

August 2, 2021

Sierra Lakes County Water District
Attn: Dan Stockton & Paul Schultz
7305 Short Road
PO Box 1039
Soda Springs, CA 95728

Re: July 20, Urgent - Water District Requests Customers Conserve Water

Dear SLCWD,

I recently received the District's message to customers that the Water District is experiencing unprecedented high water use this summer and there is an urgent need for all customers to eliminate water waste and reduce water use when practical. I am also very sensitive to the letter and the issue because the District's invoice is now due.

I read the message carefully and take it seriously. This is essentially the same message that was delivered a year ago, August 20, 2020.

I also read, with interest, the District's Board agendas and minutes regarding meters. For an extremely long time the district has labored (politically and practically) on meter implementation.

To my knowledge, the issue of fairness in fees has not been seriously addressed in Board discussions. Those of us with low water and sewer use pay the same as high water users, and water wasters. There are honest (ethical, moral, and environmental) reasons to implement meters out of fairness to rate payers.

Even with your notices, I am aware of a residence liberally watering their front, side, and rear landscaping with automatic sprinklers twice a day, once in the morning and once in the evening, for years. It simply is not fair that conservative water and sewer users pay the same rate. And, property owners who turn water mains off when not in use, shouldn't be saddled for leakage and therefore equal rates.

Please consider fairness in your deliberations and provide realistic and competitive incentives to customers for water conservation. Other districts responsibly and fairly implement these policies. Please begin by getting the meters installed and operating for all. Next, please manage water use and address water use wasters. And finally, water costs (including water and sewer) should be adjusted based on metered and estimated sewer use (they can be correlated). Conservative water users should no longer be subsidizing costs for high users and wasters.

It is understandable that baseline economic costs will be necessary for a relatively small district, nevertheless fairness is a fundamental premise of responsible public administration. When abuse of public policies is tolerated or ignored, the public loses trust and faith in the administrators.

Respectfully,

Anonymous

1

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

VACANCY ON THE BOARD OF DIRECTORS of the Sierra Lakes County Water District

APPLICATION FORM

All applications must be received no later than 5:00 p.m. on August 5, 2021.

Prospective candidates for Director should use the following form to apply to the Sierra Lakes County Water District (SLCWD) Board. The appointment will be made at the Regular Meeting of the Board of Directors of the District to be held on August 13, 2021 (**unless the Board of Directors decides to call a Special Election**). The meeting will commence at 6:00 pm. Applicants are invited to participate in the meeting remotely via Zoom. Instructions on how to participate will be provided prior to the meeting Applications can be mailed, faxed or e-mailed to:

Mail: Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728-1039

Fax: 530-426-1120

email: anickerson@slcwg.org

For additional information, please call Anna Nickerson at (530) 426-7800.

Name: Jen Jackson

Address at home: 419 Vernon St, Oakland CA 94610

Address in Serene Lakes: 5235 Palisade Rd

Daytime Phone: _____ Cell Phone: 415-378-4074 Cabin Phone: _____

email address: cjenniferjackson@yahoo.com

Please answer the following questions:

1. Why do you want to serve on the SLCWD Board?
2. How much time per month can you commit to the SLCWD Board activities?
3. What is your profession/occupation?
4. Do you have other experience that would be beneficial to the SCLWD Board activities?
5. What is your vision for the Serene Lakes community?
6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

Please attach a current resume.

Thank you for your interest in serving the community.

1. Why do you want to serve on the Serene Lakes Board?

I care very deeply about water and wastewater issues and have spent many years of my career in public service working to prevent water pollution and protect human and environmental health. I also love giving back to my community, so when I was attending the last board meeting and the vacancy was discussed, I thought it would be a wonderful opportunity to be of service to my Serene Lakes community while bringing my experience in and passion for everything water.

2. How much time can you commit to SLCWD?

Up to 12 hours/month

3. What is your profession/occupation?

During the last 6.5 years, I have served as the Toxics Reduction & Healthy Ecosystems Program Manager at the San Francisco Department of the Environment. My team and I develop policies, programs and initiatives to reduce the use of toxic chemicals (primarily in consumer products and pesticides) and to support proper disposal of hazardous products so that they do not pose harm to air, land and water. Many of the programs we create involve public education and outreach.

Prior to my current role, I worked for the City of San Pablo on stormwater and climate change programs, and for the East Bay Municipal Utility District (EBMUD) on wastewater pollution prevention. While at EBMUD, I launched a residential pollution prevention program to educate residents about protecting San Francisco Bay. In that program, I began offering treatment plant tours; developed programs for the community to dispose of problem products like leftover medicine and fats, oils and grease; and created content for our website and bill inserts.

4. Do you have other experience that would be beneficial to the SCLWD Board activities?

Much of my career and volunteer work has involved engaging different stakeholders in protecting their own health and that of our environment. I have worked on state and local legislation and developed numerous community engagement programs. I also am extremely interested in water conservation, having completed a retrofit of my Oakland residence with a greywater to landscape system. I am keen to help Serene Lakes reduce water consumption.

5. What is your vision for the Serene Lakes community?

Serene Lakes is a special place to live and play and we all want it to stay that way! SLCWD plays a big role in ensuring that, but like many public utilities, SLCWD's important services are often under the community's radar. As we face current and future droughts, it is even more critical that protecting our watershed is not an afterthought, and that means engaging the community in pollution prevention and conservation.

So we need to bring SLCWD onto the community radar more regularly. We live in the watershed from which our drinking water comes, so we all need to understand (and be periodically reminded) how everything we do on our properties and in the surrounding watershed can impact our drinking water, and how we can be good stewards of our local watershed while still living well and enjoying its bounty.

Some ideas I have: conduct periodic water and wastewater treatment plant tours and land and lake management tours that are open to the public. Work with SLPOA to create interpretive signs at district pump houses and other facilities so community members know what the facilities and SLCWD do. Work together with SLPOA and through NextDoor to provide residents regular updates about SLCWD work. Ensure that during escrow, properties comply with water conservation requirements for fixtures, as outlined in the ordinance. Work through local realtors to ensure that new property owners receive important SLCWD information about lake management.

6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

The SLCWD Board must strike a balance among often competing priorities: water quality, environmental/watershed stewardship, rates/financial stewardship, and lake access. As a customer and a public servant, I appreciate how difficult it can be to weigh the trade-offs among different decisions.

At the most recent board meeting, several agenda items really highlighted this challenge. For example, the Board discussed sailboat storage on the eastern shore of Lake Dulzura. Having seen the erosion occurring at the dog park access point, I would be quite concerned about the impacts to water quality of a new storage and launch site. I would have asked about slope and the potential for bank erosion. Given that sailboats are very heavy compared to other boats being stored around the lake, and therefore harder to move in and out of the water, they could have greater impacts and could necessitate hardening the lakeshore with a ramp. I liked that the Board members sought out additional relevant information to be presented at a future meeting so they could make a more informed decision.

Another agenda item was about private property docks. In this case, the Board and staff are trying to create general guidelines that protect water quality, provide a process and predictability for property owners, reduce red tape, and yet still offer opportunities for the public to express concerns about projects. I might have asked whether it would be possible to create an online application/notification form for property owners that would further streamline the process and then the application would become part of the Board's consent calendar.

Yet another agenda item was regarding water conservation and next steps with meter installations. I appreciated the ensuing nuanced discussion regarding whether to offer residents access to their meter data. I personally believe that providing the data to residents

is important, but it needs to be provided with additional information that could help make that information meaningful to both part-time and full-time residents.

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

VACANCY ON THE BOARD OF DIRECTORS of the Sierra Lakes County Water District

APPLICATION FORM

All applications must be received no later than 5:00 p.m. on August 5, 2021.

Prospective candidates for Director should use the following form to apply to the Sierra Lakes County Water District (SLCWD) Board. The appointment will be made at the Regular Meeting of the Board of Directors of the District to be held on August 13, 2021 (**unless the Board of Directors decides to call a Special Election**). The meeting will commence at 6:00 pm. Applicants are invited to participate in the meeting remotely via Zoom. Instructions on how to participate will be provided prior to the meeting Applications can be mailed, faxed or e-mailed to:

Mail: Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728-1039

Fax: 530-426-1120

email: anickerson@slcwg.org

For additional information, please call Anna Nickerson at (530) 426-7800.

Name: David Keatley

Address at home: 10 Meadowood Dr., Larkspur, CA

Address in Serene Lakes: 3318 Baxter Dr., Soda Springs, CA

Daytime Phone: _____ Cell Phone: (707) 779-2273 Cabin Phone: _____

email address: dmkeatl@gmail.com

Please answer the following questions: **Please see attached word file for responses**

1. Why do you want to serve on the SLCWD Board?
2. How much time per month can you commit to the SLCWD Board activities?
3. What is your profession/occupation?
4. Do you have other experience that would be beneficial to the SCLWD Board activities?
5. What is your vision for the Serene Lakes community?
6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

Please attach a current resume.

Thank you for your interest in serving the community.

