b>204,143</b>	<b>28%</b>
<b><u>Indirect &amp; G&amp;A</u></b>										
9012 · Legal Expense:	384	2,500	2,116	15%	10,343	10,000	(343)	103%	30,000	34%
9013 · Audit Expense	15,900	18,400	2,500	86%	15,900	18,400	2,500	86%	18,400	86%
9014 · Fees & Penalties	72	165	93	44%	251	660	409	38%	1,980	13%
9016 · Directors' Expense	341	417	76	82%	1,876	1,667	(209)	113%	5,000	38%
9017 · Professional Fees - Operations	16,625	22,083	5,458	75%	53,725	88,333	34,608	61%	265,000	20%
9018 · Professional Fees - Office	10,224	11,440	1,216	89%	41,328	45,760	4,432	90%	137,280	30%
9019 · Staff Travel/Training	2,808	750	(2,058)	374%	5,003	3,000	(2,003)	167%	9,000	56%
9022 · Election Expense	-	-	-	0%	-	-	-	0%	-	0%
9023 · Insurance Expense	15,529	17,377	1,848	89%	27,800	29,377	1,577	95%	30,277	92%
9024 · Membership Expense	18,822	10,500	(8,322)	179%	19,232	17,500	(1,732)	110%	19,162	100%
9026 · Outside Services	-	283	283	0%	480	1,133	653	42%	3,400	14%
9028 · Telephone Expense	581	845	264	69%	2,312	3,381	1,069	68%	10,144	23%
9029 · Garbage/Hazmat Expense	346	458	112	76%	1,039	1,833	794	57%	5,500	19%
9030 · Uniform Expense	-	195	195	0%	600	1,445	845	42%	3,000	20%

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**Sierra Lakes County Water District  
Operating Budget-to-Actual  
Fiscal Year July 1, 2022 to June 30, 2023**

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*MONTH TO DATE*

*YEAR TO DATE*

*ANNUAL BUDGET*

	<i>MONTH TO DATE</i>				<i>YEAR TO DATE</i>				<i>ANNUAL BUDGET</i>	
	Month End 10/31/23	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 22-24 Budget	% of Budget
9034 · Propane Expense	-	1,500	1,500	0%	39	3,792	3,753	1%	15,500	0%
9036 · SCADA System Expense	2,645	-	(2,645)	100%	2,645	2,000	(645)	132%	4,000	66%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	3,843	3,000	(843)	128%	3,000	128%
9040 · Office Expense	319	250	(69)	128%	531	1,000	469	53%	3,000	18%
9041 · Postage Expense	-	-	-	0%	100	-	(100)	100%	2,000	5%
9042 · Postage Meter Expense	-	-	-	0%	262	325	63	81%	1,300	20%
9043 · Copier & Fax Expense	-	79	79	0%	161	316	155	51%	950	17%
9044 · Computer Equipment & Service										
9044-01 · General Expense	1,522	2,177	655	70%	5,896	8,707	2,811	68%	26,120	23%
9044-02 · Website Design	-	-	-	0%	-	750	750	0%	3,000	0%
9044-03 · Merchant Fees	1,188	3,004	1,816	40%	16,636	12,015	(4,621)	138%	36,043	46%
<b>Total 9011 · Indirect &amp; G&amp;A</b>	<b>87,307</b>	<b>92,423</b>	<b>5,116</b>	<b>94%</b>	<b>210,002</b>	<b>254,394</b>	<b>44,392</b>	<b>83%</b>	<b>633,056</b>	<b>33%</b>
<b><u>MAINTENANCE &amp; OPERATIONS</u></b>										
<b><u>Water Treatment &amp; Filter Plant</u></b>										
9101 · Filter Plant Operations & Maint	49	667	618	7%	1,524	2,668	1,144	57%	8,000	19%
9102 · Filter Plant-Chems, Lab & Equip	154	3,750	3,596	4%	8,819	15,000	6,181	59%	45,000	20%
9103 · Filter -Water Pumping Plant M&O	-	167	167	0%	-	667	667	0%	2,000	0%
9104 · Well Pump Station Expense	-	-	-	0%	-	3,750	3,750	0%	15,000	0%
<b>Total 9100 · Water Treatment &amp; Filter Plant</b>	<b>204</b>	<b>4,584</b>	<b>4,380</b>	<b>4%</b>	<b>10,343</b>	<b>22,085</b>	<b>11,742</b>	<b>47%</b>	<b>70,000</b>	<b>15%</b>
<b><u>Water Distribution</u></b>										
9201 · Water Dist - General Maint	-	833	833	0%	274	3,333	3,059	8%	10,000	3%
9202 · Water Dist - Pipes & Fittings	-	208	208	0%	1,370	833	(537)	165%	2,500	55%
9203 · Water Dist - Hydrant Maint	-	208	208	0%	-	833	833	0%	2,500	0%
9204 · Fees - Water	-	500	500	0%	2,338	2,500	162	94%	17,870	13%
9205 · Water Dist - Electricity	2,336	3,846	1,510	61%	11,560	15,384	3,824	75%	46,150	25%
9600 · Water Dist - Meters/Parts	758	167	(591)	454%	1,258	667	(591)	189%	2,000	63%
9601 · Water Conservation	-	-	-	0%	-	-	-	0%	1,000	0%
<b>Total 9200 · Water Distribution</b>	<b>3,094</b>	<b>5,762</b>	<b>2,668</b>	<b>54%</b>	<b>16,800</b>	<b>23,550</b>	<b>6,750</b>	<b>71%</b>	<b>82,020</b>	<b>20%</b>
<b><u>Wastewater Collection System</u></b>										
9301 · Wastewater - General Maint	-	1,167	1,167	0%	3,432	4,667	1,235	74%	14,000	25%
9302 · Wastewater - Pipes/Fittings	-	83	83	0%	-	333	333	0%	1,000	0%
9303 · Wastewater- Enzymes/Lab Testing	-	-	-	0%	4,284	4,000	(284)	107%	4,000	107%
9304 · Wastewater - Manholes	-	-	-	0%	-	500	500	0%	500	0%
9305 · Fees - Sewer	-	833	833	0%	2,338	3,333	995	70%	10,000	23%
9306 · Wastewater - Electricity	1,538	2,083	545	74%	6,825	8,333	1,508	82%	25,000	27%
9700-01 · Wastewater Export Service Exp(Refund)	-	-	-	0%	-	-	-	0%	32,000	0%
9700 · Wastewater- Export Service Exp	43,725	43,750	25	100%	174,901	175,000	99	100%	525,000	33%
<b>Total 9300 · Wastewater Collection System</b>	<b>45,263</b>	<b>47,916</b>	<b>2,653</b>	<b>94%</b>	<b>191,780</b>	<b>196,166</b>	<b>4,386</b>	<b>98%</b>	<b>611,500</b>	<b>31%</b>
<b><u>Vehicle Expense</u></b>										
9501 · Gasoline/Diesel	1,256	2,083	827	60%	5,227	8,333	3,106	63%	25,000	21%
9502 · Pickups	1,378	1,000	(378)	138%	1,378	2,000	622	69%	4,000	34%
9503 · Gapvac	126	1,000	874	13%	126	2,000	1,874	6%	5,000	3%
9504 · Backhoe	-	500	500	0%	9,422	1,000	(8,422)	942%	3,000	314%
9505 · Vehicle Maint Supplies	78	292	214	27%	568	1,167	599	49%	3,500	16%
<b>Total 9500 · Vehicle Expense</b>	<b>2,838</b>	<b>4,875</b>	<b>2,037</b>	<b>58%</b>	<b>16,720</b>	<b>14,500</b>	<b>(2,220)</b>	<b>115%</b>	<b>40,500</b>	<b>41%</b>

Sierra Lakes County Water District  
Operating Budget-to-Actual  
Fiscal Year July 1, 2022 to June 30, 2023

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 10/31/23	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 22-24 Budget	% of Budget
<b>Project Expenses</b>										
9811 · Replace Sewer Mainline	-	-	-	0%	-	-	-	0%	-	0%
9812 · Spot Repairs of Sewer Mainline & Laterals	1,268	2,000	733	63%	7,405	6,000	(1,405)	123%	10,000	0%
9813 · Repair of Sewer Manholes at Various Locations	5,908	5,000	(908)	118%	14,521	23,000	8,479	63%	50,000	0%
9814 · Adj Sewer Manholes to Grade	-	-	-	0%	823	3,000	2,177	27%	3,000	0%
9815 · Misc Sewer Pump Station Upgrade	-	-	-	0%	-	2,000	2,000	0%	5,000	0%
9817 · TV Gravity Sewer System	-	-	-	0%	10,408	20,000	9,593	52%	20,000	52%
9818 · Misc Water System Improvements	65,433	-	(65,433)	100%	89,830	5,000	(84,830)	1,797%	5,000	1797%
9819 · Adj Water Valve Boxes to Street Grade	220	-	(220)	100%	220	2,000	1,780	11%	5,000	0%
9820 · Misc Upgrades Water Pump Stations	-	-	-	0%	-	-	-	0%	-	0%
9821 · Automatic Meter Read System	1,491	1,667	176	89%	11,072	6,667	(4,405)	166%	20,000	55%
9822 · Misc Jobs - Safety Tools Bldgs	477	5,292	4,815	9%	12,406	21,167	8,761	59%	63,500	20%
9824 · Lake Management	1,970	1,300	(670)	152%	2,384	5,300	2,916	45%	16,000	0%
9825 · HOTFaP	-	-	-	0%	-	-	-	0%	2,500	0%
9826 · Contemporary Water Quality	-	-	-	0%	-	21,600	21,600	0%	64,785	0%
9827 · Disctrict Engineer Services	22,374	12,500	(9,874)	179%	23,236	50,000	26,764	46%	150,000	15%
9915 · Misc. Projects	-	1,250	1,250	0%	2,000	5,000	3,000	40%	15,000	13%
<b>Total 9800 · Project Expenses</b>	<b>99,140</b>	<b>29,009</b>	<b>(70,131)</b>	<b>342%</b>	<b>174,305</b>	<b>170,734</b>	<b>(3,571)</b>	<b>102%</b>	<b>429,785</b>	<b>41%</b>
<b>Total Controllable Expenses</b>	<b>282,635</b>	<b>234,559</b>	<b>(48,076)</b>	<b>120%</b>	<b>794,112</b>	<b>886,514</b>	<b>92,402</b>	<b>90%</b>	<b>2,492,239</b>	<b>32%</b>
<b>Non-Controllable Income/Expenses:</b>										
<b>Other Expenses</b>										
<b>9900 · Debt - Interest</b>										
9906 · USDA Revenue Bonds	-	-	-	0%	54,343	54,500	157	100%	109,000	50%
9908 · Assmnt Int -Palisade/Serene	-	-	-	0%	677	500	(177)	135%	500	135%
<b>Total 9900 · Debt - Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>55,020</b>	<b>55,000</b>	<b>(20)</b>	<b>100%</b>	<b>109,500</b>	<b>50%</b>
<b>9920 · Depreciation</b>										
9921 · Depreciation - Water	14,883	12,500	(2,383)	119%	59,530	50,000	(9,530)	119%	150,000	40%
9922 · Depreciation - Sewer	13,120	10,000	(3,120)	131%	52,479	40,000	(12,479)	131%	120,000	44%
<b>Total 9920 · Depreciation</b>	<b>28,002</b>	<b>22,500</b>	<b>(5,502)</b>	<b>124%</b>	<b>112,009</b>	<b>90,000</b>	<b>(22,009)</b>	<b>124%</b>	<b>270,000</b>	<b>41%</b>
9950 · SLCWD Share - DSPUD Capital Costs	-	-	-	0%	-	-	-	0%	40,000	0%
9999 · Clearing Account	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Controllable Expenses</b>	<b>28,002</b>	<b>22,500</b>	<b>(5,502)</b>	<b>124%</b>	<b>167,029</b>	<b>145,000</b>	<b>(22,029)</b>	<b>115%</b>	<b>419,500</b>	<b>40%</b>
<b>TOTAL DISTRICT EXPENSES:</b>	<b>310,638</b>	<b>257,059</b>	<b>(53,579)</b>	<b>121%</b>	<b>961,142</b>	<b>1,031,514</b>	<b>70,372</b>	<b>93%</b>	<b>2,911,739</b>	<b>33%</b>
<b>EARNED OPERATING REVENUE LESS EXPENSES</b>	<b>(103,129)</b>	<b>(51,151)</b>	<b>(51,979)</b>		<b>(110,979)</b>	<b>(196,632)</b>	<b>85,653</b>		<b>24,531</b>	



