

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Thursday April 14, 2022 / **Time:** 6:30 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was teleconferenced as provided by Government Code Section 54953(e), which modified the Brown Act teleconference rules during “State-declared emergencies.”. In-person attendance by the public at the District Office was not be permitted.

I. Open Meeting:

Roll Call:

There were no Directors in attendance at the Sierra Lakes Boardroom

Directors present by teleconference:

Director Dan Stockton
Director Karen Heald
Director Jon Harvey
Director Jennifer Jackson
Director David Keatley

Staff members present: Anna Nickerson, Financial Consultant

Staff present by Zoom: Paul Schultz P.E. Inc., General Manager
Jeffrey Mitchell, District Counsel
Patrick Baird, Utility Operator

Guests present by Zoom: Dane Wadle, CSDA
Haug Family
Ed Bubnis
T. Kustic
Mike Fredrich
Roger Drosd, SLPOA
Bob Gudz
Dick Simpson
Mary Lui

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments.

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Keatley and seconded by Director Harvey to approve the agenda. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. There were none.

V. Decision to Meet Telephonically:

The Board discussed whether or not to continue meeting telephonically. Director Harvey said he wanted to continue meeting telephonically as long as it was available. Director Stockton agreed and Director Keatley said he thought it was great to be able to provide an option for attending meetings in person or telephonically.

A motion was made by Director Harvey and seconded by Director Jackson to hold the next meeting telephonically. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

VI. Operations: Paul Schultz P.E. Inc., General Manager, presented his operations report to the Board for consideration and possible action. Mr. Schultz said starting in May, the District would no longer be using Mr. Mitchell's Zoom account, going forward, a District Zoom account would be used. He then reported the following:

- There were no permit violations at Donner Summit PUD's wastewater treatment plant.
- The District Engineer was off and running on five task orders. He said he sent all the required information for the first four and the five task was the acquisition of the dam and channel sites. There were another five to send after some progress was made on the initial tasks.
- There was nothing to discuss on the remaining Policies and Procedures yet.
- After approval of the revised contract for sewer infrastructure improvements at a Special Meeting, the contractor was off and running. A Notice to Proceed was issued, Farr West was modifying the contract documents and the Encroachment Permit was modified for the reduced scope of work.
- Two successful Capital Improvement Workshops were held and Mr. Schultz said he would have a placeholder on the agenda for future meetings to allow for Board or public comments or questions. He would also place more formal items on the agenda if needed. In response to Director Harvey's question, Mr. Schultz said he would handle discussion regarding infrastructure projects at regular meetings but would hold Public Workshops in late spring early summer.
- He did not receive the written report on the progress of the Water Quality Study in time for the board packet but reported that the student working on his master's degree would be making a formal presentation the at June meeting. He said most of the data had been collected and he was tasked with getting localized data from Royal Gorge. He also said plant beds and other information had been mapped, oxygen information had been downloaded and the next step was to start the bathometric map of the lake, after the ice melts.
- There were no sanitary sewer overflows in the month of March.
- The District's trial membership with CSDA was now active. During the trial period all Board members had access to lots of free training. He encouraged everyone to consider taking the Board/Trustees Member training. He also said there were training

classes on rate setting and reserves; topics that would be discussed in the next few months.

- SLPOA's Bear Aware signs were installed.
- When he modified his water/sewer demand graph to include a 12-month moving average, there was an issue with the last three months so a modified report was sent earlier in the day.
- The District's share of flows through the wastewater treatment plant for March was 30.5%, slightly higher than last year. He also noted that the District's I&I was up due to the warm weather causing the ice to melt earlier than normal.
- He would continue working on the budget with Mrs. Nickerson and a draft would be presented at the May meeting.
- An energy audit would take place on April 18, 2022.
- A new District Zoom link would be used starting with the May meeting.

Director Jackson said some of the points presented on the new water/sewer graph may have been mislabeled. It was noted that the green and purple dots should have been labeled 2022.