1. Why do you want to serve on the SLCWD Board?

In my 20s, I worked at a remote vineyard on the Sonoma Coast and in my role, I was responsible for working with our vineyard team for managing our water supply through the season. Our water source was a tributary of the Gualala River which was 1500 vertical feet below the vineyard and winery. We could pump from the river only at sufficient flow rates in December, January, February and March. From this source, water was pumped all the way uphill into our reservoir which barely stored enough water to irrigate the vines and provide the necessary water to the winery and homes on site. We would monitor use throughout the year to ensure that we weren't losing supply to leaks (which we often were) and that use was pacing the needs for the end of the year. It was a relatively complex (actually poorly designed!) system that required constant upgrades and replacements, but since then, I have been fascinated by the challenges of water supply management in California and in my current role at Agriculture Capital this interest has only multiplied. Every potential deal that we make has water as a central concern and dealing with the patchwork of water districts in the Southern San Joaquin Valley has made me interested and enthusiastic about being involved in water supply and wastewater management in the communities that I live in.

In the time that we have owned in Serene Lakes, I have been impressed by SLCWD. The water supply and wastewater services are top-notch and the entity is well managed. The challenges it faces are different than what I have seen in other water districts with a relatively stable supply (although there are real contamination risks), but with the challenge of providing service and paying for necessary capital upgrades with a small rate payer base which can be a challenge. Also, with changing home use, anticipating future demand and necessary investment can be particularly tricky. I see the opportunity to serve on the SLWCD board as a great way to engage my passions for water and operational management with serving the community and working with others to solve future challenges.

2. How much time per month can you commit to the SLCWD Board activities?

Although I have a full-time job and a young family, I am very enthusiastic about serving the community as a SLCWD board member. I would be able to dedicate the necessary time in order to fulfill the needs of the role. In looking at the commitments of current board members, I would expect this to be about 15-20 hours per month with more as dictated by need.

3. What is your profession/occupation?

My current occupation is Sr. Vice President, US Operations with Agriculture Capital, an investment management firm specializing in permanent crops in the Western United States and Australia.

In my role, I work closely with our US operational asset base (farms, packing houses, sales organizations) to ensure that performance across the portfolio is being optimized both in terms of financial and regenerative performance. My key strengths are in financial planning, strategy, and decision-making in situations where there is no perfect solution.

In addition to my oversight capacity, I am also active in acquisitions of new farms and vertically integrated companies serving as the operational lead in diligence.

4. Do you have other experience that would be beneficial to the SCLWD Board activities?

My primary skills come from my current role which involve working with management to achieve shared goals in the best interests of all stakeholders, contract negotiation and management, sound financial planning, and property acquisitions. However, in my earlier career as a wine professional, I was trained to be proficient at communications and had the opportunity to interface with major print and media outlets. I am also a keen collaborator that likes to work with others to achieve consensus where possible. I am an avid skier, climber and trail runner and through these activities and my initial education in environmental science have a love of the outdoors and a desire to contribute to better stewardship of our resources.

5. What is your vision for the Serene Lakes community?

We purchased our home in Serene Lakes in October 2019, having discovered the community through friends the previous summer. What I love about the community is its timelessness- a beautiful mountain community that is beloved by home owners that have lived here 50 years or just a few. I have been thrilled to share this community with my wife Danielle and our two children, Emery (6) and Will (4) as they explore the trails, kayak on the lake and play at the beach. Along with other younger families that we have met here, we are excited about eventually carrying the torch of Serene Lakes from what it has been to what it will become.

Change is a constant in life, and it's important to balance what has made Serene Lakes a great community in the past and what will keep it that way in a manner that fosters more inclusion and more participation from community members.

There are some important generational changes on the horizon from the impacts of climate change (increased risk of fire, warmer less snowier winters, longer drier summers) as well as impacts from change of home use (increased vacation rentals and/or more long-term residents as remote work becomes more likely). These present challenges and opportunities and a future vision for the community must be informed from community feedback and balancing the many needs with preserving the character that attracted us all in the first place. My vision therefore isn't for a radically different Serene Lakes, but one that continues to thrive in the face of change while still allowing residents to access the wonderful nature and community that already exists.

6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

As stated earlier, I have been impressed with the work of the SLCWD and governance by the board to date. Managing a staged capital plan to repair and upgrade the districts infrastructure, relying on a small full-time staff and outsourcing certain operational functions (eg. Farr West) to maintain a lean overhead and operating cost are good decisions. The financial, water and wastewater use, and board information provided with a high degree of transparency to the rate payers are great resources.

The board's approval of the hazardous materials business plan, shows that the board is managing the district's biggest risk-that of contamination as well as other risks like employee safety and cybersecurity.

As far as lake management is concerned, I appreciate the relatively conservative approach to protecting the water resource the board has taken. The strategy of acquiring key land parcels that maintain the health and integrity of the resource including the negotiations with the TDLT to acquire the Serene Lake Dam have important long-range implications.

Balancing this key priority of protecting the resource against that of providing for the recreational use of the lake will continue to require community input and responsible partnerships to make optimal decisions. While I support the board's decision in the recent example of a community member applying for the right to teach yoga classes on the water based on the strict legal interpretation, it is an interesting example of how use-cases and permit approval change in the future. How will the board adapt to opportunities to be more inclusive in providing services to community members while also preserving the quality of the water resources being managed?

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

VACANCY ON THE BOARD OF DIRECTORS of the Sierra Lakes County Water District

APPLICATION FORM

All applications must be received no later than 5:00 p.m. on August 5, 2021.

Prospective candidates for Director should use the following form to apply to the Sierra Lakes County Water District (SLCWD) Board. The appointment will be made at the Regular Meeting of the Board of Directors of the District to be held on August 13, 2021 (**unless the Board of Directors decides to call a Special Election**). The meeting will commence at 6:00 pm. Applicants are invited to participate in the meeting remotely via Zoom. Instructions on how to participate will be provided prior to the meeting Applications can be mailed, faxed or emailed to:

Mail: Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728-1039

Fax: 530-426-1120

email: anickerson@slc wd.org

For additional information, please call Anna Nickerson at (530) 426-7800.

Name: CHERYL Arana

Address at home: 5082 Serene Road, Soda Springs, CA

Address in Serene Lakes: 5082 Serene Road, Soda Springs, CA

Daytime Phone: Cell Cell Phone: 415-515-0127 Cabin Phone: N/A

email address: GoldenMorpho@hotmail.com

Board Vacancy

Application Form

Please answer the following questions:

1. Why do you want to serve on the SLCWD Board?
I want to serve on the SLCWD Board because I would like to feel a deeper connection to Serene Lakes area, and contribute to the natural area's environmental quality.
2. How much time per month can you commit to the SLCWD Board activities?
I could see being available 4-5 hours per month to the SLCWD Board activities, including the monthly meetings.
3. What is your profession/occupation?
I am an Environmental Engineer working as a Regional Program Manger Lead. I have spent the past two decades working on groundwater and soil remediation projects, renewable energy and sustainability projects, and water asset management/non-revenue water loss and real water loss programs.
4. Do you have other experience that would be beneficial to the SCLWD Board activities?
My 20 years in the environmental engineering profession and project management experience would be beneficial to SCLWD Board activities due to my passion in environmental water conservation/protection, my understanding of extensive resources needed for water/wastewater management, and my organizational/project management skills.
5. What is your vision for the Serene Lakes community?
My vision is for the Serene Lakes community to enhance water use reduction (i.e. xeriscaping) culture and land use conservation for future generations to continue to have a glimpse of community and nature connection that is becoming extinct as technology bleeds into each crevasse of life.
6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.
Decisions made by the SLCWD Board regarding lake management appears to have been well thought out to mitigate erosion issues with the location of limited access points into the lake and no swimming/wading in the north Serena Lake. I am impressed with the thoroughness and foresight of the future impacts and finding ways to allow community to enjoy the lake with as low of an impact as possible.

Please attach a current resume.

Thank you for your interest in serving the community.

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

VACANCY ON THE BOARD OF DIRECTORS of the Sierra Lakes County Water District

APPLICATION FORM

All applications must be received no later than 5:00 p.m. on August 5, 2021.

Prospective candidates for Director should use the following form to apply to the Sierra Lakes County Water District (SLCWD) Board. The appointment will be made at the Regular Meeting of the Board of Directors of the District to be held on August 13, 2021 (**unless the Board of Directors decides to call a Special Election**). The meeting will commence at 6:00 pm. Applicants are invited to participate in the meeting remotely via Zoom. Instructions on how to participate will be provided prior to the meeting Applications can be mailed, faxed or e-mailed to:

Mail: Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728-1039

Fax: 530-426-1120

email: anickerson@slcwd.org

For additional information, please call Anna Nickerson at (530) 426-7800.