**Fiscal Year 2023-24 Capital Expenditures:**

	<u>Budget:</u>	<u>Incurred:</u>
3002 - New SCADA Computer/Programming	\$ 21,500.00	-
3004 - Bales Generator Replacement	\$ 55,000.00	-
3028 - Vehicles: Truck Replacement	\$ 100,000.00	-
3105 - Fire Hydrant Replacement (2 ea.)	\$ 24,000.00	-
3027/3011 Filter Plant Modification - Service Bay Furnace Replacement	\$ 15,000.00	10,260.95
3027/3011 Filter Plant Modification - Emergency Generator Wiring	\$ 20,000.00	-
Filter Room Grating and Tank Railing	\$ 30,000.00	1,000.00
Utility Master Plan	\$ 195,477.25	121,812.15
Total Capital Projects	<u>\$ 460,977.25</u>	<u>\$ 133,073.10</u>

**Placer County Treasury Fund**

10/1/2023	Beginning Balance	\$ 937,986.27
	Interest	\$ 2,359.99
<b><i>Transfers to Operating Account:</i></b>		
10/31/2023	Available Funds	<u>\$ 940,346.26</u>

Sierra Lakes County Water District  
Cash Source and Application of Funds  
Operating Budget  
in \$000's

	ACTUAL Oct-23	Forecast Oct-23	Forecast Nov-23	Forecast Dec-23	Forecast Jan-24	Forecast Feb-24	Forecast Mar-24	Forecast Apr-24	Forecast May-24	Forecast Jun-24	Forecast Jul-24	Forecast Aug-24	Forecast Sep-24
<b>Beginning Cash Balance:</b>	<b>663</b>	663	504	514	441	566	548	322	202	349	84	220	145
<b>Cash Provided/(Used) by Operations:</b>													
<b>Revenues:</b>													
Sewer & Water Service Fees	71	100	229	140	132	200	200	200	200	90	350	150	350
Placer County Taxes	11	10	-	-	300	-	-	-	206	-	5	-	-
Primary Facilities Fees	-	-	-	-	-	-	-	10	10	9	-	-	-
Misc Other Income	-	-	-	6	-	-	9	-	-	9	-	-	-
<b>Expenses:</b>													
Operating Expenses	(180)	(214)	(219)	(219)	(218)	(218)	(219)	(219)	(219)	(219)	(219)	(175)	(165)
Sierra Plant - Capital Projects	(61)	(100)	-	-	(89)	-	-	(71)	(50)	(100)	-	(50)	(50)
<b>Net Cash Provided/(Used) by Operations:</b>	<b>(159)</b>	(204)	10	(73)	125	(18)	(10)	(80)	147	(211)	136	(75)	135
<b>Cash Provided/(Used) for Financing Activities</b>													
USDA \$5.2 million Revenue Bond			-	-	-	-	(216)	-	-	-	-	-	-
DSPUD Cost Sharing	-	-	-	-	-	-	-	(40)	-	-	-	-	-
<b>Total Cash Provided/(Used) by Financing Activities:</b>	<b>-</b>	-	-	-	-	-	(216)	(40)	-	-	-	-	-
<b>Cash Provided/(Used) by Investment Activities</b>													
Moved/From Placer Co. Treasurer's Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
GASB 45 - OPEB Annual Funding	-	-	-	-	-	-	-	-	-	(54)	-	-	-
<b>Total Cash Provided/(Used) by Investment Activities:</b>	<b>-</b>	-	-	-	-	-	-	-	-	(54)	-	-	-
<b>Ending OPERATING ACCOUNT Cash Balance:</b>	<b>504</b>	459	514	441	566	548	322	202	349	84	220	145	280

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Placer County Treasurer Account		
10/1/2023	\$	937,986.27
Scheduled Transfers & Interest Received:		
Interest		2,359.99
Transferred to Deman Account		-
Ending Balance	\$	940,346.26

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION  
2021/2022 - 2025/2026  
in \$000's

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	ACTUAL 2022/2023	FORECAST 2023/2024	Forecast 2024/2025	Forecast 2025/2026	Forecast 2026/2027
<b>Beginning <u>OPERATING</u> Cash Balance:</b>	629	517	84	369	423
<b>Cash Provided/(Used) by Operations:</b>					
<b>Revenues:</b>					
Water/Sewer Service Fees	2,092	2,101	2,306	2,306	2,306
Proposed Rate Increase	-	230			
Placer County Tax	571	550	550	550	550
Primary Facilities Fees	39	29	29	29	29
Misc Other Income: Int & Fees	289	27	20	20	20
<b>Expenses:</b>					
Operating Expenses	(2,236)	(2,492)	(2,617)	(2,748)	(2,885)
Sierra Plant - Capital Projects	(2,510)	(460)	(150)	(150)	(150)
<b>Net Cash Provided/(Used) by Operations:</b>	(1,755)	(15)	138	7	(130)
<b>Cash Provided/(Used) for Financing Activities</b>					
CA Bank & Trust Loan Principal & Interest	-	-	-	-	-
USDA Revenue Bond Loan	(269)	(270)	(269)	(270)	(270)
Additional WWTP Costs - Prior Years	(134)	-	-	-	-
DSPUD Cost Sharing		(40)	(30)	(30)	(30)
<b>Total Cash Provided/(Used) by Financing Activities:</b>	(403)	(310)	(299)	(300)	(300)
<b>Cash Provided(Used) by Investment Activities</b>					
Total Cash Provided(Used) by Investment Activities:	-				
Moved to Placer Co. Treasurer's Fund	2,100		500	400	-
Annual GASB 45 Funding - OPEB - Moved to LAIF	(54)	(108)	(54)	(53)	-
<b>Total Cash Provided(Used) by Investment Activities:</b>	2,046	(108)	446	347	-
<b>Ending <u>OPERATING</u> Cash Balance:</b>	517	84	369	423	(8)

amn  
 11/2/2023  
 9:07 AM

SIERRA LAKES COUNTY WATER DISTRICT  
 LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL  
 November 2023

Vendor	Inv # / Inv Date	Invoice Amount
<u>Shuana Lorange, P.E</u>	Invoice # 231031 Date 10/31/2023 For: <u>Oct 2023 Professional Fees &amp; Reimbursements</u>	15,487.50
<u>Paul A. Schultz, P.E. A CA Prof Corp</u>	Invoice # 231003 Date 9/30/2023 For: <u>Sept 2023 Professional Fees &amp; Reimbursements</u>	1,137.50
<u>Anna M Nickerson LLC</u>	Inv# 101523 Date 10/15/2023 For: <u>Professional Fees 10/1 to 10/15/23</u>	5,184.00
	Inv# 103123 Date 10/31/2023 For: <u>Professional Fees 10/16 to 10/31/2023</u>	5,040.00
<b>TOTAL ANNA NICKERSON LLC</b>		<b>10,224.00</b>
<u>Kronick Moskovitz Tiedemann &amp; Girard</u>	Inv# 30904068 Date 10/10/2023 For: <u>Sept 2023 Legal Fees</u>	384.25
<u>Dowl (Farr West Engineering)</u>	Inv# R4653.2502-10 Date 10/6/2023 For: <u>Utility Master Plan</u>	38,626.40
<u>A-1 Testing</u>	Inv# 3164 Date 11/2/2023 For: <u>Meter Pit Installation</u>	21,572.50
<u>Lopez Excavating, Inc.</u>	Inv# 2912 Date 10/5/2023 For: <u>7111 Soda Springs Rd water line repair &amp; manhole repairs</u>	57,904.58
<u>Phebus Engineering</u>	Inv# 159 Date 10/6/2023 For: <u>2051 Soda Springs Rd water line repair</u>	8,027.47
<b>TOTAL INVOICES FOR APPROVAL</b>		<b>153,364.20</b>

**SHAUNA LORANCE, P.E.**  
**Civil Engineering and Management**

October 31, 2023

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INVOICE No. 231031

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Bill To:  
Sierra Lakes County Water District  
PO Box 1039  
Soda Springs, CA 95728

Hours	Description	Rate	Total
88.5	Professional Services October 1-31, 2023	\$175	\$15,487.50

Payment due within 45 days after receipt

Shauna Lorance  
10200 Hillview Road  
Newcastle, CA 95658

ACCOUNT NO 9017 \$15,487.50  
CHECK NO.  
CK DATE

APPROVED

SIERRA LAKES COUNTY WATER DISTRICT  
Shauna Lorange, PE  
October 2023 Invoice Detail

DATE	DESCRIPTION	HOURS
10/2	Coordination w/staff; customer communications; GM and staff reports; meeting with DOWL; (4 hours offsite)	4
10/3	Customer communications; cellular tower; SCADA call; SLPOA call;	4
10/4	Coordination w/staff; customer services; prep for board meeting; admin (5.5 hours onsite; 0.5 hours offsite)	6
10/5	Review construction plans; coord w/staff; emails; (5 hours offsite)	5
10/6	General Admin (1 hour offsite)	1
10/9	Review board packet; river otters; Firewise meeting and notes review; emails; (3.5 hours offsite)	3.5
10/10	Emails; example rates and memo; snow removal; new services; board discussions (5 hours offsite)	5
10/11	Admin; call with engineer re:lodge property; (2 hours offsite)	2
10/12	Access meeting; fish stocking; coordination w/staff; Board meeting (10 hours onsite)	10
10/13	Board meeting actions; phone calls (2 hours offsite)	2
10/16	Letter to F&W; phone calls; admin stuff; Verizon cell service; (5 hours offsite)	5
10/17	Support letters TDLT, DSPUD; admin; (5 hours onsite)	5
10/18	Review bd minutes, emails; phone calls (2 hours offsite)	2
10/19	Admin (1 hour offsite)	1
10/23	Admin; coordination w/staff; phone calls (3 hours offsite)	3
10/24	Admin; badger beacon research (4 hours offsite)	4
10/25	Admin; coordination with staff; snow removal: (5 hours onsite)	5
10/26	General mgmt.; admin (1 hour offsite)	1
10/27	Sewer MP; eng references; coordination; MP amendment; snow removal; (5 hours offsite)	5
10/30	Meeting with UNR, lake management; coordination; call with PCWA on cellular (5 hours onsite)	5
10/31	Billing/meter data analysis; general mgmt.; GM report (10 hours offsite)	10
	TOTAL	88.5