VII. Consent Items Calendar: The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the March 10, 2022, Regular Meeting; March 2022 Check Register; financial reports for the month ending March 31, 2022; and Disbursements for Board Approval.

A motion was made by Director Keatley and seconded by Director Harvey to approve the Consent Items Calendar as presented. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

VIII. Old Business:

A. Ordinance 2022-04, Amending Chapter 2.18 of the District Code concerning Director Compensation was presented to the Board for consideration and possible action. Mr. Mitchell said the Ordinance modified the limits for compensation to two meeting at the current level. Director Harvey said he thought compensation was limited to regular board meetings and committee meetings that were sanctioned by the Board. He was concerned about the item that said "perform work on behalf of the District", he didn't believe it was the Director's job to do work for the District. He wanted to strike that item from the document. He also said if the first three items happened, compensation should be automatic. Director Heald said Mrs. Nickerson wasn't always aware of subcommittee meetings so she would need to be notified of the meeting in order to compensate the Directors involved. Mr. Schultz agreed that he would notify Mrs. Nickerson of any sanctioned meetings since he should know about all meetings.

A motion was made by Director Harvey and seconded by Director Keatley to approve Ordinance 2022-04 as amended; striking line 2.18 a. iii. 4. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

B. Resolution 2022-09 Amending the schedule of Regular Meetings was presented to the Board for consideration and possible action. Mr. Schultz said the resolution was for clarification. Meetings were changed from Fridays to Thursdays but it was unclear whether the intent was to hold regular meetings on the first Thursday following the first Friday or the second Thursday of the month. Most months it wasn't a problem but in some months the meeting would be pushed to

later in the month. Director Harvey said the change was unnecessary and that the proposed language was confusing. He felt “the second Thursday” was simpler. The Board agreed and took no action. Regular meetings would be held on the second Thursday of the month.

C. A request from SLPOA for additional boat storage was submitted to the Board for consideration and possible action. Mr. Drosd said he had previously made a request for additional sailboat storage in the south lake and was asked to provide more information. Director Jackson asked if it was possible to add sailboat storage to the Sierra access site, since it already had a boat ramp, rather than impacting the undeveloped lake front? Mr. Drosd said, other than parking boats in the water, he didn’t see where boats could be stored and he wasn’t sure about the area on either side of the road. Director Harvey said he was reluctant to alter more shoreline and that providing storage for the larger boats would cause more of an impact on the lake. Mr. Simpson said he agreed and was reluctant to charge forward before having the new lymphology report to determine what was causing pollution in the lake. Mr. Mitchell said he wanted to remind the Board that installing a new launching facility would require a CEQA. Director Heald agreed with everything discussed. Mr. Schultz said, with Board approval, he could work with Mr. Mitchell to determine the CEQA requirements. He also agreed with waiting for the new lake study report.

Due to possible CEQA requirements, Mr. Drosd withdrew the request for sailboat storage.

IX. New Business:

A. Dane Wadle, CSDA Field Coordinator, said he wanted to help the District maximize the opportunities available during the trial membership period. He said a few months ago Washington DC passed an infrastructure bill that included programs for water and wastewater infrastructures and wanted to the Board to be aware that there would be an infusion of cash available that Districts could apply for. He also said there were direct Federal funding opportunities through the Community Projects Funding Solicitations program by submitting project suggestions to Congress. He said it would be a good time to contact the District’s federal representatives regarding potential project funding.

Mr. Wadle then said CDSA was involved in both state and federal advocacies. He said there was an initiative being circulated called the Tax Payer Protection Government Accountability Act and that signatures were being collected to qualify the item for the next ballot. He said it was basically the next step to Proposition 218 and that, going forward, fees would have to be based on actual costs for providing a product or service and that the fees had to be set at the minimum amount necessary. Districts would also have to be able to prove that the fees were based on actual costs. He said the initiative was concerning and that CDSA would be watching the status of the initiative closely.