Name: James Jenkins

Address at home: 65 Meadow View Road, Orinda, CA 94563

Address in Serene Lakes: 5497 Hemlock Drive

Daytime Phone: 415 726 6243 Cell Phone: 415 726 6243 Cabin Phone: 530 426 3540

email address: jjenkins@gcigc.com

Please answer the following questions:

1. Why do you want to serve on the SLCWD Board?

After 11 years as a Serene Lakes homeowner, I would like to give back to the community. I recognize the crucial task that the SLCWD provides in allowing uninterrupted water and sewer services, in addition to sustaining the health and water quality of the lakes. With the burden of extended drought (climate change), potential threats to lake and water quality from heat and wildfire, and the impact of a recent increased number of full and part-time residents and visitors on its services, I believe the SLCWD has a complex road ahead. I would like to assist the Board in shepherding the SLCWD through these and other future challenges.

As an experienced Construction Executive, I have the skills to assist the Board with developing, evaluating, and managing capital improvement projects that meet the Board's Lake Management, Water Quality, and Water Conservation Plans goals and objectives.

As a new lakefront property owner, I have a vested interest in the health and quality of Serene Lakes and want to ensure that our future generations continue to experience and benefit from the sustained health and vibrancy of Serene Lakes and the surrounding community.

2. How much time per month can you commit to the SLCWD Board activities?

As much time as it takes to perform the duties of a Board Member. I can commit to spending 10-15 hours per week on average with more as necessary.

3. What is your profession/occupation?

I am Principal, previously President, of a mid-size commercial general contracting firm (GCI General Contractors) in San Francisco that specializes in building renovation and specialized workplace projects. I have been with the firm for over 20 years. I manage Project Teams for key clients and lead our Sustainability Mission. GCI is an industry leader in sustainable construction.

4. Do you have other experience that would be beneficial to the SCLWD Board activities?

With over 35 years of construction experience, I can help budget and manage capital improvement projects and develop and manage consultant and service contracts. I ensure contract compliance and overall project quality control.

Over the last 20 years, I have specialized in assisting non-profit organizations in San Francisco with their real estate needs by evaluating potential sites, assisting with lease negotiations, budgeting, value engineering, construction management, and cost-effective

sustainable practices. My client list includes several well-known environmental firms such as the Sierra Club, The Nature Conservancy, Save The Redwoods, the Environmental Defense Fund, and the Natural Resources Defense Council (NRDC). I understand the cost and social impacts of non-profit construction and capital improvement projects.

I also have experience with the implementation of Storm Water Pollution Prevention Plans (SWPPP) which can minimize risks from erosion due to excessive rain and snowmelt events as well as private construction projects that may impact the lakes.

5. What is your vision for the Serene Lakes community?

I would like to see improved awareness and community wide commitment to protection of our finite lake, water, and forest resources and to recognize that the SLCWD is a community asset and not just a "Utility" that provides water and sewer services. To have enhanced community support on issues such as consistent water quality, lakeshore protection, and pragmatic lake access while balancing the needs of the adjacent property owners, a sense of stewardship through future generations and residents will be fostered.

6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

The recent decisions made by Board have been pragmatic while focused on the health and vitality of the water resources. I agree with the current editions and proposed revisions of Ordinance 18.01, Division XXX, and Attachment "A". I am also interested in learning and potentially having input in other issues in currently front of the Board including:

- Including the Ice Lakes Dam and Serena Creek Channel in the District
- Steps taken to improve Cyber Security
- Completion of the Lake Intake Project (deep extension)
- Participation in the LRAD Early Warning System
- Improvements and Adherence to the Water Conservation Plan.

Please attach a current resume. Attached.

Thank you for your interest in serving the community.

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

VACANCY ON THE BOARD OF DIRECTORS of the Sierra Lakes County Water District

APPLICATION FORM

All applications must be received no later than 5:00 p.m. on August 5, 2021.

Prospective candidates for Director should use the following form to apply to the Sierra Lakes County Water District (SLCWD) Board. The appointment will be made at the Regular Meeting of the Board of Directors of the District to be held on August 13, 2021 (**unless the Board of Directors decides to call a Special Election**). The meeting will commence at 6:00 pm. Applicants are invited to participate in the meeting remotely via Zoom. Instructions on how to participate will be provided prior to the meeting. Applications can be mailed, faxed or e-mailed to:

Mail: Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728-1039

Fax: 530-426-1120

email: anickerson@slcwd.org

For additional information, please call Anna Nickerson at (530) 426-7800.

Name: George Carman

Address at home: 7617 Yuba Drive, PO Box 826, Soda Springs, CA. 95728

Address in Serene Lakes: 7617 Yuba Drive, PO Box 826, Soda Springs, CA. 95728

Daytime Phone: 925-549-8266 Cell Phone: 925-549-8266 Cabin Phone: 520-427-3012

email address: gjcarman@gmail.com

1. Why do you want to serve on the SLCWD Board?

When I first visited Serene Lakes over 20 years ago, I fell in love with its natural beauty and community charm. In the early days, I visited as a guest of other cabin owners, which led my wife and I to purchase our own cabin about 10 years ago. It has been my privilege to serve the public in other communities in which I have resided in the past, and I have been looking forward to doing so again in my new home in Serene Lakes. Serving on the SLCWD Board would be an excellent opportunity for me to give back to the Serene Lakes community which I have enjoyed for so many years.

2. How much time per month can you commit to the SLCWD Board activities?

I retired earlier this year, and thus am in a position to contribute as much time as needed to learn the history, to acquire the context needed to do the work that comes before the Board, and to begin new initiatives to prepare for the issues that can reasonably be anticipated in the future.

3. What is your profession/occupation?

My past occupations included biological research, teaching bioengineering and computer science at a university, and developing novel technologies for research and medicine as a biomedical engineer at leading multinational companies.

4. Do you have other experience that would be beneficial to the SCLWD Board activities?

I am familiar with public processes through my service as a Planning Commissioner for the City of Half Moon Bay, and as an appellant to the California Coastal Commission. I have a broad range of skills in science and engineering, and an aptitude for understanding and resolving difficult technical issues.

5. What is your vision for the Serene Lakes community?

Serene Lakes should continue its traditions of recreation, family, and society through all seasons. The increase in full-time occupancy has created more demand on the water system and supply, as well as increased recreational use of the lakes and other natural resources. The increase in full-time occupancy also creates opportunities for new small businesses, such as sports shops, cafes, and restaurants, to provide a greater variety of local services to the larger Donner Summit community.

6. Please discuss your opinion regarding the decisions made by the SLCWD Board regarding lake management.

Perhaps more relevant than my opinions of past decisions are my understanding of priorities for SLCWD's future actions. There are at least three significant issues in light of the increased occupancy in the wake of the pandemic. (1) How will we improve the existing infrastructure and increase supply to meet the increased demand for water? (2) What fee structure will best support the District's mission to provide adequate clean water for the community, while being equitable to part-time and full-time residents? (3) What are the impacts of increased recreational use of the lakes on water quality, and what best practices can be utilized to minimize such impacts, rather than limit recreational opportunities?

Please attach a current resume. Please see following pages

Thank you for your interest in serving the community.

George Carman

Soda Springs, California, United States

 gjcarman@gmail.com  925-549-8266

Summary

I have enjoyed a long career as an interdisciplinary engineer and scientist. I have developed a broad range of skills over forty years of experience in biological science and biomedical engineering. I have served as an individual contributor, team leader, project manager, and director through all phases of product research and development. I have enjoyed working with talented multidisciplinary teams of scientists and engineers while developing next-generation bioinstrumentation for medical research and / or clinical applications.

Experience

Senior Director of Research and Development



ELEGEN

Oct 2020 - Jun 2021

Director, Protocol Development



Roche Sequencing Solutions

Sep 2017 - Sep 2020

Senior Staff Consultant



Purigen Biosystems

Feb 2017 - Sep 2017

Senior Staff Engineer



Bio-Rad Laboratories

Feb 2012 - Sep 2016

Fluidics Engineering Consultant



QuantaLife, Inc. - A Bio-Rad Company

May 2010 - Feb 2012

Director of Engineering / VP of Engineering



dVbio, Inc.

Feb 2008 - Apr 2010

Assistant and Associate Professor



University of the Pacific

Aug 2004 - Jan 2009

Upper division courses in bioengineering and computer science.

Education

 **Salk Institute for Biological Studies**
Postdoctoral Fellow

 **Caltech**
PhD, Biology

 **Cornell University**
BA, Physics

Skills

Engineering • Bioengineering • Fluidic Engineering • Project Management • Budget Management • Data Analysis • Data Modeling • Communication • Recruiting • Leadership

Honors & Awards

 **NANOPORE ARRAY WITH VOLTAGE CONTROL AT MEMBRANE FORMATION AND PORE INSERTION** - United States Patent & Trademark Office
May 2020
Pending

 **SYSTEMS AND METHODS FOR INSERTING A NANOPORE IN A MEMBRANE USING OSMOTIC IMBALANCE** - World Intellectual Property Organization – WIPO
Apr 2020
WO/2020/216885

 **SYSTEMS AND METHODS FOR SELF-LIMITING PROTEIN PORE INSERTION IN A MEMBRANE** - World Intellectual Property Organization – WIPO
Dec 2019
WO2020/120542 A2

 **DETECTION AND SIGNAL PROCESSING SYSTEM FOR PARTICLE ASSAYS**
United States Patent & Trademark Office
Aug 2018
US 10060847 B2

 **SYSTEM AND METHOD FOR DROPLET DETECTION**
United States Patent & Trademark Office
Jun 2017
US 2019/0002956 A1

 **SYSTEM FOR DETECTION OF SPACED DROPLETS**
United States Patent & Trademark Office
Aug 2014
US2014221239A1

MEMORANDUM

To: Honorable Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: July 2021 General Manager's Report
Date: August 1, 2021

Donner Summit Public Utility District (DSPUD) Wastewater Treatment Plant

There were no permit violations during the month of July 2021 and the wastewater treatment plant is operating as designed. Treated secondary effluent is currently being disposed of by spray irrigation onto the Soda Springs ski hill. Donner Summit PUD's General Manager (GM), Tom Skjelstad, retired at the end of July. DSPUD's new General Manager, Steven Palmer, PE will take the helm on August 16. Most recently, Mr. Palmer served as the previous Town Engineer for Tiburon, CA., General Manager for Georgetown Divide PUD, CA., and City Engineer for the City of St. Helena, CA.