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Paul A. Schultz, PE.  
Civil and Environmental Engineering



A CALIFORNIA PROFESSIONAL CORPORATION

7299 3<sup>rd</sup> Avenue  
PO Box 269  
Tahoma, CA 96142  
(530) 525-9347  
paschultz@me.com

RECEIVED NOV - 2 2023

CA RCE #042917

INVOICE NO. 231102 NOVEMBER 1, 2023

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	12/15/2023	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
6.5	Professional Services for October 2023 (see detail). 6.5 hrs. overall, 5.5 hrs. on-site	\$175.00/hour	\$1,137.50
	ACCOUNT NO 9017 \$ 1,137.50 CHECK NO. CK DATE  APPROVED		
	Thank you for your continued trust and confidence	TOTAL DUE	\$1,137.50

**Sierra Lakes County Water District  
Paul A. Schultz, PE  
October 2023 Invoice Detail**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>
10/07/2023	Second review of plan set for conformance with District Standards for Wensley (BLD22-02472, 8539 Acorn Rd). Water and pumped system sewer. (1.0 hrs. off-site)	1.0
10/30/2023	Conference with Dr. Sudeep Chandra, PhD (University of Nevada, Reno) and Dr. Alan Heyvaert, PhD (Desert Research Institute), Shauna Lorange (General Manager - Sierra Lakes County Water District) and Pat Baird (Operations Manager – Sierra Lakes County water District) regarding the locations and types of Best Management Practices (BMPs) proposed to help manage lake health as part of the Contemporary Water Quality Assessment currently being performed by University of Nevada, Reno. Tour of Sierra Lakes with Dr. Chandra and Dr. Heyvaert to view and further discuss the locations and types of Best Management Practices (BMPs) proposed. (1.5 hrs. travel, 4.0 hrs. on-site)	5.5



**ANNA M NICKERSON, LLC**  
**FINANCIAL CONSULTANT**

**INVOICE**

ACCOUNT NO: 9018 \$ 5,184.00

CHECK NO: \_\_\_\_\_

CHECK DATE: \_\_\_\_\_

APPROVAL: \_\_\_\_\_

1880 Morgan Pointe Ct.  
 Reno, NV 89523  
 530-330-2724

INVOICE NO: 101523  
 DATE: October 15, 2023

nickerson.annam@gmail.com

TO Sierra Lakes County Water District  
 P.O. Box 1039  
 Soda Springs, CA 95728  
 530-426-7800

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DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
10/2/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started minutes and issued escrow certifications	5.0	\$96.00	\$ 480.00		1.5				1	1	0.5		1	5
10/3/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on minutes and closed an escrow.	6.0	\$96.00	\$ 576.00		1				1	0.5	0.5		3	6
10/4/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website, finished minutes and drafted agenda	5.0	\$96.00	\$ 480.00						0.5	0.5	0.5	1.5	2	5
10/5/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started month end	6.0	\$96.00	\$ 576.00			4.5			0.5	0.5	0.5			6
10/6/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened escrow, worked on month , updated agenda and prepared board packets	6.0	\$96.00	\$ 576.00		1	2			0.5	0.5	0.5		1.5	6
10/9/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Revised board packet, posted meeting and account reconciliations	5.0	\$96.00	\$ 480.00			1			1	1	0.5		1.5	5
10/10/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated escrow files, followed up on test results an updated website info.	5.0	\$96.00	\$ 480.00		1.5			0.5	1	0.5	0.5	1		5
10/11/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Reviewed audit report, updated meters and filed	5.0	\$96.00	\$ 480.00	1		1.5			1	1	0.5			5
10/12/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Answered public questions, entered meter info and prepared for meeting.	5.0	\$96.00	\$ 480.00		1			1	1	0.5	0.5		1	5
10/12/2023	Board Meeting	2.0	\$96.00	\$ 192.00										2	2
10/13/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website and started minutes	4.0	\$96.00	\$ 384.00						0.5	0.5	0.5	1	1.5	4
	<b>TOTALS</b>	<b>54.0</b>		<b>\$ 5,184.00</b>	<b>1.0</b>	<b>6.0</b>	<b>9.0</b>	<b>0.0</b>	<b>1.5</b>	<b>8.0</b>	<b>6.5</b>	<b>5.0</b>	<b>3.5</b>	<b>13.5</b>	<b>54.0</b>
					2%	11%	17%	0%	3%	15%	12%	9%	6%	25%	

**ANNA M NICKERSON, LLC**  
**FINANCIAL CONSULTANT**

**INVOICE**

ACCOUNT NO: 9018 \$ 5,040.00  
 CHECK NO: \_\_\_\_\_  
 CHECK DATE: \_\_\_\_\_  
 APPROVAL: \_\_\_\_\_

1880 Morgan Pointe Ct.  
 Reno, NV 89523  
 530-330-2724

INVOICE NO: 103123  
 DATE: October 31, 2023

nickerson.annam@gmail.com

TO Sierra Lakes County Water District  
 P.O. Box 1039  
 Soda Springs, CA 95728  
 530-426-7800

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DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
10/16/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed payroll and worked on minutes	5.0	\$96.00	\$ 480.00			2			1	0.5	0.5		1	5
10/17/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Process new escrow and finished minutes.	5.0	\$96.00	\$ 480.00		0.5				0.5	0.5	0.5		3	5
10/18/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Prepared Utility Dept Operating Budget and reviewed backflow test status.	5.0	\$96.00	\$ 480.00			2		0.5	1	1	0.5			5
10/19/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Reviewed AR and issued 30 day and 48 hr notices. Responded to owner & bank inquiries regarding and Assessment for a refi.	5.0	\$96.00	\$ 480.00			1			3	0.5	0.5			5
10/20/2023	off	0.0	\$96.00	\$ -											0
10/23/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Completed Grand Jury Special District Compliance report.	4.5	\$96.00	\$ 432.00			1			0.5	1	0.5	1.5		4.5
10/24/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Filed, setup meters and updated website.	5.0	\$96.00	\$ 480.00	1				1	1.5	1	0.5			5
10/25/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Research and trouble shooting Starlink	5.0	\$96.00	\$ 480.00						1	1	0.5	2.5		5
10/26/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow close and start month end	5.0	\$96.00	\$ 480.00		0.5	2.5			1	0.5	0.5			5
10/27/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Update month end spreadsheets and journal entries	3.0	\$96.00	\$ 288.00			1.5			0.5	0.5	0.5			3
10/30/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Followed up on Starlink issue and worked on month end.	5.0	\$96.00	\$ 480.00			2			1	0.5	0.5	1		5
10/31/2023	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened and closed escrows and responded to customer regarding service shutoff.	5.0	\$96.00	\$ 480.00		2				1	1	0.5	0.5		5
	<b>52.5 TOTALS</b>			<b>\$ 5,040.00</b>	<b>1.0</b>	<b>3.0</b>	<b>12.0</b>	<b>0.0</b>	<b>1.5</b>	<b>12.0</b>	<b>8.0</b>	<b>5.5</b>	<b>5.5</b>	<b>4.0</b>	<b>52.5</b>
					2%	6%	23%	0%	3%	23%	15%	10%	10%	8%	



1331 Garden Highway, 2nd Floor  
Sacramento, CA 95833

T | 916.321.4500  
F | 916.321.4555

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION

Federal Tax I.D. No.: 94-2174974

RECEIVED OCT 16 2023

Sierra Lakes County Water District  
7305 Short Road  
P.O. Box 1039  
Soda Springs, CA 95728  
**Attention: Paul A. Schultz, General Manager**

October 10, 2023  
Client: 004210  
Matter: 000001  
Invoice #: 30904068  
Resp. Atty: JAM  
Page: 1

RE: General

For Professional Services Rendered Through September 30, 2023

Total Services	\$384.25
Total Current Charges	\$384.25
Previous Balance	\$1,834.60
Less Payments	(\$1,834.60)
<b>PAY THIS AMOUNT</b>	<b>\$384.25</b>

ACCOUNT NO 9012 \$ 384.25  
CHECK NO. 8572  
CK DATE 10-17-23

APPROVED

**Remittance Advice**

Payment is due upon receipt. Please return this remittance page if paying by check or reference the invoice number when remitting payment.

**Check Payable To:**

Kronick, Moskovitz, Tiedemann & Girard  
Attn.: Accounts Receivable  
1331 Garden Highway, 2nd Floor  
Sacramento, CA 95833

**eCheck & Credit Card:**

Payments can be made by eCheck, Discover, MasterCard & VISA. To make a secure payment online, please [click here](https://secure.lawpay.com/pages/kmtg/operating) or type the following information into your browser: <https://secure.lawpay.com/pages/kmtg/operating>

RECEIVED OCT 11 2023



ACCOUNT NO 3121 \$38,626.40  
 CHECK NO. 21710  
 CK DATE 10/12/23  
 APPROVED [Signature]

PAUL SCHULTZ  
 SIERRA LAKES COUNTY WATER DISTRICT  
 7305 SHORT ROAD  
 SODA SPRINGS, CA 95728

October 6, 2023  
 Invoice No: R4653.2502 - 10-  
 REVISED

**Invoice Total \$38,626.40**

Project R4653.2502 SLCWD - Utility Master Plan  
 Task Order 5

Description of Services: Work completed this billing period includes project management related tasks, onsite meeting with SLCWD staff to discuss utility operations, onsite manhole dips, updates to sewer system model, work on draft of water system master plan, data analysis for sewer system master plan, and submittal of draft Chapter 1 for the sewer system plan.