Mr. Wadle said CDSA was also watching Assembly Bill 2677. The Bill would remove the local agencies exemption from the Information Practices Act of 1977. The Bill would require the adoption of rules and policies for the retention of personal information. Director Jackson asked if an update could be provided at the next meeting for possible action if the Board felt it was important to oppose the Bill, given that implementation of the requirements could be very challenging for Special Districts. Mr. Wadle said he would keep the District updated on the progress of the Bill.

See Mr. Wadle’s “Take Action Brief” attached to the minutes for more information.

B. Two Annual resolutions for placing fees and assessments on the Placer County Tax Roll were presented to the Board for consideration and possible action.

1. Resolution 2022-10; A Resolution Authorizing the Placing of Unpaid Service Fees for Sierra Lakes County Water District on the 2022-2023 Placer County Tax Roll.

A motion was made by Director Jackson and seconded by Director Keatley to approve Resolution 2022-10. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

2. Resolution 2022-11; A resolution Authorizing the Placing of Special Assessments for Sierra Lakes County Water District on the 2022-2023 Placer County Tax Roll.

A motion was made by Director Keatley and seconded by Director Jackson to approve the Resolution 2022-11. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

C. Resolution 2022-12; Declaring an Election be Held in its Jurisdiction; Requesting the Placer County Board of Supervisors to Consolidate this Election with any other Election Conducted on said Date; and Requesting Election Services by the County Clerk was presented to the Board for consideration and possible action. Director Jackson noted one correction; terms would end in 2022 not 2020.

A motion was made by Director Harvey and seconded by Director Jackson to approve the Resolution 2022-12. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

X. Administration:

A. The list of Follow-up Items from the March 10, 2022, Regular Meeting was presented to the Board for consideration and possible action. Mr. Schultz said he would be forwarding the webpage information to Directors Stockton and Jackson later that week. He also said he would move the item to the Action Items list for continued follow-up.

B. A Status of Action Items was presented to the Board for consideration and possible action. Mr. Schultz reported that:

1. AMR and Metered Rate:
 - a. AMR Data Collection: Ongoing. Data collection continued.
 - b. Develop recommended method for providing customer access to their personal water use data: – Mr. Schultz said he would try to get something setup with Director Jackson.
 - c. Develop Metered Rate Structure: The title was changed to “Develop Metered Rate Schedule”. Mr. Schultz said he obtained the necessary software and would be making changes to the schedule to be presented at the June meeting.

- d. Rate Study Communication: This was the item that was moved from the Follow-Up items list. As previously stated, the information would be shared with Directors Stockton and Jackson.
2. Community Rate Workshop: Mr. Schultz said there were two workshops held; one at the end of March and one at the beginning of April. There were no workshops currently scheduled but subsequent workshops would be scheduled at a later date.
3. District's Policies and Procedures: See the Operations report for more information regarding the status of the remaining policies.
4. District's ownership of the Dam: – The lot line adjustment work was given to the District Engineer to complete. The work was expected to be finished by the end of the summer.
5. Retool General Manager Position – Ongoing. Discussions would continue now that the District Engineer was onboard.

Mr. Simpson said he was surprised to see that the District Engineer was taking on the lot line adjustment for the dam because he had heard that the Land Trust was not going forward with the transfer because they weren't sure how to proceed. Mr. Schultz said the last time he spoke to the Land Trust they were supportive of the transfer but that it was up to the District to provide the information.

Director Jackson said the next step for item 1. b. was to invite full-time residents of Serene Lakes to sign up to access their water use information.

Director Harvey said SLPOA was looking at installing cameras on some of the peaks as an early warning system for catching wildfires. He also said SLPOA might be coming to the Board for funding assistance.

XI. Adjournment

A motion was made by Director Harvey and seconded by Director Jackson to adjourn the meeting. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Heald, Harvey, Jackson and Keatley.

The minutes were approved at the Regular Meeting held on May 12, 2022, as part of the Consent Items Calendar. A motion was made by Director Keatley and seconded by Director Jackson to approve the Consent Items Calendar as presented. The motion passed by a unanimous rollcall vote.