Lake, Land and Facilities Management:

Annual Inventory of Docks and Piers: The annual inventory of docks and piers and an assessment of the private use of District property was completed in early July 2021. A summary of the results will be presented as Old Business item VIII.A at the August 13, 2021, District Board of Directors' meeting along with the General Manager's recommendations for the corrective, remedial or mitigative measures where required.

Revisions to the Lake Management Plan: The draft revisions to the District's Lake Management Plan were sent to District Counsel for final review and the proposed final documents have been distributed for Board review and approval. A public meeting to adopt the ordinance making those changes is scheduled as part of the regular August Board of Directors' meeting pending the Board's approval. This item will be presented as Old Business item VIII. B by Director Harvey, District Counsel, and the General Manager at the August 13, 2021, District Board of Directors' meeting.

Policies and Procedures: The review and update of the District's Policies and Procedures Manual is nearly complete. The General Manager solicited comments on the draft Policies and Procedures from the District Board following the May 14, 2021, Board of Directors' meeting. Director Heald provided technical edits and comments to the draft documents and has asked District Counsel to revisit the Antidiscrimination and Public Records Policy sections once again to provide additional clarity, eliminate redundancy and correct references. In addition, staff has identified 4 additional current policies that need to be reviewed and updated. District Counsel is currently in the process of reviewing these additional policies, and making the changes and clarifications requested by the Board. Once the revisions are made, the General Manager will send the complete draft package out once again for Board review and comments by no later than August 27, 2021. Included in the materials to be distributed will be a table that identifies all existing policies and how they have been addressed in the revised policies. Director Heald also identified some other areas where a discussion with the full Board will be warranted, so a discussion of those areas, along with a discussion of additional comments from other Board members will be scheduled for a future Board of Directors' meeting."

Arsenic Filtration System Improvements: The arsenic filtration system for Well 01 is ready for installation. Work is scheduled to begin on August 3, 2021, and will be completed within 7 calendar days followed by proof testing and operator training. All paperwork and documentation to move Well 01 from "standby" status to "operational" status have been submitted and approval from the State's Division of

Drinking Water is pending. The District has authorization to use the well while in still in standby status for up to 10 days prior to the well being designated operational, if necessary.

Sewer System Capital Improvements: Farr-West Engineering has completed the 60% design package for 1) the Sewer Infrastructure Rehabilitation project, 2) the Lower Lake Drive Gravity Sewer Replacement project and 3) the Sewer Manhole Replacement project. The General Manager will review the package and provide comments to Farr-West during the second week of August 2021. The project is currently on schedule and within budget.

Water Treatment Plant Improvements: Work has begun on the new filter plant PLC/HMI design and fabrication project. The mechanical fabrication portion of the work is 75% complete and wiring of components will begin during the week of August 9, 2021. The programming design is approximately 80% complete and preliminary programming will also begin during the week of August 9, 2021. During the week of August 16, 2021, Great Basin Controls will be stripping out some of the components from the old PLC/HMI and making modifications to allow for continuous plant operations during the upgrades and changeover. There were some supply chain issues early on, but the fabricator now has 95% of the project materials on-hand and the project is progressing on-time and within budget.

Information Technology Improvements: Installation of the new Information Technology (IT) improvements (network service, internet service and VoIP telephone service) has begun. VoIP telephones have been installed and are currently being tested. The fixed wireless internet services from Airespring have been delayed due to some line-of-sight difficulties with their existing infrastructure. Interim internet services (multi-carrier 4G LTE) will be installed during the week of August 9, 2021, followed by network hardware installation. The Fixed Wireless service from Airespring should be available to us by late summer or early fall.

Water Conservation: The Serene Lakes Property Owners' Association generously offered to include the District's Water Conservation Request letter in their July newsletter. Following publication of the letter daily average water use has been reduced by approximately 15% and has remained near that level. Many thanks to the community!

Defensible Space: The General Manager has arranged for CalFire to provide defensible space management services on District-owned property for 10 days during summer and fall 2021. The specific days CalFire is scheduled for are August 10 & 11, September 13 & 14, October 11 & 12, November 9 & 10, and December 13 & 14. Weather and crew availability may affect these dates.

Contemporary Water Quality Assessment: Field and research activities associated with the Contemporary Water Quality Assessment of Serene Lakes project are ongoing. The historical data analysis and mapping tasks are underway with a summarization of existing climatological and limnology data and an updated bathymetric map is nearly complete. Field collection and analysis of water quality data has begun along with quantification of nutrient limitations for phytoplankton growth. An in-situ bioassay experiment to determine the limiting nutrient in each lake will be conducted at the end of August. Biological characterizations of the lakes including zooplankton collection and identification have begun and will continue monthly. A walking semi-quantitative survey around the edge of the lakes to identify areas of increased bottom plant and algal growth around the shorelines along with an estimate of metabolic production in the shallow and open water habitats of both lakes will be conducted in early September along with a quantitative survey to identify potential sources of point and non-point pollution.

Fish Mortality: There have been fish die-offs in both lakes this summer, primarily catfish. As part of the District's Contemporary Water Quality Assessment, UNR is assisting the District in understanding what is driving the current catfish "kill". It is unlikely that these die-offs are due to any chemical contaminants in the lake due to the nature of the community. The likely cause is that the lake has large patches of low oxygen (O₂) that are occurring because of incomplete horizontal and/or vertical mixing of the lake waters and the catfish kills are due to low dissolved oxygen in the catfishes' habitat. The catfish use the plants beds and nearshore area as habitat. They feed on the lake bottom and have a higher tolerance for oxygen

swings in the lake than other species and therefore tend to stay near to where they feed. Trout are more mobile and use many different habitats. They have less tolerance for O2 swings and are more sensitive to those changes and will move out of areas with low or declining O2. That is likely why we are not seeing trout kills of significance. UNR looked at the dissolved oxygen data from the last few weeks and the data suggests some large daily swings in dissolved oxygen that are consistent with warm shallow lakes with decomposing aquatic plants on the bottom. The District has purchased ten miniDAT water quality sensors to supplement the ten sensors already deployed by UNR to help better assess the situation and develop a mitigation plan. The additional sensors are scheduled to be deployed during the second week of August 2021. More information will be shared with the community as soon as it becomes available.

Regulatory Issues:

Sanitary Sewer Overflows: The District again reported no Sanitary Sewer Overflows (SSOs) to the Regional Water Quality Control Board for the month of July 2021.

Air Pollution Control District Inspections: Annual inspections of the District's four fixed Emergency Generators by the Placer County Air Pollution Control District are scheduled for August 20, 2021.

Operations Issues:

Water and Sewer Demand: Water demand was up sharply again in July over June primarily due to the influx of seasonal residents and visitors but is running approximately 14,000 gallons/day less than the previous 5-year average water demand for July. July sewer flows are down when compared to historical flows. Average daily water and sewer flows (gallons/day) for July 2021 were 106,969 and 60,912 respectively as compared to 86,730 and 58,057 in June 2021. Water use was 14,312 gallons/day less than the (2016-2020) five-year average and sewer flow was 7,002 gallons/day less than the (2016/2020) five-year average. The District's share of the flow through the DSPUD wastewater treatment plant for July 2021 was 35%. The District's share in June 2021 was 31%.