Period August 27, 2023 to September 30, 2023

Phase 001 Project Management

**Professional Personnel**

	Hours	Rate	Amount
Engineer III Stodtmeister, Alex	5.50	155.00	852.50
Engineer I Jones, Dallas	5.00	125.00	625.00
Totals	10.50		1,477.50
<b>Total Labor</b>			<b>1,477.50</b>

Phase 003 Sewer Flow Monitoring

**Consultants**

Subconsultants 9/22/2023 ADS LLC.	Professional Services	10,186.00
<b>Total Consultants</b>	<b>1.15 times</b>	<b>10,186.00</b>
		<b>11,713.90</b>

Phase 004 Hydraulic Model Development

**Professional Personnel**

	Hours	Rate	Amount
Engineer III Stodtmeister, Alex	6.00	155.00	930.00
Intern Smith, Aiden	9.00	70.00	630.00
Intern I Tung, Nura	130.25	85.00	11,071.25
Totals	145.25		12,631.25
<b>Total Labor</b>			<b>12,631.25</b>

Phase 005 Water System Master Plan

**Professional Personnel**

	Hours	Rate	Amount	
Engineer III				
Stodtmeister, Alex	2.25	155.00	348.75	
Engineer in Training I				
Thompson, Kristi	.75	105.00	78.75	
Totals	3.00		427.50	
<b>Total Labor</b>				<b>427.50</b>

Phase 006 Sewer System Master Plan

**Professional Personnel**

	Hours	Rate	Amount	
Engineer III				
Stodtmeister, Alex	36.50	155.00	5,657.50	
Engineer I				
Jones, Dallas	53.75	125.00	6,718.75	
Totals	90.25		12,376.25	
<b>Total Labor</b>				<b>12,376.25</b>

**INVOICE TOTAL \$38,626.40**



Invoice No.  
**22874-0723**

**REMIT TO: ADS LLC**  
**PO Box 74008582**  
**Chicago, IL 60674-8582**

Invoice Details

<b>ADS Project Name</b> SodaSprings.FW.TFM.CA22	<b>ADS Project Number</b> 22874	<b>Customer Name</b> DOWL	<b>Customer Number</b> 10915
<b>Customer Address</b> 5510 Longley Lane, Reno, Nevada 89511 United States	<b>Invoice Attention</b> Alex Stodtmeister	<b>Email</b> AStodtmeister@dowl.com	<b>Phone</b>
<b>Contract Period</b> 12-02-2022 - 12-31-2023	<b>Invoice Date</b> 07-22-2023	<b>Invoice Period</b> 05-01-2023 - 07-22-2023	
<b>Contract Number</b> R4653.2502	<b>Purchase Order Number</b> SLCWD Sewer Flow Monitoring		

**Note 1:**  
Task 5 - Flow Monitoring

Products & Services

Current Billings

Item Description / Number	Product Code	Unit Type	Contract Units	Unit Price	Total	Current Billings / Units	Current Billings
Installation of ADS Triton+ Flow Meter and Sensor. Includes site investigation, installation, flow verification and calibration of equipment, and PRISM website setup. Additional start-up and mobilization fees included	.11	Lump Sum	1	\$10,767.00	\$10,767.00	0	\$0.00
Flow Monitor O&M and Data Collects	.11	per month	4	\$8,622.00	\$34,488.00	0	\$0.00
Comprehensive & Data Processing Services	.11	Lump Sum	1	\$4,586.00	\$4,586.00	1	\$4,586.00
Amendment 1 - Extension of Services	.11	Lump Sum	1	\$5,600.00	\$5,600.00	1	\$5,600.00
<b>TOT</b>					<b>\$55,441.00</b>		<b>\$10,186.00</b>

Previous Billings

Item Description / Number	Product Code	Previous Billings / Units	Previous Billings	To Date / Units	To Date Amount	Balance Remaining	Percent Complete
Installation of ADS Triton+ Flow Meter and Sensor. Includes site investigation, installation, flow verification and calibration of equipment, and PRISM website setup. Additional start-up and mobilization fees included	.11	1.00	\$10,767.00	1.00	\$10,767.00	\$0.00	100.00%
Flow Monitor O&M and Data Collects	.11	4.00	\$34,488.00	4.00	\$34,488.00	\$0.00	100.00%
Comprehensive & Data Processing Services	.11	0.00	\$0.00	1.00	\$4,586.00	\$0.00	100.00%
Amendment 1 - Extension of Services	.11	0.00	\$0.00	1.00	\$5,600.00	\$0.00	100.00%
<b>TOT</b>			<b>\$45,255.00</b>		<b>\$55,441.00</b>	<b>\$0.00</b>	

Invoice Summary

**Total Amount Due: \$10,186.00**

Signed and Certified by: Sean Winder, SWinder@idexcorp.com

Payment Due Date: 08-21-2023

Please direct all questions concerning this invoice to the email listed above.  
 ADS will not request banking changes via email.

Thank You for Your Business

**From:** Deidre Blanton <DBlanton@dowl.com>  
**Sent:** Tuesday, October 10, 2023 10:59 AM  
**To:** Anickerson3@gmail.com  
**Cc:** InvoiceCopy  
**Subject:** R4653.2502 Sep 2023 DOWL10-REVISED  
**Attachments:** R4653.2502 Sep 2023 Invoice #10-REVISED.pdf

Good morning;

I just realized the ADS invoice wasn't captured on the original invoice I sent you; attached please find the revised invoice including this. Thank you!

Attached is the DOWL Invoice dated October 06, 2023 for project **R4653.2502 SLCWD - Utility Master Plan**

Thank you for choosing our services. Please call if you have any questions or problems regarding this invoice.

**Deidre Blanton**

**Business Administrator II**

(775) 851-4788 Office

(775) 997-7481 Direct





RECEIVED NOV - 2 2023

INVOICE	#3164
INVOICE DATE	Nov 02, 2023
DUE	Net 30
AMOUNT DUE	<b>\$21,572.50</b>

**A-1 Testing/ Maintenance, Inc.**

Sierra Lakes County Water District  
 Project: Water Meter Pit Installation  
 Soda Springs, CA 95728

CONTACT US  
 P.o.box 1518  
 Truckee, CA 96160

(530) 426-7800  
 anickerson@slcwg.org

(530) 448-4190  
 Matt@A-1testing.com

ACCOUNT NO. 3114 \$ 21,572.50  
 CHECK NO.  
 CK DATE  
 APPROVED

Service completed by: Matthew Wied

INVOICE

Services	qty	unit price	amount
Service - General Labor General Labor- Installation of (2) meter pits per contracted price agreement of \$2,950. [6308 and 6304 Tamarack]	2.0	\$2,950.00	\$5,900.00
Service - Repair Labor Repair Labor- Installation of new meter and meter reader at Royal Gorge in roadway. Open up roadway, install meter, run conduit, and install meter reader in G-05 box in right of way easement. Installation, backfill, and compaction of road base in roadway in preparation for asphalt.	24.0	\$165.00	\$3,960.00
Equipment - Mini Excavator (per day) Equipment usage: 8,000-pound Mini Excavator usage for moving metal plates on roadway, removing asphalt, and excavation spoils from site at Royal Gorge Project.	1.0	\$320.00	\$320.00
1" Conduit and sweeps (royal gorge project) 1" conduit used for running meter reader out of roadway and into G-05 box. 2 sticks and 1 90 degree sweep	1.0	\$69.50	\$69.50
Boxes - G-05 Concrete Box with Cast Iron Sewer Lid installed G-05 Concrete Box with Cast Iron Water Lid	1.0	\$187.50	\$187.50
Aggregate - Recycled Asphalt Base Material with delivery (per ton) Recycled Asphalt Base Material (per ton) (Royal Gorge project and end of line cleanout in Donner Drive. ) Extra base material left behind SLCWD building for future projects.	4.0	\$98.00	\$392.00
Service - Repair Labor	24.0	\$165.00	\$3,960.00



Repair Labor- End of line cleanout repair on Donner Drive. Cut into and remove asphalt on donner drive. use excavator to dig up and expose end of line cleanout and sewer line filled with dirt and debris. Complete repair and verify remaining connections were in good repair/ condition. Compact road base in preparation for asphalt.

---

Aggregate - Permanent Asphalt Patching with Hot Mix	1.0	\$2,325.00	\$2,325.00
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Permanent Asphalt Patch with Hot Mix. 3 tons of asphalt delivered and installed for patch in roadway on Donner Drive and Pahatsi at Repair Sites.

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Equipment - Mini Excavator (per day)	1.0	\$320.00	\$320.00
--------------------------------------	-----	----------	----------

Equipment usage: 8,000-pound Mini Excavator to move steel plates in roadway, remove asphalt, and remove spoils from roadway. (Donner Drive Job)

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Installation of Traffic Rated Box and Lid at Mitzi's Place	9.0	\$165.00	\$1,485.00
--	-----	----------	------------

Cut into asphalt and install 24"x 36" traffic rated box and lid to protect water meter pit installed in the driveway

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24x 36" traffic rated box and traffic rated metal plated lid delivered	1.0	\$2,653.50	\$2,653.50
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24"x 36" Traffic rated box and traffic rated metal plated lid to protect water meter in driveway.

---

Services subtotal: \$21,572.50

**Total** **\$21,572.50**

**Lopez Excavating, Inc**  
 11430 Deerfield Dr. Ste B5, Box 41  
 Truckee, CA 96161  
 +1 5303864347  
 brandy@lopezexcavating.com

RECEIVED NOV - 2 2023  
 7111 Soda Springs  
 9818  
 Water Line  
 Repair  
 \$51,996.38

9813  
 Manholes  
 \$5908.20

# INVOICE

**BILL TO**  
 Patrick Baird  
 Sierra Lakes county water  
 district

ACCOUNT NO  
 CHECK NO.  
 CK DATE  
 APPROVED

**INVOICE #** 2912  
**DATE** 10/05/2023  
**DUE DATE** 11/04/2023  
**TERMS** Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/12/2023	Excavation Labor:Laborer	Prep site	16	93.00	1,488.00
09/12/2023	Excavation Labor:Laborer Overtime	Prep site	1	139.50	139.50
09/12/2023	Tool Truck		175	0.00	0.00
09/12/2023	Equipment:Generator		2	75.00	150.00
09/12/2023	Equipment:Jack Hammer		2	80.00	160.00
09/12/2023	Trucking - Materials		1	360.00	360.00
09/12/2023	Materials - Excavation	Bedding Sand and 3/4 inch Aggregate base	1	1,014.27	1,014.27
09/13/2023	Excavation Labor:Laborer	Dig trench for water line	30	93.00	2,790.00
09/13/2023	Excavation Labor:Laborer Overtime	Dig trench for water line	3	139.50	418.50
09/13/2023	Tool Truck		1	175.00	175.00
09/13/2023	Equipment:Walk behind Saw		2	250.00	500.00
09/13/2023	Water	Water trailer	1	75.00	75.00
09/13/2023	Excavation:Rental of Equipment		1	3,133.60	3,133.60
09/14/2023	Excavation Labor:Laborer	Dig trench for water line	32	93.00	2,976.00
09/14/2023	Excavation Labor:Laborer Overtime	Dig trenches for water line	2	139.50	279.00
09/14/2023	Tool Truck		1	175.00	175.00
09/14/2023	Equipment:Mini Excavator		7	75.00	525.00
09/14/2023	Mobilization	calpine/serene lakes	2	120.00	240.00

There is a convenience fee for the service of using your credit or debit card. The fee will be added to the following months, invoice.

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/15/2023	<b>Excavation Labor:Laborer</b>	dig trench for water line and replace g5	24	93.00	2,232.00
09/15/2023	<b>Excavation Labor:Laborer Overtime</b>	dig trench for water line and replace G5	1.50	139.50	209.25
09/15/2023	<b>Tool Truck</b>		1	175.00	175.00
09/15/2023	<b>Equipment:Dump Truck</b>		3	120.00	360.00
09/15/2023	<b>Equipment:Mini Excavator</b>		5	75.00	375.00
09/15/2023	<b>Equipment:Generator</b>		1	75.00	75.00
09/15/2023	<b>Equipment:Jack Hammer</b>		2	80.00	160.00
09/15/2023	<b>Materials - Excavation</b>	Cold mix	1	999.90	999.90
09/19/2023	<b>Excavation Labor:Laborer</b>	Water line crossing	40	93.00	3,720.00
09/19/2023	<b>Excavation Labor:Laborer Overtime</b>	Water line crossing	20	139.50	2,790.00
09/19/2023	<b>Tool Truck</b>		1	175.00	175.00
09/19/2023	<b>Equipment:Mini Excavator</b>		4	75.00	300.00
09/20/2023	<b>Excavation Labor:Laborer</b>	Pump water out of ditch, dig and plug water line	24	93.00	2,232.00
09/20/2023	<b>Excavation Labor:Laborer Overtime</b>	Pump water out of ditch, dig and plug water line	1.50	139.50	209.25
09/20/2023	<b>Tool Truck</b>		1	175.00	175.00
09/20/2023	<b>Equipment:Mini Excavator</b>		5	75.00	375.00
09/20/2023	<b>Equipment:Jack Hammer</b>		2	80.00	160.00
09/20/2023	<b>Equipment:Generator</b>		2	75.00	150.00
09/21/2023	<b>Excavation Labor:Laborer</b>	Cut asphalt and replace G5 for water line	16	93.00	1,488.00
09/21/2023	<b>Excavation Labor:Laborer Overtime</b>	Cut asphalt and replace G5 for water line	1	139.50	139.50
09/21/2023	<b>Tool Truck</b>		1	175.00	175.00
09/22/2023	<b>Excavation Labor:Laborer</b>	Replace G5 for water line	14	93.00	1,302.00
09/22/2023	<b>Tool Truck</b>		1	175.00	175.00
09/23/2023	<b>Excavation Labor:Laborer</b>	Fix Man holes	16	93.00	1,488.00
09/23/2023	<b>Excavation Labor:Laborer Overtime</b>	Fix man holes	1	139.50	139.50
09/23/2023	<b>Tool Truck</b>		1	175.00	175.00
09/23/2023	<b>Materials - Excavation</b>	Man hole rings	1	361.20	361.20

There is a convenience fee for the service of using your credit or debit card. The fee will be added to the following months, invoice.

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/24/2023	<b>Excavation Labor:Laborer</b>	Fix man holes	16	93.00	1,488.00
09/24/2023	<b>Excavation Labor:Laborer Overtime</b>	Fix man hole	1	139.50	139.50
09/24/2023	<b>Tool Truck</b>		1	175.00	175.00
09/25/2023	<b>Excavation Labor:Laborer</b>	Fix man holes	16	93.00	1,488.00
09/25/2023	<b>Excavation Labor:Laborer Overtime</b>	Fix man hole	2	139.50	279.00
09/25/2023	<b>Tool Truck</b>		1	175.00	175.00
09/26/2023	<b>Excavation Labor:Laborer</b>	back fill water line and fix clean out	28	93.00	2,604.00
09/26/2023	<b>Excavation Labor:Laborer Overtime</b>	back fill water line and fix clean out	3	139.50	418.50
09/26/2023	<b>Tool Truck</b>		1	175.00	175.00
09/26/2023	<b>Equipment:Dump Truck</b>		3	120.00	360.00
09/26/2023	<b>Equipment:Plate Whacker</b>		6	175.00	1,050.00
09/26/2023	<b>Materials - Excavation</b>	Sand	1	189.00	189.00
10/02/2023	<b>Excavation Labor:Laborer</b>	Dig water service line to COT	16	93.00	1,488.00
10/02/2023	<b>Excavation Labor:Laborer Overtime</b>	Dig water service line to COT	1	129.50	129.50
10/02/2023	<b>Tool Truck</b>		1	175.00	175.00
10/02/2023	<b>Equipment:Mini Excavator</b>		8	75.00	600.00
10/02/2023	<b>Materials - Excavation</b>	3/4" Base	1	128.30	128.30
10/03/2023	<b>Excavation Labor:Laborer</b>	Digging water line	16	93.00	1,488.00
10/03/2023	<b>Excavation Labor:Laborer Overtime</b>	Digging water line	1	139.50	139.50
10/03/2023	<b>Tool Truck</b>		1	175.00	175.00
10/03/2023	<b>Equipment:Mini Excavator</b>		8	75.00	600.00
10/03/2023	<b>Materials - Excavation</b>	65 Feet of 2" CTS	1	215.80	215.80
10/04/2023	<b>Excavation Labor:Laborer</b>	Backfill water line	16	93.00	1,488.00
10/04/2023	<b>Excavation Labor:Laborer Overtime</b>	Backfill water line	1	139.50	139.50
10/04/2023	<b>Tool Truck</b>		1	175.00	175.00
10/04/2023	<b>Equipment:Dump Truck</b>		2	120.00	240.00

There is a convenience fee for the service of using your credit or debit card. The fee will be added to the following months, invoice.

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/04/2023	Equipment:Dump Trailer		4	115.00	460.00
10/04/2023	Equipment:Mini Excavator		6	75.00	450.00
10/04/2023	Materials - Excavation	3/4" Base	1	130.06	130.06
10/05/2023	Excavation Labor:Laborer	Pave patches	16	93.00	1,488.00
10/05/2023	Excavation Labor:Laborer Overtime	Pave patches	4	139.50	558.00
10/05/2023	Excavation Labor:Foreman	Pave patches	8	117.00	936.00
10/05/2023	Excavation Labor:Foreman Overtime	Pave patches	2	168.75	337.50
10/05/2023	Tool Truck		1	175.00	175.00
10/05/2023	Equipment:Dump Truck		1	120.00	120.00
10/05/2023	Equipment:Mini Excavator		3	75.00	225.00
10/05/2023	Materials - Excavation	Asphalt	1	1,318.95	1,318.95
10/06/2023	Excavation Labor:Laborer	Move trench plates, pick up signs	8	93.00	744.00
10/06/2023	Tool Truck		1	175.00	175.00
10/06/2023	Equipment:Mini Excavator		2	75.00	150.00

BALANCE DUE

**\$57,904.58**

Man holes 5,908.00  
 Water line 51,996.38



PO BOX 164  
 LOYALTON, CA 96118  
 (916) 296-2933  
 CSLB # 1017771

RECEIVED NOV - 2 2023

# Invoice

Date	Invoice #
10/6/2023	159

Bill To
Serene Lakes County Water District PO Box 1039 7305 Short Road Soda Springs, CA 95728

Terms
Due on receipt

Description	Amount
PROJECT SITE: <u>2051</u> Soda Springs Road	
SCOPE OF WORK: Emergency repair of 4" water main in front of 2051 Soda Springs Road.	
Materials	1,234.45
Equipment	2,460.92
Labor	4,332.10
ACCOUNT NO 9818 \$8027.47 CHECK NO. CK DATE APPROVED	
All Work is complete. Please remit payment to address above.	<b>Total</b> \$8,027.47

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$8,027.47



September 29, 2023

To the Board of Directors  
Sierra Lakes County Water District  
P.O. Box 1039  
Soda Springs, CA 95728

We have audited the financial statements of the business-type activities and the fiduciary fund of Sierra Lakes County Water District for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 26, 2023. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Sierra Lakes County Water District are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive estimates affecting the financial statements were:

- Accrual and disclosure of compensated absences: Management’s estimate is based on information collected by the District using current pay rates and District’s policy on employee use of compensating time-off. Our audit agreed balances reported in the financial statements to those in the District calculated spreadsheets.
- Capital asset lives and the related depreciation expense: Management’s estimate is based on the District’s policy of depreciating assets. We scanned asset listings for reasonable compliance to this approach.
- Estimates pertaining to the calculation of Net Pension and OPEB liabilities and related deferred inflows and outflows of financial resources, as prepared by actuaries.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated September 29, 2023.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements,



our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to RSI, which is required supplementary information that supplement the basic financial statements. Our procedures consisted of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, which accompany the financial statements but are not required supplementary information (RSI). With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the management and the Board of Directors of Sierra Lakes County Water District and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

*Robert W. Johnson, An Accountancy Corporation*

Robert W. Johnson, An Accountancy Corporation

**SIERRA LAKES  
COUNTY WATER DISTRICT**

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**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT  
for the year ended June 30, 2023**

**ROBERT W. JOHNSON**  
**Certified Public Accountant**

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**Robert W. Johnson**  
*an accountancy corporation*

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
Sierra Lakes County Water District  
Soda Springs, California

**Report on the Audit of the Financial Statements**

**Opinions**

We have audited the financial statements of the business-type activities and the fiduciary fund of Sierra Lakes County Water District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the fiduciary fund of Sierra Lakes County Water District, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the California State Controller's Office and State Regulations governing Special Districts.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the State Controller's Minimum Audit Requirements for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Sierra Lakes County Water District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Sierra Lakes County Water District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- exercise professional judgement and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Sierra Lakes County Water District's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Sierra Lakes County Water District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and other required supplementary information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Management has omitted the Management's Discussion and Analysis. Our opinion on the basic financial statements is not affected by this missing information. We have applied certain limited procedures to the other required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Sierra Lakes County Water District's basic financial statements. The accompanying supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Robert W. Johnson, An Accountancy Corporation*

Citrus Heights, California

September 29, 2023

SIERRA LAKES COUNTY WATER DISTRICT  
 PROPRIETARY FUND – WATER & SEWER  
 STATEMENT OF NET POSITION  
 for the year ended June 30, 2023

ASSETS AND DEFERRED OUTFLOWS

Current assets:		
Cash (Note 3)		\$ 1,450,985
Accounts receivable, billings		40,629
Interest receivable		8,926
Prepaid expenses		<u>5,189</u>
Total current assets		1,505,729
Capital assets, at cost (Note 4):		
Water plant	\$ 8,866,657	
Sewer plant	<u>6,081,541</u>	
	14,948,198	
Less accumulated depreciation	<u>(7,796,240)</u>	
	7,151,958	
Construction in progress	323,744	
Land	<u>1,365,770</u>	
		8,841,472
Restricted assets (Note 3):		
Cash in OPEB account		879,779
Deferred outflows (Notes 7 and 8):		
Pension related amounts	330,234	
OPEB related amounts	<u>150,466</u>	
		<u>480,700</u>
		<u>\$11,707,680</u>

See notes to financial statements

## LIABILITIES, DEFERRED INFLOWS AND NET POSITION

Current liabilities:		
Current portion of long-term debt (Note 5)	\$	161,558
Accounts payable and accrued charges		103,077
Prepaid water/sewer service fees		212,247
Accrued interest		27,990
Compensated absences		<u>7,242</u>
Total current liabilities		<u>512,114</u>
Non-current liabilities:		
Notes payable, net of current portion (Note 5)		3,806,438
Total OPEB liability (Note 8)		867,335
Net pension liability (Note 7)		<u>141,590</u>
Total non-current liabilities		<u>4,815,363</u>
Total liabilities		<u>5,327,477</u>
Deferred inflows (Notes 7 and 8):		
Pension related amounts	\$	102,568
OPEB related amounts		<u>638,444</u>
		741,012
Net position:		
Net investment in capital assets	8,841,472	
Restricted (Note 6)	-	
Unrestricted	<u>(3,202,281)</u>	
		<u>5,639,191</u>
		<u>\$11,707,680</u>



SIERRA LAKES COUNTY WATER DISTRICT  
 PROPRIETARY FUND – WATER & SEWER  
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 for the year ended June 30, 2023