Attachments:

- July 2021 Daily Water/Sewer Flows
- 2016-2020 Sewer/Water Flows Comparison through July 2021

**SIERRA LAKES COUNTY WATER DISTRICT
SEWER & TREATED WATER TOTALS**

Month: July Year: 2021

DATE	DAY	SEWER TOTALS		TREATED WATER TOTALS				REMARKS
		SEWER FLOW	FLOW METER	GALLONS WATER PUMPED	GALLONS WATER USED	BACKWASH GALLONS	*COMBINED TANK TOTAL GALS.	
1	T	60,596	70004512	92,348	106176	8,532	668,309	
2	F	76,012		124,624	128042	6,215	654,481	
3	S	98,872		126,216	146514	6,192	651,063	
4	S	105,392		83,036	158306	3,062	630,764	
5	M	92,080		132,988	149397	6,203	555,494	
6	T	61,028		143,892	124262	6,424	539,086	
7	W	50,844		132,952	97264	6,136	558,716	
8	T	53,520		141,548	120457	6,144	594,404	
9	F	59,584		168,904	126375	6,261	615,495	
10	S	67,536		58,320	117577	3,224	658,024	
11	S	60,040		64,260	117280	3,219	598,767	
12	M	51,920		147,608	104900	6,439	545,747	
13	T	52,544		142,808	103076	6,500	588,455	
14	W	51,760		138,676	113296	6,500	628,187	
15	T	60,176		117,772	97649	15,003	653,568	Backwash ABC
16	F	65,714		137,672	112516	3,462	673,691	
17	S	69,958		111,952	115224	3,612	698,847	
18	S	50,928		115,064	109980	4,154	695,574	
19	M	46,656		0	101022	0	700,658	
20	T	49,512		112,448	91676	4,078	599,636	
21	W	51,328		104,548	84495	4,006	620,408	
22	T	54,070		105,088	91436	3,057	640,461	
23	F	63,194		107,488	108879	6,867	654,113	
24	S	58,584		0	98410	0	652,722	
25	S	56,154		77,572	100354	4,366	554,312	
26	M	49,894		145,964	94586	8,763	531,530	
27	T	47,984		137,988	86959	8,681	582,908	
28	W	49,316		124,000	84767	6,500	633,937	
29	T	48,940		82,048	93474	3,250	673,171	
30	F	58,520		138,256	93888	6,500	661,745	
31	S	65,608		0	112577	0	706,112	
Total		1,888,264	1,888,264	3,316,040	3,390,814	163,350		
Average		60,912	60,912	106,969	109,381	5,269	626,464	
Max		105,392		168,904	158,306	15,003	706,112	

* Max. combined capacity of both tanks is 744,380 gals.

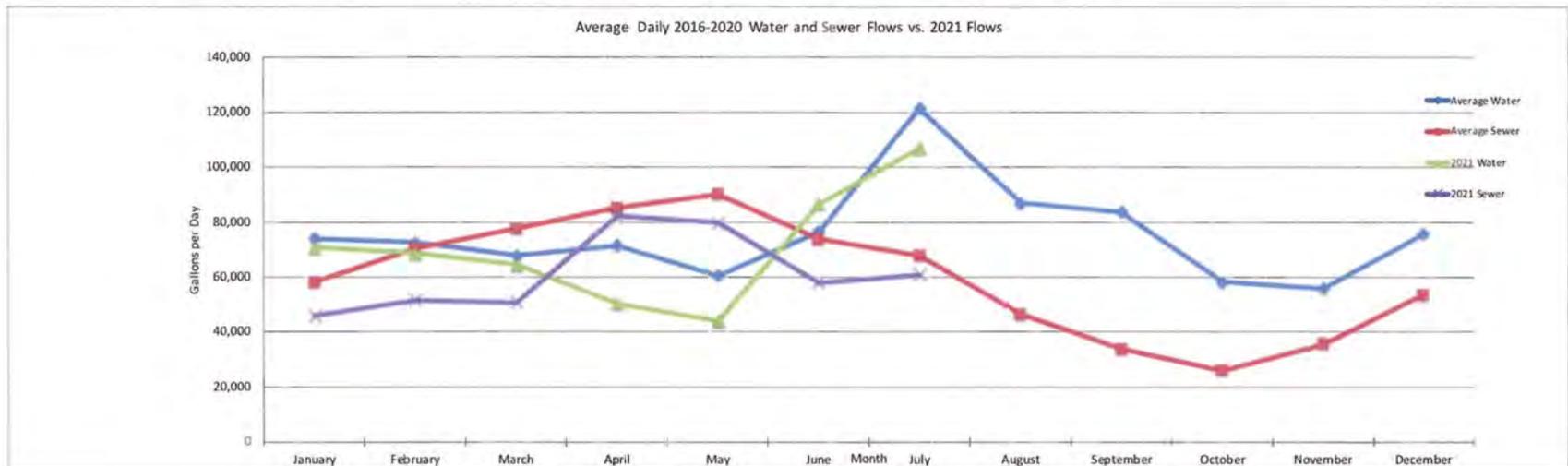
1st of the

Month Data 71892776

Sierra Lakes County Water District
Daily Average Water and Sewer Flows

Month	2016		2017		2018		2019		2020		2021	
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer
January	72,428	67,169	82,724	78,915	57,934	56,074	87,880	44,329	68,997	44,891	70,956	46,080
February	69,691	86,523	84,728	102,596	62,633	53,318	78,934	63,383	67,323	47,084	68,819	51,694
March	64,613	100,429	80,671	89,737	64,510	83,232	70,562	65,446	59,198	49,998	64,655	50,953
April	52,789	97,536	104,155	95,125	54,942	86,645	72,242	109,987	73,847	37,486	50,388	82,334
May	50,414	83,506	82,594	103,648	41,219	61,763	66,385	109,177	62,032	92,887	44,034	79,840
June	74,707	62,327	85,112	81,067	67,307	50,652	60,743	99,969	95,511	75,912	86,730	58,057
July	116,675	64,330	127,908	72,376	116,880	55,680	93,686	71,372	151,255	75,810	106,969	60,912
August	98,230	36,878	90,608	48,019	100,235	42,146	81,780	43,117	138,639	61,675		
September	89,459	30,429	69,713	33,765	96,910	30,430	57,667	28,795	104,835	45,396		
October	59,326	30,750	44,687	20,983	66,956	22,980	42,107	19,533	77,783	35,611		
November	63,787	47,484	43,994	44,725	57,518	28,357	50,036	23,536	64,354	34,626		
December	106,789	85,423	57,662	46,212	82,744	44,796	66,010	47,714	65,759	44,139		

Month	2016-2020			2021 Water	2021 Sewer	2021 Difference
	Average Water	Average Sewer	Average Difference			
January	73,993	58,276	15,717	70,966	46,080	24,886
February	72,662	70,581	2,081	68,819	51,694	17,125
March	67,911	77,768	-9,858	64,655	50,953	13,702
April	71,595	85,356	-13,761	50,388	82,334	-31,946
May	60,529	90,196	-29,667	44,034	79,840	-35,806
June	76,676	73,985	2,691	86,730	58,057	28,673
July	121,281	67,914	53,367	106,969	60,912	46,057
August	87,041	46,367	40,674			
September	83,717	33,763	49,954			
October	58,172	25,971	32,200			
November	55,938	35,746	20,192			
December	75,793	53,657	22,136			



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday July 9, 2021 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was teleconferenced as provided by Governor Newsom’s Executive Order N-25-20 (“Executive Order”), declared on March 12, 2020. The Executive Order temporarily granted state and local agencies certain powers to aid in the implementation of social distancing measures recommended by state and local public health officials that suspended certain Brown Act requirements.

I. Open Meeting:

Roll Call: No Directors were in attendance at the Sierra Lakes Boardroom

Directors in attendance by teleconference:

Director Dan Stockton
Director Karen Heald
Director Michael Lindquist
Director Jon Harvey

Director Bob McCormick was absent

Staff members present: Anna Nickerson, Financial Consultant

Staff present by phone: Paul Schultz P.E. Inc., General Manager
Jeffrey Mitchell, District Counsel

Guests present by Zoom: Cathy MacLeod
Dick Simpson
Roger Drosd
Jen Jackson
Alice Mansell

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. Director Heald said she wanted to recognize Bob McCormick for his contributions to the Board and to say she was sorry to hear about what happened to him.

III. Approve Agenda: The agenda was presented to the Board for approval. Director Harvey said he would have comments on the minutes during the Consent Items Calendar discussion.

A motion was made by Director Lindquist and seconded by Director Heald to approve the agenda. The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson said there were no comments received.

V. Operations: Paul Schultz P.E. Inc., General Manager, presented his operations report to the Board for consideration and possible action. Mr. Schultz reported the following:

- Donner Summit Public Utility District (DSPUD) was discharging to the ski hill.
- Tom Skjelstad, DSPUD's General Manager, would be retiring on July 31, 2021. DSPUD interviewed several candidates and were in final negotiations for Mr. Skjelstad's replacement.
- The Lake Management Committee met once in June.
- Dock inspections resulted in three docks that were out of compliance and some junk stored on the strip. The issues noted were less than last year's issues. Mr. Schultz felt a few letters were needed.
- District Policies & Procedures were nearly complete. Director Heald's comments were being incorporated in to the documents. Adoption of updated Policies and Procedures anticipated for August or September. There were still some issues with the Employee Handbook that were being addressed.
- SLPOA's request for a new sailboat launch and storage area on Lake Dulzura would be discussed during New Business.
- Arsenic filter was ready to be installed. It was anticipated that the project would be complete in two to three weeks.
- The kick-off meeting with Far West Engineering went well.
- A meeting was held with Placer County regarding road repaving. Placer County had to propose the repaving projects in the community due to budget issues so District's projects would not interfere with their work. He also said Serene Lakes was on Placer County's five-year plan.
- The kick-off meeting with Great Basin was held. Work was to begin immediately. The work would be done in phases and it was anticipated that the plant would only be down for a few hours.
- The installation of the technology improvements was progressing. Hardware should be installed in the next few weeks. It was also noted that the providers and consultants selected for the project did not get hacked in the recent cyber attack.
- CalFire was scheduled for 10 days the summer.
- More calls were being received regarding hazardous debris along the strip. Mr. Schultz said he was considering contacting an arborist for next year.
- Field activities for the Water Quality project began. Mini measuring stations were installed around the lake along with some other devices for measuring ultra violet lights.
- Soda Springs Road bridge project began. Originally there were some conflicts with the District's force main but the problems were mitigated and a solution was found.