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Operating revenues:			
Water sales	\$ 874,220	\$ -	\$ 874,220
Sewer service	-	1,212,519	1,212,519
Connection fees	5,658	24,180	29,838
Penalties and costs	4,006	4,007	8,013
Other	<u>10,463</u>	<u>10,512</u>	<u>20,975</u>
Total operating revenues	<u>894,347</u>	<u>1,251,218</u>	<u>2,145,565</u>
Operating expenses:			
Pumping	47,070	-	47,070
Treatment	379,853	-	379,853
Transmission and distribution	383,495	-	383,495
Administrative and general	185,997	185,997	371,994
Depreciation	162,109	137,512	299,621
Collection	-	294,994	294,994
Disposal	<u>-</u>	<u>673,148</u>	<u>673,148</u>
Total operating expenses	<u>1,158,524</u>	<u>1,291,651</u>	<u>2,450,175</u>
Operating income (loss)	<u>( 264,177)</u>	<u>( 40,433)</u>	<u>( 304,610)</u>
Non-operating revenues (expenses):			
Property taxes	285,522	285,523	571,045
Interest income	25,313	25,313	50,626
Interest expense	-	( 111,889)	( 111,889)
Capital processing costs	-	( 37,845)	( 37,845)
Other	<u>77,536</u>	<u>-</u>	<u>77,536</u>
Income before capital contributions (carried forward)	<u>388,371</u>	<u>161,102</u>	<u>549,473</u>
	124,194	120,669	244,863

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
 PROPRIETARY FUND – WATER & SEWER  
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION, continued  
 for the year ended June 30, 2023

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Income before capital contributions (brought forward)	\$ 124,194	\$ 120,669	\$ 244,863
Capital contributions	<u>600,000</u>	<u>600,000</u>	<u>1,200,000</u>
Changes in net position	<u>\$ 724,194</u>	<u>\$ 720,669</u>	1,444,863
Total net position:			
Beginning of year			<u>4,194,328</u>
End of year			<u>\$5,639,191</u>

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
 PROPRIETARY FUND – WATER & SEWER  
 STATEMENT OF CASH FLOWS  
 for the year ended June 30, 2023

Cash flows from operating activities:		
Receipts from customers		\$ 2,136,806
Payments to suppliers		(1,773,819)
Payments to employees		<u>( 360,018)</u>
Net cash provided by operating activities		2,969
Cash flows from noncapital financing activities:		
Receipts from property taxes and other operating income		571,045
Cash flows from capital and related financing activities:		
Property additions, including work in progress	\$(3,710,403)	
Principal payments on long-term debt	( 156,900)	
Interest payments on long-term debt	( 111,889)	
Capital processing costs	( 37,845)	
Capital contributions	1,200,000	
Other	<u>77,536</u>	
		(2,739,501)
Cash flows from investing activities:		
Interest income		<u>50,626</u>
Net increase/(decrease) in cash and cash equivalents		(2,114,861)
Cash and cash equivalents:		
Beginning of year		<u>4,445,625</u>
End of year		<u>\$ 2,330,764</u>
Reconciliation of cash and cash equivalents to statement of net position:		
Cash and cash equivalents		\$ 1,450,985
Restricted - cash and cash equivalents		<u>879,779</u>
		<u>\$ 2,330,764</u>
Noncash investing, capital and financing transactions:		
Receipt of donated capital assets		<u>\$ 1,200,000</u>

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
 PROPRIETARY FUND – WATER & SEWER  
 STATEMENT OF CASH FLOWS, continued  
 for the year ended June 30, 2023

Reconciliation of operating income to net cash  
 provided by operating activities:

Operating income (loss) \$( 304,610)

Adjustments to reconcile operating income (loss)  
 to net cash provided by operating activities:

Depreciation \$ 299,621

Changes in operating assets, liabilities, deferred  
 inflows and deferred outflows:

Receivables	( 14,859)
Prepays	( 222)
Payables	( 74,096)
Prepaid water and sewer service fees	129,388
Compensated absences	2,939
Net pension liability	401,673
Total OPEB liability	( 665,428)
Deferred outflows of resources - pension	( 228,003)
Deferred outflows of resources - OPEB	43,530
Deferred inflows of resources - pension	( 186,296)
Deferred inflows of resources - OPEB	<u>599,332</u>

307,579

Net cash provided by operating activities

\$ 2,969

Supplemental information:

Cash paid for interest

\$ 113,000

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
FIDUCIARY FUND – ASSESSMENT DISTRICT NO. 2011-1  
STATEMENT OF FIDUCIARY NET POSITION  
June 30, 2023

ASSETS

Assets:	
Cash – checking	\$ <u>678,567</u>
Total assets	\$ <u>678,567</u>
Liabilities:	\$ <u>      -</u>
Net Position:	
Restricted	\$ <u>678,567</u>

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
 FIDUCIARY FUND – ASSESSMENT DISTRICT NO. 2011-1  
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 for the year ended June 30, 2023

Additions:		
Assessments from landowners		\$ 364,817
Assessment admin. fee		10,582
Interest income		<u>396</u>
 Total additions		 \$ 375,795
 Deductions:		
Principal and interest payments	\$ 330,107	
Administrative expense	<u>3,740</u>	
		<u>333,847</u>
 Change in net position		 41,948
 Total net position:		
Beginning		<u>636,619</u>
Ending		<u>\$ 678,567</u>

See notes to financial statements

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
for the year ended June 30, 2023

1. Organization:

Sierra Lakes County Water District (the “District”) was formed in 1961 and provides water service/distribution and sewer collection to residents of the District. The District’s financial and administrative functions are governed by a five member Board of Directors elected by the landowners and residents of the District. The District’s mission statement is to provide quality water treatment/distribution and sewer collection services at the lowest possible cost.

2. Summary of Significant Accounting Policies:

The basic financial statements of Sierra Lakes County Water District have been prepared in conformity with generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District’s accounting policies are described below.

Fund Accounting

The fund financial statements provide information about the District’s funds. Separate statements for each fund category – proprietary and fiduciary, are presented.

The District reports the following proprietary fund:

Enterprise Fund – The enterprise fund is used to account for water and sewer operations that are financed and operated in a manner similar to private business enterprises. The intent of the District is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

The District also reports the following fiduciary fund:

Custodial Fund – The District has one fiduciary fund that is custodial in nature, Assessment District 2011-1. The custodial fund is used to account for resources held by the District in a custodial capacity that are used to collect property assessments which are used to pay special assessment debt with no government commitment.

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

2. Summary of Significant Accounting Policies, continued:

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The enterprise fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of the fund are included on the balance sheet. Net position is segregated into amounts recorded as net investment in capital assets, amounts restricted and amounts unrestricted. Enterprise fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total position.

The records are maintained and the accompanying financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal operations. The principal operating revenues of the District are charges to customers for water and sewer sales and services. Operating expenses for enterprise funds include source of supply, water treatment, transmission and distribution, customer accounts, collection, disposal, administrative expenses and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Proprietary are reported using the economic resources measurement focus and the accrual basis of accounting. Custodial funds have no measurement focus but utilize the accrual basis of accounting for reporting assets and liabilities.

Depreciation

Property, plant and equipment is recorded on the basis of purchase cost. Assets acquired by contributions are recorded at estimated cost or fair market value at the date of acquisition.

Depreciation is calculated by the straight-line method over the estimated useful lives of the respective assets.



SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

2. Summary of Significant Accounting Policies, continued:

Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with an initial maturity of three months or less to be cash equivalents, including restricted assets. Cash in banks, deposits in the State of California Local Agency Investment Fund (LAIF), Placer County Treasurer's Pooled Investment and deposits with fiscal agents are considered to be cash and cash equivalents.

Compensated Absences

Vested or accumulated vacation and comp. time (non-exempt employees) that is expected to be liquidated with expendable available financial resources is reported as an expense and as a current liability. Sick pay is not vested.

Sewage Processing-Accounting

Contract costs of the service agreement with Donner Summit Public Utility District for processing sewage generated by the District are expensed as incurred; also expensed are the improvement project costs for the wastewater treatment plant. Regular processing costs including prior year adjustments received are recorded as operating expenses; capital processing costs are recorded as non-operating expense.

Budget and Budgetary Accounting

The Board of Directors annually adopts an operating budget. The operating budgets are prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

2. Summary of Significant Accounting Policies, continued:

Investments

Investments consist of LAIF (State of California pooled investment fund) and Placer County Treasurer's Investment Pool. Investments are stated at fair value. Such investments are within the State statutes and the District's investment policy.

Property Taxes

The District receives property taxes from Placer County. Property taxes receivable are recorded in the fiscal year for which the tax is levied based on the assessed value as of September 1 of the preceding fiscal year. They become a lien on the first day of the year they are levied. Secured property tax is levied on September 1 and due in two installments, on November 1 and March 1. They become delinquent on December 10 and April 10, respectively. Unsecured property taxes are due on July 1, and become delinquent on August 31. The District elected to receive the property taxes from the County under the Teeter Bill Program. Under this Program, the District receives 100% of the levied property taxes in periodic payments, with the County assuming responsibility for delinquencies.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS' Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

2. Summary of Significant Accounting Policies, continued:

Other Postemployment Benefits ("OPEB")

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the net position of the District's OPEB plan and additions to/deductions from the OPEB plan's net position have been determined on the same basis as they are reported by the plan. For this purpose, the OPEB plan recognizes benefit payments when due and payable in accordance with the benefit terms.

Gains and losses related to changes in total OPEB liability and net position are recognized in OPEB expense systematically over time. The amortized amounts are recognized in OPEB expense for the year gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until that future time.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

2. Summary of Significant Accounting Policies, continued:

Net Position

Net position is classified in the following categories:

Net Investment in capital assets – groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted – presents external restrictions imposed by creditors, grantors, contributors or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted – represents the net position of the District, which are not restricted or invested in capital assets net of related debt.

3. Cash and Cash Equivalents:

**Proprietary Fund – Water and Sewer:**

Cash and cash equivalents as of June 30, 2023 consisted of the following:

Cash on hand	\$ 50
Deposits with financial institutions	<u>519,587</u>
Total cash	<u>519,637</u>
Investments in Local Agency Investment Fund (LAIF) – OPEB funds	\$ 879,779
Placer County Treasurer’s Pooled Investment	<u>931,348</u>
Total investments	<u>1,811,127</u>
Total cash and investments	<u>\$2,330,764</u>

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

3. Cash and Cash Equivalents, continued:

Cash and cash equivalents are classified in the accompanying financial statements as follows:

Cash and investments	\$1,450,985
Restricted cash and investments	<u>879,779</u>
	<u>\$2,330,764</u>

At June 30, 2023, the carrying amount of the District's deposits was \$519,587 and the balance in financial institutions was \$521,004. Of the balance in the financial institutions, \$250,000 was covered by federal depository insurance and \$271,004 was collateralized as required by State Law (Government Code Section 53630), by the pledging financial institution with assets held in a common pool for the District and other agencies, but not in the name of the District.