- District Counsel determined that a contribution from the District to the LRAD project would not be a gift of District Funds because there was a benefit to both the District and the homeowners.

Director Harvey asked if the District actually received a formal or informal request for financial support of the LRAD system or was the request just for support and cooperation. Mr. Schultz said he thought it was a request for support and cooperation.

Director Harvey said, in regard to the Contemporary Water Quality study, he had received comments from homeowner along the shoreline that hundreds of cat fish were dying. Mr. Schultz said he was gathering information but believed the fish were choking on pollen. He initially thought it was a low oxygen problem but the oxygen level in the lake was fine. Director Harvey asked that updates be provided as the Water Quality project progresses. Mr. Schultz said he would be providing a report on the progress of the project at the August meeting.

Mr. Simpson said he heard an informal request for funding of the capital expenditures for the LRAD system. He expected a formal request would be submitted after the testing. Director Heald said she agreed that a very informal request was made and that it was that request that initiated the request for Mr. Mitchell determination.

Mr. Simpson said he attended the 5:00pm LRAD meeting and learned that an anticipated Measure T, a Fire District Ballot Measure, for covering the operating expenses would be on the next ballot and that the system would belong to Placer County.

Mr. Drosd said he had been collecting dozens of dead fish and was surprised to hear that it was due to pollen. He thought the pollen level was worse last year.

Director Lindquist said, since there had been three comments about dead fish, it would be appropriate to contact a fishery biologist. He said if the problem was due to something bad, the Board should know as soon as possible. Mr. Schultz said he would first reach out to the University and get as much information from them before calling another professional.

Mr. Schultz continued his report. He said:

- There were no sewer overflows in the month of June.
- The Hazardous Material Plan was completed and submitted in June.
- Water consumption was up and a discussion regarding water conservation would be discussed later in the meeting. He also said last year was the highest water use of all times and it was looking like this year would be even higher.
- Sewer flows were down

VI. Consent Items Calendar: The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the June 11, 2021, Regular Meeting; June 2021 Check Register; financial reports for the month ending June 30, 2021; and Disbursements for Board Approval. Director Harvey said on page 10 of the board packet, under New Business regarding the actuarial analysis, second to the last sentence where it said “he also said he wanted to be able to say the District had an unfunded liability...”, the thought he

wanted to be able to say “we did not have an unfunded liability”. The change was accepted by the other Board members.

A motion was made by Director Heald and seconded by Director Harvey to approve the Consent Items Calendar with the change as Director Harvey indicated. The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

VII. Old Business:

A. Cathy McLeod from McLeod Watts attended the meeting to answer any questions the Board had regarding the OPEB Actuarial Report that was presented at the June 2021 Board Meeting. Director Stockton asked that she provide a general background about the report.

Ms. McLeod said the dates in the report could be confusing but that the Board previously made a decision to value the liabilities as of the last day of the prior fiscal year; for this report that date was June 30, 2020. She said that decision provided more time to get the needed calculations done. She also said the purpose of the report was to give value to the projected future retiree health premiums and was based on the active employees and seven retirees. She said a description of the Valuation Process could be found on page 4, Section B of the report.

Ms. McLeod provided a general overview of the process that was used and the types of assumptions that were made in calculating the District’s unfunded liability. She said because the District did not have a trust setup to prefund the liability, a really low rate of about 2.2%, the rate of a high quality municipal bond, was used to discount the future benefits. This resulted in a much higher unfunded liability. The District’s current unfunded liability was determined to be \$1,463,570; up about \$300,000 from the year before. She also said most of the increase was due to the drop in discount rate.

Director Harvey asked if the Board was “doing what we need to be doing, not just to meet the minimum threshold, but, sort of from a best practices perspective, in terms of being able to say we have something close to a funded liability.” Ms. McLeod said she understood from Mrs. Nickerson that there were funds set aside towards the liability. However, per GASB 75, those funds cannot be matched up to the liability unless those funds have been placed in an irrevocable trust. Therefore, the financial statements will reflect the total unfunded liability.

Director Harvey asked if Ms. McLeod’s firm was in a position to advise the Board on the appropriate way to account for the money. Ms. McLeod said she was not an investment advisor and that the Board would need to seek other counsel. However, her firm had a lot of experience helping employers’ transition from unfunded to funded plans. She said she could quickly illustrate the potential benefits on the financial statements.

Ms. McLeod said the District was probably only earning about 1% to 2%, maybe 4% over the long-term. By putting the funds into an open trust, the Board would be able to choose a level of investment risk anywhere from low to high. Then, depending on the level of risk, the funds could earn somewhere between 5% and 6%. By placing the funds in a trust and earning between 5% and 6%, the higher rate would be used to discount the future benefits reducing the

\$1.4 million unfunded liability down to maybe \$900,00 and could be considered fully funded. She said \$1 in a trust goes a lot further. The biggest reticence about placing the funds in a trust was the concern that the funds could not be withdrawn except for an amount equal to the annual benefit expenditures.

Director Lindquist said, about three years ago, the Board made a conscious decision to put money away in an informally restricted account towards the liability. Annual contributions to the account would continue until the liability was fully funded. He also said the District made a large payment towards the CalPERS unfunded pension liability to avoid future surprises. In response to Director Harvey's question, Director Lindquist said it might be a good time to revisit the District's investment strategy. It was agreed by all the Directors to place the topic on a future agenda. Ms. McLeod said, if the Board wanted, her firm could do a "what if" calculation to see what the effect would be on the unfunded liability if the funds were transferred to a trust.

B. Mrs. Nickerson said she left the item regarding Allison Wagner and yoga classes on the lake on the agenda in case Ms. Wagener attended the meeting. Since Ms. Wagner did not attend the meeting, the item was not discussed.

C. Director Stockton said it probably wasn't fair that Director Harvey was the only member of the Lake Management Committee and asked if Director Heald would help finish the plan. She said she would be happy to but felt it was just about complete. Director Heald noted the following:

Piers and Docks on District Property:

- Page 52 of the board packet, #2, after Initial and annual fees, "is" should be "are" to read "as the Board determines are reasonable..." The change was accepted.
- Page 52 of the board packet, #1, second sentence said "The District may provide an application...". She asked if there was a reason for using "may" vs "will". Director Lindquist thought "may" was used just to provide wiggle room in case there wasn't a form. Mr. Schultz said people have been submitting plans in their own form and probably would not require a form unless the submissions became a problem. A form could be added in the future without having to change the ordinance.

Director Lindquist said he concurred with the two edits.

Chapter 4 Use of District Property

- Section 30.06 – at the previous meeting there was a discussion about providing property owners with a process to appeal a decision made by District Manager to the Board in order to avoid court. Director Harvey said the topic had not been discussed any further. Director Head suggested "the District Manager shall determine if personal property is portable and if the adjacent homeowner disagrees to the District Manager's determination, they can appeal the decision to

the Board”. Director Harvey said he hoped that any disagreement with any provision could be brought to the Board. Director Heald agreed that it could be a general statement and confirmed with Mr. Mitchell that if the statement wasn’t made, homeowners would have to go to court. She said the issue was with the General Manager making a decision of what was or wasn’t portable personal property and if a homeowner disagreed with that decision. He said if language was added to Section 30.06 regarding the ability to appeal that would imply that other sections could not be appealed. Director Heald asked Mr. Mitchell if nothing was said then that would imply that any decision could be appealed to the Board. Mr. Mitchell thought that would be the case and that he would look to see if there was a place for a general statement like “any decision of the General Manager could be appealed to the Board”.

A motion was made by Director Lindquist and seconded by Director Harvey to approve the draft of Attachment A as presented with the cumulative changes, including the one change suggested by Director Heald, the Hold Harmless agreement and Chapter 4.
The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

Director Harvey said Director McCormick was really instrumental in a lot of the work, that he was great to work with and although they didn’t agree on everything, they were able to talk through the issues. He also said he missed Director McCormick.

D. The Board discussed Water Conservation. Mr. Schultz said Governor Newsome came out with a new Executive Order looking for a state wide voluntary reduction in water use. He said the District was bumping up against surface water treatment capacity. He also said as far as he could tell, the Governor’s previous resolution was still valid and the District’s Ordinance included limitations on outdoor watering and low flow fixtures.

Director Heald said the Board did not have the Ordinance or the Resolution at the June meeting but thought the Ordinance was good and about as inclusive as possible. She also said the Board needed to discuss enforcement, the reason why the Ordinance existed and the District’s capacity to produce.