Investments:

California statutes authorize the District to invest in a variety of credit instruments as provided for in the California Government Code Section 53600, Chapter 4 – Financial Affairs. The Government Code allows investments in obligations of the U.S. Treasury, agencies, and instrumentalities, commercial paper rated A-1 by Standard & Poor's or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, medium-term corporate notes, mutual funds and the State Treasurer's Local Agency Investment Fund (LAIF). The investments at June 30, 2023 consist of:

	<u>Carrying Amount</u>	<u>Maturity - 12 Months or Less</u>
Local Agency Investment Fund (LAIF)	\$ 879,779	\$ 879,779
Placer County Treasurer's Pooled Investment	<u>931,348</u>	<u>931,348</u>
	<u>\$1,811,127</u>	<u>\$1,811,127</u>

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

3. Cash and Cash Equivalents, continued:

Pursuant to Government Accounting Standards Board Statement 3, the investment in LAIF and Placer County Treasury are not classified in categories of credit risk. The District's funds in LAIF and Placer County Treasurer's Pooled Investment are invested in a diversified portfolio (of underlying investments e.g. U.S. Treasury obligations) such that it considers the risk of material loss to be minimal. The funds held in LAIF and Placer County Treasurer's Pooled Investment can be withdrawn on demand. The District reports its investments in LAIF and Placer County Treasurer's investment pool at fair value.

Restricted Cash:

The District had \$879,779 in cash at June 30, 2023 established for OPEB (Post Employment Benefits) funding. The funds are held in LAIF.

**Fiduciary Fund – Assessment District No. 2011-1:**

Cash is classified in the accompanying fiduciary statement of net position as follows:

Restricted cash	\$ <u>678,567</u>
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At June 30, 2023, the carrying amount of the Assessment District's deposits in the fiduciary fund was \$678,567 and the balance in financial institutions was \$678,567. Of the balance in the financial institutions, \$250,000 was covered by federal depository insurance and \$428,567 was collateralized as required by State Law (Government Code Section 53630), by the pledging financial institution with assets held in a common pool for the Assessment District and other agencies, but not in the name of the Assessment District.

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

4. Capital Assets:

At June 30, 2023 changes in capital assets are as follows:

	<u>Balance</u> <u>July 1, 2022</u>	<u>Additions</u>	<u>Disposals/ Transfers</u>	<u>Balance</u> <u>June 30, 2023</u>
Water:				
Source of supply	\$ 49,687	\$ -	\$ -	\$ 49,687
Pumping plant	174,278	-	-	174,278
Water treatment	683,796	-	-	683,796
Transmission and distribution	4,730,701	1,279,241	-	6,009,942
General plant	232,794	-	-	232,794
Filter plant	904,122	-	-	904,122
Wells/post chlorination	628,830	-	-	628,830
Arsenic filter installation	95,189	-	-	95,189
Filter plant modification	<u>88,019</u>	<u>-</u>	<u>-</u>	<u>88,019</u>
	<u>7,587,416</u>	<u>1,279,241</u>	<u>-</u>	<u>8,866,657</u>
Sewer:				
Inspection camera	10,427	-	-	10,427
Vehicles	358,123	-	-	358,123
Collection system	1,163,226	1,469,040	-	2,632,266
Filter plant modification	88,019	-	-	88,019
Export line	1,772,116	-	-	1,772,116
Waste disposal utility plant	796,300	-	-	796,300
Parallel sewer force main	217,842	-	-	217,842
Sewage export project	<u>206,448</u>	<u>-</u>	<u>-</u>	<u>206,448</u>
	<u>4,612,501</u>	<u>1,469,040</u>	<u>-</u>	<u>6,081,541</u>
Construction in progress	562,565	2,514,913	2,753,734	323,744
Land	<u>157,035</u>	<u>1,208,735</u>	<u>-</u>	<u>1,365,770</u>
Totals	<u>\$12,919,517</u>	<u>\$6,471,929</u>	<u>\$2,753,734</u>	<u>\$16,637,712</u>

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

5. Long-term Debt:

The following is a summary of the long-term debt activities for the year ended June 30, 2023:

	<u>2022</u>	New Debt <u>Issued</u>	Debt <u>Retired</u>	<u>2023</u>	Current <u>Portion</u>
USDA/Revenue					
Bond	\$4,109,100	\$ -	\$ 156,900	\$3,952,200	\$ 161,200
Bond Fund	<u>8,004</u>	<u>7,792</u>	<u>-</u>	<u>15,796</u>	<u>358</u>
	<u>\$4,117,104</u>	<u>\$ 7,792</u>	<u>\$ 156,900</u>	<u>\$3,967,996</u>	<u>\$ 161,558</u>

USDA/Revenue Bond

On March 28, 2014 the District issued revenue bonds in the amount of \$5,222,000 for purposes of improving the sewer facility. The bonds bear interest at 2.75% and mature on March 28, 2042. Interest is payable March 28 and September 28 (principal is payable annually commencing March 28, 2015). No debt service reserve is required for the revenue bond.



SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

5. Long-term Debt (continued):

Bond Fund

The District acquired two vacant lots with a combined original liability to the Assessment District of \$19,129. This liability is payable through 2053 in annual payments of \$444 (per lot) through 2024 and \$403 through 2053 respectively, including 2.75% interest.

The future annual maturities of all long-term borrowings as of June 30, 2023 are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 161,558	\$ 109,134	\$ 270,692
2025	165,968	104,690	270,658
2026	170,578	100,126	270,704
2027	175,188	95,436	270,624
2028	179,998	90,619	270,617
2029-2033	977,262	376,047	1,353,309
2034-2038	1,119,174	234,085	1,353,259
2039-2043	1,011,834	71,500	1,083,334
2044-2048	3,244	786	4,030
2049-2053	<u>3,192</u>	<u>310</u>	<u>3,502</u>
	<u>\$3,967,996</u>	<u>\$1,182,733</u>	<u>\$5,150,729</u>

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

6. Restricted Net Position:

At June 30, 2023 the District had no accumulated restricted improvement reserves since approximately \$1,800,000 was due the operating fund from future collection of facility fees.

7. Defined Benefit Retirement Plan:

A. *General Information about the Pension Plans*

Plan Description

The District contributes to the California Public Employees Retirement System (CalPERS), a cost sharing multiple-employer defined benefit pension plan. The District participates in the miscellaneous 2% at 60 risk pool. CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public employers within the State of California. CalPERS require agencies with less than 100 active members in the plan to participate in the risk pool. All District permanent employees are eligible to participate in the System. Benefits vest after five years of service. District employees who retire at age 50 to 63 and with over 5 years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1.426 to 2.418 percent of their average salary during their last 36 months of employment. A menu of benefits provision as well as other requirements is established by State Statutes within the Public Employees Retirement Law. The plan selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

**Benefits Provided**

Covered employees are required by statute to contribute 7.0 percent of their salary to the plan after a formula to coordinate with Social Security. The District is required by the same statute to contribute the remaining amounts necessary to pay benefits when due. The District is required to contribute at an actuarially determined rate.

The Plans' provisions and benefits in effect at June 30, 2023, are summarized as follows:

	<u>PEPRA</u>
Benefit formula	2% at 62
Benefit vesting schedule	5 years of service,
Benefit payments	monthly for life
Retirement age	55+
Required employee contribution rates	6.75%
Required employer contribution rates	7.470%

**Contributions** - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

For the year ended June 30, 2023, the District's contributions recognized as part of pension expense were as follows:

Contributions - employer	\$ <u>49,407</u>
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B. *Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions:*

As of June 30, 2023, the District reported net pension liability (asset) for its proportionate share of the net pension liability as follows:

Net pension liability (asset)	\$ <u>141,590</u>
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The District's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2022, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan as of June 30, 2022 was as follows:

	<u>Miscellaneous Plan</u>
Proportion June 30, 2021	-0.01370%
Proportion June 30, 2022	<u>0.0030 %</u>
Change – Increase/(Decrease)	<u>0.0167 %</u>

For the year ended June 30, 2023, the District recognized pension expense of \$59,891.

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 14,509	\$ -
Net difference between projected and actual earnings on investments	25,935	-
Difference between expected and actual experience	2,843	1,905
Differences in proportions	237,540	-
Difference between actual and proportionate share of contributions	-	100,663
Pension contributions subsequent to measurement date	<u>49,407</u>	<u>-</u>
	<u>\$ 330,234</u>	<u>\$ 102,568</u>

\$49,407 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>	
2024	\$ 54,396
2025	62,181
2026	45,819
2027	15,863
2028	-

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

*Actuarial Assumptions* – The total pension liabilities in the June 30, 2022 actuarial valuations were determined using the following actuarial assumptions:

	<u>Miscellaneous</u>
Valuation date	June 30, 2021
Measurement date	June 30, 2022
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount rate	6.90%
Inflation	2.30%
Payroll Growth	2.75%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	6.90%

*Discount Rate* – The discount rate used to measure the total pension liability was 6.90% for each Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

Long-Term Expected Rate of Return:

In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated, and combined with risk estimates, are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return.

The expected real rates of return by asset class are as follows:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Real Return Years 1-10<sup>1,2</sup></u>
Global equity – cap-weighted	30.00%	4.45%
Global equity – non-cap-weighted	12.00	3.84
Private Equity	13.00	7.28
Treasury	5.00	0.27
Mortgage-backed Securities	5.00	0.50
Investment Grade Corporates	10.00	1.56
High Yield	5.00	2.27
Emerging Market Debt	5.00	2.48
Private Debt	5.00	3.57
Real Assets	15.00	3.21
<u>Leverage</u>	<u>( 5.00)</u>	<u>(0.59)</u>

<sup>1</sup>An expected inflation of 2.30% used for this period.

<sup>2</sup>Figures are based on the 2021-22 Asset Liability Management study.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

7. Defined Benefit Retirement Plan, continued:

*Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* – The following presents the District’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>
1% Decrease	5.9%
Net Pension Liability (Asset)	\$ 453,289
Current Discount Rate	6.9%
Net Pension Liability (Asset)	\$ 141,590
1% Increase	7.9%
Net Pension Liability (Asset)	\$( 114,861)



SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

8. Other Postemployment Benefits “OPEB”:

**Plan Description**

In addition to pension benefits, the District provides certain healthcare benefits through CalPERS for retired employees and their survivor dependents, subject to certain conditions. The District’s employees become eligible for benefits “after retirement in accordance with regulations prescribed by CalPERS.” At June 30, 2022, four retired employees and three active employees (and their eligible spouses, if applicable) met those eligibility requirements. Covered employees are not required to make contributions to receive the benefits.

**Total OPEB Liability**

The District’s net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2022.

**Actuarial Assumptions**

The total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions:

Discount rate	3.54%
Inflation	2.50%
Salary Increase	3.00%
Healthcare Cost Trend Rate	6.7% (increase effective January 1, 2024) fluctuating down to 3.9% for years 2075 and later

**Discount Rate**

The discount rate used to measure the total OPEB liability was 3.54%. The discount rate is based on an index of 20-year General Obligation Municipal Bond Index.