Director Lindquist said there were two issues. One was the need to conserve water and the other was the District’s ability to produce. Although there was still a fair amount of water in the lake, the District was limited on the amount of water that could be made each day. He said it was always a good idea to conserve water and wanted to focus on the ways people could use their water wisely.

Mr. Schultz said installing the meters have helped in reducing leaks but the outdoor water use was a big problem. It would be great if water use could be reduced to the 2018 level, then there be plenty of treatment capacity.

Director Lindquist said the Board previously sent notices to homeowner reminding them that water consumption starts on the Summit and that water conservation practices apply here too. Director Harvey said maybe metering would be the “silver bullet” to get people to pay attention to their water consumption.

Ms. Jackson said, in regard to the comment about homeowners not being able to compare their use, there was plenty of statewide data available about average water use. There was also Nextdoor and Facebook in Serene Lakes that could be used to get the message out.

Mr. Drosd said one of the problems with comparing water use was the homes with variable occupancy. Some were occupied very sporadically and others occupied more often and with more people. He also said SLPOA would be happy to post any notice the Board wanted posted and to send out reminders to homeowners about conserving water.

Mr. Schultz said the District had everything in place requiring water conservation with the Resolution and Ordinance leaving community education. He would pull some of the previous drought messaging information and work on getting it distributed to the community.

VIII. New Business:

A. SLPOA's boat storage request was presented to the Board for consideration and possible action. Mr. Schultz said the proposal was for a new sailboat storage/launch area by the dog park. He said he thought it was a good idea, that it would take some pressure off of the Swiss Court access point but the request needed to be brought to the Board. Mr. Drosd said there was no storage for sailboats on the lower lake and navigating through the channel from the upper lake to the lower lake was challenging especially when the water level was low.

Director Lindquist asked if the storage would be reduced at Swiss or if it was going to be additional storage. Mr. Schultz said it would be additional storage but felt people would voluntarily move to the new location. Mr. Drosd said he was hopeful that people would move their boat from one location to the other.

Director Harvey said having a better access point for sailboats, particularly in the lower lake, would be nice to have. His concern was the impact to the shoreline where there hadn't been prior activity. He would like to see a plan for preserving the shoreline.

Director Heald said she was more concerned about increasing use because the previous General Manager was clear about the limitations on boat storage around the lake because of his concerns for the shoreline. She asked Mr. Schultz how many boats he thought should be allowed at the proposed location to mitigate possible erosion. Mr. Schultz said the limit should be six or eight. Director Heald confirmed that the plan would be brought back to the Board for approval.

Mr. Simpson said most of the sailboats have been on Lake Dulzura, very few on Lake Serena, and was curious about what the distribution of sailboats would be. He also said it looked like it would be an amendment to the License Agreement and his recollection was the license agreement gave SLPOA the right to provide a certain number of boat storage units, at various places around the lake, not the types of boats that could be stored. He also said the fact that they were sailboats was irrelevant; the request was for an increase in boat storage. Mr. Mitchell said the agreement was specific about what could be stored at each location. Mr. Drosd said the plan was for sailboats.

Director Lindquist said the process would be to walk the boat into the water so their feet would be on the bottom of the lake stirring up the mud. Mr. Drosd said people swim in the lake by walking in from the shore. He didn't think launching the boat would result in a significant increase. Mr. Schultz said part of the plan would be to determine if a small amount of lake bottom material would reduce the erosion of the shoreline.

Director Heald said she would like to see the final design with mitigating measure before approving anything. She also said a revision to the License Agreement could be submitted with the final plan. The final plan would be presented to the Board for approval.

Director Lindquist said, this was the sixth time the Board was revisiting an increase of boat storage around the lake. He said he was sure it was because the community wanted more boat storage but water quality still needed to be protected. He wanted to keep the community informed of the consequences that go with increased boat storage. Director Heald said she also had a concern with SLPOA issuing more permits than the number of boats allowed at Bales. She knew that previously not all the permits were used consistently and that there were unused spaces but if the racks were full and there were boats on the ground, then there was a problem. Mr. Drosd said he agreed with the statements and that their enforcement was lacking, partly due to people being out of town, but that SLPOA would be looking at and modifying their rate of overselling permits.

B. Placer County's requirements for filling a vacancy on the Board, due to the loss of Director McCormick, was presented to the Board for consideration and possible action. Mr. Mitchell said, according to Placer County requirements, the Board had two options for filling a vacancy. The Board could fill the vacancy by appointment or call by Special Election. He said the Board had until August 20, 2021, to appoint a replacement or call for a Special Election.

Director Harvey said he was in favor of appointing a new Director and asked how an appointment would be done. Mr. Mitchell said the appointment had to be done in open session. He said a notice would be posted, an application with instructions for submission would be provided to interested parties and the applications would be presented to the Board prior to the meeting. He also said it was up to the Board whether or not they wanted to interview the applicants.

Director Harvey said, in the case of an election, to ensure candidates met the qualifications to serve on the Board, they were qualified and required to sign an affidavit. He asked how that would work with an appointment. Mr. Mitchell said the information that would be provided to prospective appointees would contain qualifying requirements specifically, that the applicant had to own property in Serene Lakes. Mrs. Nickerson said she would verify that the applicants were property owners. Mr. Mitchell said it was unlikely that there would be a conflict that would prevent someone from being a board member.

Director Lindquist said he was in favor of appointing a Director. Director Heald said she was in favor of appointing a Director at the August 2021, meeting. She also said the questions used for the last appointment were acceptable.

A motion was made by Director Heald and seconded by Director Lindquist that the Board fill the vacancy by appointment and review the criteria to make the appointment in the Regular August meeting and that District Counsel and Mrs. Nickerson create and post the required documents necessary to fulfil the legal requirements. The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

C. The topic of Agenda Distribution was presented to the Board by Director Heald for consideration and possible action. She said after the June meeting, she and Mr. Mitchell had some discussions about the apparent confusion regarding the difference between Public Comments, Public Forum and actual agenda items; what the Board could discuss and what it couldn't. They agreed that the confusion was having Public Comments on the agenda. She said Public Comments was added during the development of the Lake Management Plan because of all the comments received after the agenda was posted. She felt the item was no longer necessary and proposed the following changes to agenda and distribution of information for board meetings:

1. Remove Public Comments
2. Send just a draft agenda on the first Friday of the month to allow board members to review and add items.
3. On the Monday prior to the meeting, post the agenda and send the board packet.
4. Provide comments received after the agenda was posted regarding items on the agenda, to the Board just prior to the meeting.
5. For comments received after the agenda was posted regarding items not on the agenda, Mrs. Nickerson would send an invitation to attend the meeting to present the comments during Public Comments or add the item to a future agenda.

Mr. Simpson said the agenda was covered in the Policies and Procedures manual and was wondering why it was being discussed now. He said there was a whole section on putting the agenda together. Director Heald said she was proposing a change to the process to reduce the confusion due to the number of changes made to the board packet. She also said the policy for preparing the agenda stated that the Secretary would work with the Board President to prepare the agenda and that any Director could contact the Secretary, by 5:00 pm on Thursday one week prior to the regular meeting date, to add items to the agenda. She said she didn't see anything that would require a policy change in order to change the process for sending out the packet and agenda. Director Lindquist asked if the packet would be sent out on Friday with the draft agenda. Director Heald said no, the purpose of her proposal was to wait until Monday to send that packet to have only one packet sent out.

Mr. Mitchell said the problem wasn't the emails distributed, the problem was if an item was on the agenda, then the item had to be an item the public could comment on. He also said it wasn't uncommon for a Board to allow the public to make comments in writing or in person. He said one of the realities of the Brown Act was the frustration when a problem was brought to the

Board by a member of the public but the Board was unable to discuss the issue or make a decision because the item wasn't on the agenda.

Mr. Simpson said there was a list of agenda items and standard reports in the policies and procedures manual. He said the documents were part of the information provided to the Policies and Procedures Committee last August. Mr. Simpson said he would forward the documents to the Board and Mr. Mitchell.

No change to the agenda and board packet procedures was made pending further review.

D. A contract for the completion of the Arsenic Installation was presented to the Board for consideration and possible action. Mr. Schultz asked the Board to approve the contract for signature by the Board President.

A motion was made by Director Lindquist and seconded by Director Heald to approve the contract. The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

E. A discussion regarding meeting days and times was led by Director Harvey. He said he wanted to have a conversation with the Board regarding the need for Friday night meetings. He said it was an odd time to hold a public hearing and wondered if there was another time, other than Friday nights or the weekends. He said Friday nights were bad for him and if any other Board members were interested in changing the meeting days and/or time. He suggested a different weeknight sometime between Monday and Friday noon. He also asked what the guidelines would be at the end of the current COVID in person meeting waiver.

Director Lindquist said he would support another meeting time. The Board had originally moved the meeting back an hour to give him time to pick his kids up from school and get to the District. Director Heald said in the current environment Zoom meetings could be held at anytime on any day and that meetings were schedule on Fridays because that was when people would come up to Serene Lakes. She said if Zoom meeting continued it would be easy to move the meeting time.