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

8. Other Postemployment Benefits "OPEB", continued:

**Change in Total OPEB Liability as of June 30, 2022**

	<u>Total OPEB Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Total OPEB Liability</u>
Rollback balance at June 30, 2021	\$ <u>1,532,763</u>	\$ <u>-</u>	\$ <u>1,532,763</u>
Changes recognized for the measurement period:			
Service cost	69,585	-	69,585
Interest cost	34,179	-	34,179
Differences between expected and actual experience	( 492,956)	-	( 492,956)
Changes of assumptions	( 236,256)	-	( 236,256)
Benefit payments	<u>( 39,980)</u>	<u>-</u>	<u>( 39,980)</u>
Net changes during July 1, 2021 to June 30, 2022	<u>( 665,428)</u>	<u>-</u>	<u>( 665,428)</u>
Balance at June 30, 2022 (Measurement Date)	<u>\$ 867,335</u>	<u>\$ -</u>	<u>\$ 867,335</u>

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

8. Other Postemployment Benefits "OPEB", continued:

**Sensitivity of the Total OPEB liability to changes in the discount rate**

The following presents the total OPEB liability with a discount rate 1% higher and 1% lower than assumed in the valuation:

	Discount Rate <u>1% Lower</u>	Valuation Discount <u>Rate 3.54%</u>	Discount Rate <u>1% Higher</u>
Total OPEB liability	\$ <u>1,000,832</u>	\$ <u>867,335</u>	\$ <u>759,078</u>

**Sensitivity of the Total OPEB liability to changes in healthcare cost trend rates**

The following presents the total OPEB liability with a healthcare cost trend rate 1% higher and 1% lower than assumed in the valuation:

	Trend <u>1% Lower</u>	Current <u>Trend</u>	Trend <u>1% Higher</u>
Total OPEB liability	\$ <u>749,934</u>	\$ <u>867,335</u>	\$ <u>1,018,487</u>

SIERRA LAKES COUNTY WATER DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 for the year ended June 30, 2023

8. Other Postemployment Benefits "OPEB", continued:

For the fiscal year ended June 30, 2023, the District recognized OPEB expense of \$43,616. OPEB expense represents the change in the total OPEB liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, and actuarial assumptions or methods. At June 30, 2023, the District reported deferred outflows and inflows of resources related to OPEB from the following sources:

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 114,072	\$ 199,050
Difference between expected and actual experience	-	439,394
Net difference between projected and actual earnings on investments	-	-
Deferred contributions	<u>36,394</u>	<u>-</u>
Total	<u>\$ 150,466</u>	<u>\$ 638,444</u>

\$36,394 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as OPEB expense as follows:

<u>For the Fiscal Year Ended June 30</u>	<u>Recognized Net Deferred Outflows (Inflows) of Resources</u>
2024	( 60,148)
2025	( 81,025)
2026	( 113,335)
2027	( 114,837)
2028	( 114,837)
Thereafter	( 40,190)

SIERRA LAKES COUNTY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
for the year ended June 30, 2023

8. Other Postemployment Benefits “OPEB”, continued:

**Funding Policy**

The District has no plan assets in a CERBT trust fund. The District did, however, establish a cash reserve fund (requiring board action and two board signatures to access funds). The 2022-23 annual OPEB contribution of \$54,000 was made in September 2023. At June 30, 2023 cash held in OPEB bank account (LAIF) was \$879,779.

9. Risk of Loss:

Sierra Lakes County Water District is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During the 2023 fiscal year, the District purchased certain commercial insurance coverages to provide for these risks.

10. Capital Improvement Reserves:

The District currently has 183 vacant lots resulting in potential connection permit fees, as follows:

Sewer connection fees 183 x \$7,800	\$1,427,400
Water connection fees 183 x 1,825	<u>333,975</u>
	<u>\$1,761,375</u>

These fees were established to refund the District’s General Fund for expenditures already made during infrastructure construction that included hook ups to the District’s water distribution and wastewater export systems. Given that the expenditures were paid by the General Fund, during the infrastructure construction, a reserve would not be appropriate.

11. Subsequent Events:

Management has evaluated subsequent events through September 29, 2023, the date these June 30, 2023 financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

SIERRA LAKES COUNTY WATER DISTRICT  
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE TOTAL  
 PENSION LIABILITY AND RELATED RATIOS

As of June 30, 2023

Last 10 years (1)

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Proportion of the net pension liability	0.003026%	-0.01370%	0.000084%	-0.00009%
Proportionate share of the net pension liability (asset)	\$ 141,590	\$( 260,083)	\$ 35,608	\$( 8,792)
Covered – employee payroll	\$ 261,345	\$ 261,345	\$ 253,749	\$ 249,154
Proportionate share of the net pension liability as percentage of covered-employee payroll	54.18%	-99.517%	14.033%	-3.529%
Plan's fiduciary net position	\$2,144,969	\$2,464,174	\$2,142,134	\$2,091,361
Plan fiduciary net position as a percentage of the total pension liability	93.81%	111.80%	98.36%	100.42%

Changes in assumptions: None

(1) Fiscal year 2015 was the 1<sup>st</sup> year of implementation, therefore only nine years are shown.

(2) In August 2017 the District paid \$487,963 to CalPERS to reduce unfunded net pension liability for both classic and PEPRAs plans.

<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
-0.00019%	0.013117%	0.01301%	0.01255%	0.00625%
\$ ( 17,915)	\$ 517,076 (2)	\$ 452,044	\$ 344,382	\$ 388,716
\$ 211,176	\$ 214,138	\$ 204,488	\$ 209,197	\$ 199,147
-8.483%	241.47%	221.06%	164.620%	195.19%
\$2,043,164	\$1,529,839	\$1,475,762	\$1,535,687	\$1,476,608
100.88%	74.74%	76.55%	81.68%	79.16%



SIERRA LAKES COUNTY WATER DISTRICT  
SCHEDULE OF CONTRIBUTIONS FOR PENSIONS

As of June 30, 2023

Last 10 years (1)

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually required contribution (actuarially determined)	\$ 49,407	\$ 20,150	\$ 20,812	\$ 18,399
Contributions in relation to the actuarially determined contributions	<u>49,407</u>	<u>20,150</u>	<u>20,812</u>	<u>18,399</u>
Contribution deficiency (excess)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Covered – employee payroll during fiscal year	\$ 302,931	\$ 261,345	\$ 253,749	\$ 249,154
Contributions as a percentage of covered employee payroll	16.31%	7.71%	8.20%	7.38%
Notes to Schedule:				
Valuation date:	6/30/21	6/30/20	6/30/19	6/30/18

Methods and assumptions used to determine contribution rates:

Amortization method	Entry Age Normal Cost Method
Amortization method/period	For details, see June 30, 2020 Funding Valuation Report, Section 2
Asset valuation method	Market Value with Direct Rate Smoothing
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Discount rate	6.90% Net of Pension Plan Investment and Admin. Expenses

(1) Fiscal year 2015 was the 1<sup>st</sup> year of implementation, therefore only nine years are shown.

<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
\$ 16,436	\$ 15,002	\$ 40,812	\$ 43,307	\$ 26,862
<u>16,436</u>	<u>15,002</u>	<u>40,812</u>	<u>53,204</u>	<u>26,862</u>
\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>( 9,897)</u>	\$ <u>-</u>
\$ 211,176	\$ 214,138	\$ 204,488	\$ 209,197	\$ 199,147
7.78%	7.01%	19.96%	25.43%	13.49%
6/30/17	6/30/16	6/30/15	6/30/14	6/30/13

SIERRA LAKES COUNTY WATER DISTRICT  
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS  
As of June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Total OPEB liability:				
Service cost	\$ 69,585	\$ 66,586	\$ 51,827	\$ 45,410
Interest cost	34,179	33,350	42,239	42,700
Differences between expected and actual experience	( 492,956)	-	( 69,198)	-
Changes of assumptions	( 236,256)	11,502	309,266	55,326
Benefit payments	<u>( 39,980)</u>	<u>( 42,245)</u>	<u>( 44,265)</u>	<u>( 55,326)</u>
Net change in total OPEB liability	( 665,428)	69,193	289,869	88,074
Total OPEB liability, beginning	<u>1,532,763</u>	<u>1,463,570</u>	<u>1,173,701</u>	<u>1,085,627</u>
Total OPEB liability, ending	867,335	1,532,763	1,463,570	1,173,701
OPEB Fiduciary net position, beginning and ending	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total OPEB liability	<u>\$ 867,335</u>	<u>\$1,532,763</u>	<u>\$1,463,570</u>	<u>\$1,173,701</u>
Covered-employee payroll	\$ 314,837	\$ 297,439	\$ 284,028	\$ 274,331
Plan total OPEB liability as a percentage of covered-employee payroll	275.49%	515.32%	515.29%	427.84%

Notes to Schedule:

Changes in assumptions: none

Historical information is required only for measurement periods for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

2019

\$ 24,702  
25,539

214,739  
141,212  
( 38,682)

367,510

718,117

1,085,627

-

\$1,085,627

\$ 252,812

429.42%

SUPPLEMENTAL DATA

SIERRA LAKES COUNTY WATER DISTRICT  
PRINCIPAL OFFICIALS  
for the year ended June 30, 2023

Board of Directors:

Dan Stockton	President
Jon Harvey	Vice President
David Keatley	Director
Jennifer Jackson	Director
Karen Heald	Director

Management:

Shauna Lorance	General Manager
Anna Nickerson	Financial Consultant/ Secretary of the Board

**SIERRA LAKES  
COUNTY WATER DISTRICT**

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**REPORT ON ACCOUNTING CONTROLS  
AND PROCEDURES**

**June 30, 2023**

**ROBERT W. JOHNSON**  
**Certified Public Accountant**



**Robert W. Johnson**  
*an accountancy corporation*

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www.bob-johnson-cpa.com

September 29, 2023

To the Board of Directors  
Sierra Lakes County Water District  
Soda Springs, California

In planning and performing our audit of the financial statements of the business-type activities and the fiduciary fund of Sierra Lakes County Water District as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Sierra Lakes County Water District's system of internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We have enclosed other recommendations for your consideration.



This communication is intended solely for the information and use of management and Board of Directors, and others within the District, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

*Robert W. Johnson, An Accountancy Corporation*

Robert W. Johnson, An Accountancy Corporation  
Citrus Heights, California  
September 29, 2023

1. Operating Results:

	June 30,		Favorable/ (Unfavorable)
	<u>2023</u>	<u>2022</u>	<u>Variance</u>
Operating revenues	\$ 2,145,565	\$ 2,182,170	\$( 36,605)
Operating expenses	<u>2,450,175</u>	<u>2,141,607</u>	<u>( 308,568)</u>
Operating income (loss)	( 304,610)	40,563	( 345,173)
Non-operating revenue, net	549,473	376,526	172,947
Capital contributions	<u>1,200,000</u>	<u>-</u>	<u>1,200,000</u>
Net income (loss)	<u>\$ 1,444,863</u>	<u>\$ 417,089</u>	<u>\$ 1,027,774</u>
Operating cash	<u>\$ 1,450,985</u>	<u>\$ 3,641,447</u>	<u>\$(2,190,462)</u>

Observations:

- Fiscal year 2023 operating income declined slightly.
- Fiscal year 2023 operating expenses increased 14% over 2022.
- Fiscal year 2023 net income was \$1.4M due to recognition of contributed capital from a \$1.2M land donation received in 2023.
- Operating cash declined significantly, by \$2.1M, the District spent over \$2M in 2023 on capital assets.
- The District's operating results would improve by increasing water and sewer sales (i.e. rate increase) and by decreasing operating expenses (i.e. vigilance to budgeting constraints).