Mr. Mitchell said, setting aside the rules for the pandemic, the Brown Act required that a majority of the board members had to physically be within the District boundaries. He said he heard that there was an effort by some Bay Area communities to get the rules requiring that board members be physically present loosened. But there was no current legislation. He also said if there were no changes made, board members would be required to attend in person starting with the October 2021 meeting.

Director Lindquist asked if Director Harvey thought there was a better day or time for Directors, staff and the community to hold meetings. Director Harvey said he would not be attending another meeting on a Friday night unless he had a burning issue. He also said Friday night meetings made it hard to attract board members.

Mr. Drosd said, as a member of the public, he too found Friday night meetings difficult to attend. He also said low public participation was an indication that Friday night meetings were hard to attend.

Director Lindquist said the public has been attending the meetings by Zoom and asked if there were any restrictions to continuing that practice. Mr. Mitchell said there were no limitations on allowing the public to attend remotely. However, there was a pending bill that would require remote participation for the public, but that was for communities of 200,000 or more.

Ms. Jackson said she works for a city in the Bay Area and that there had been so much greater public participation with remote participation and planned to petition her legislator to allow the practice to continue. She also suggested taking a poll of the community to see if there was another night of the week that would be better.

Director Heald said she would like to wait to see what the legislature decides before continuing the conversation.

Director Lindquist said, in regard to the poll, he would only support holding meetings at a time that supported the customers. He said he would support another day if customers were able to attend remotely otherwise, he felt meetings should be held when customers were in town which would likely be a Friday, Saturday or Sunday.

Mr. Simpson said Mr. Drosd offered to send information to SLPOA members and wondered if he would be interested in taking a poll of the community. Mr. Drosd said he would if asked but didn't see a need to ask the general public. He felt asking the community what night would be good for them would result in a rainbow of answers. He said it was really about the Board and that more people would participate remotely if available.

F. The Placer County Grand Jury Report was presented by Mrs. Nickerson for discussion and possible action. Mrs. Nickerson said she sent the information to the District's web designer who created two options to satisfy the Grand Jury. Mr. Mitchell said he looked at the Grand Jury report and felt it was wrong because the District had an integrated agenda management system as defined by the Brown Act. He also said it would be easier to do something than arguing with the Grand Jury. Director Lindquist said he liked the unhighlighted version.

Mr. Simpson said he agreed with Mr. Mitchell that the change was not necessary. He also said that it wasn't until earlier in the week that he saw there was a meeting. He requested that the next meeting date be posted immediately. Mrs. Nickerson said she could post the date of the next meeting as soon as the day after the current meeting.

A motion was made by Director Lindquist and seconded by Director Harvey that the Board agreed with the findings and changes would be made. The motion passed by a rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

IX. Administration:

- A. There were no Follow-up Items from the June 11, 2021, Board meeting.
- B. A Status of Action Items list was presented to the Board for consideration and possible action.
 - 1) AMR Data Collection – Meter installation continued. Progress was increased to 5%
 - 2) District’s Policies and Procedures – Progress was increased to 95%
 - 3) District’s ownership of the Dam – No progress was made.
 - 4) Upcoming Metered Rates – Director Lindquist created a draft 4-year schedule. Mr. Schultz said he would meet with Director Lindquist to review the schedule and present reviewed scheduled at the August meeting.
 - 5) Develop recommended method for providing customer access to their personal water use data. Director Lindquist would begin work on the item after the August meeting.

X. Adjournment

A motion was made by Director Lindquist and seconded by Director Harvey to adjourn the meeting. The motion passed by a unanimous rollcall vote: Directors Stockton, Heald, Lindquist and Harvey.

The minutes were approved at the Regular Meeting held on August 13, 2021, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a unanimous rollcall vote: Directors

Sierra Lakes County Water District
 Check Registers
 July 2021

1002 - DEMAND Account		
<u>RECONCILIATION:</u>		
7/1/2021	Beginning Cash Balance	752,038.43
	Deposits	366,882.52
	Property Taxes Received	
	Deposit - Interest	
	Assessments transferred to Assessment District	
<u>DEMAND ACCOUNT DISBURSEMENTS:</u>		
		(160,960.90)
7/31/2021	Ending Cash Balance	<u>957,960.05</u>
1031 - GASB 45-OPEB Account - Flow through account to LAIF		
<u>RECONCILIATION:</u>		
7/1/2021	Beginning Cash Balance	163.13
	Deposit - Interest	-
	Funds Transferred To/From Investment Account	-
7/31/2021	Ending Cash Balance	<u>163.13</u>
Placer County Treasurer's Fund - for Capital Projects		
<u>RECONCILIATION:</u>		
7/1/2021	Beginning Cash Balance	3,001,822.35
	Deposit - Interest	
	Funds Transferred To/From Investment Account	
7/31/2021	Ending Cash Balance	<u>3,001,822.35</u>
Local Area Investment Fund (LAIF) - for Unfunded OPEB Liabilities		
<u>RECONCILIATION:</u>		
7/1/2021	Beginning Cash Balance	801,954.68
	Deposit - Interest	639.19
	Funds Transferred To/From Investment Account - Annual OPEB Funding	-
7/31/2021	Ending Cash Balance	<u>802,593.87</u>
Assessment District 2011-01		
<u>RECONCILIATION:</u>		
7/1/2021	Beginning Cash Balance	600,739.29
	Assessments Received	
	Deposit - Interest	
	Disbursements - USDA	
7/31/2021	Ending Cash Balance	<u>600,739.29</u>

38

Sierra Lakes County Water District
Check Registers
July 2021

Type	Date	Num	Name	Memo	Amount
1002 - US Bank - Demand					
Bill Pmt -Check	07/08/2021	7619	Donner Summit Public Utility District	July 2021 Wastewater Treatment Fees	(30,612.00)
Bill Pmt -Check	07/13/2021		Paul A. Schultz, P.E (Corp)	June 2021 Professional Fees	(21,450.00)
Bill Pmt -Check	07/22/2021	7639	ACWA/Joint Powers Insurance Authority	Property & Worker's Comp Insurance	(10,093.88)
Liability Check	07/16/2021		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2021	(9,786.05)
Bill Pmt -Check	07/08/2021	MED070121	Public Employees' Retirement System (Med)	Medical - 1347	(8,204.33)
Liability Check	07/01/2021		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2021	(7,701.04)
Check	07/01/2021	21644	HORN, JOHN A (1)	26525 - Connection Permit Refund	(7,420.00)
Bill Pmt -Check	07/08/2021	7622	Kronick Moskovitz Tiedemann & Girard	Legal Fees May 2021	(5,301.80)
Bill Pmt -Check	07/22/2021		Anna M. Nickerson	Professional Fees 7/1/21 to 7/15/21	(5,016.00)
Bill Pmt -Check	07/22/2021	2021UFL	Public Employees' Retirement System (Ret)	2021-2022 Unfunded Retirement Liability	(4,852.00)
Liability Check	07/30/2021	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # -242221338	(4,817.12)
Liability Check	07/15/2021	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # -1349055142	(4,643.90)
Bill Pmt -Check	07/08/2021	7624	MacLeod Watts Inc	OPEB Liability Valuation	(3,900.00)
Bill Pmt -Check	07/12/2021	060821	Anna M. Nickerson	Professional Fees 6/16/21 to 6/30/21	(3,872.00)
Bill Pmt -Check	07/22/2021	7641	Central Square	Annual Lucity Lic Fee	(3,750.00)
Bill Pmt -Check	07/22/2021	7642	Kronick Moskovitz Tiedemann & Girard	Legal Fees June 2021	(3,294.25)
Deposit	07/31/2021			CC Deposit	(3,177.30)
Bill Pmt -Check	07/08/2021	7635	University of Nevada, Reno	Contemporary Water Quality Project	(2,651.62)
Bill Pmt -Check	07/22/2021	7645-7650	Pacific Gas & Electric	Electricity	(2,526.64)
Liability Check	07/08/2021	RET062021	Public Employees' Retirement System (Ret)	Retirement - 1347	(2,495.84)
Bill Pmt -Check	07/22/2021	7652	Thatcher Company, Inc.	Filter Plant Chemicals	(1,887.36)
Bill Pmt -Check	07/08/2021	7632	Thatcher Company, Inc.	Filter Plant Chemicals	(1,794.73)
Bill Pmt -Check	07/08/2021	7634	U.S. Bank (CC)	DLS, Recycling, Filter plant, Hydrant Maint & Gas (\$ 595.29)	(1,395.30)
Liability Check	07/30/2021	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # -242250338	(1,170.58)
Bill Pmt -Check	07/22/2021	7643	Local Agency Formation Commission (LAFCO)	2021/2022 Annual LAFCO Fees	(1,140.11)
Liability Check	07/15/2021	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # -1349114142	(1,135.22)
Liability Check	07/13/2021		QuickBooks Payroll Service	Created by Payroll Service on 07/12/2021	(1,051.86)
Bill Pmt -Check	07/08/2021	7620	Donner Summit Tree Tech	Tree removal shoreline behind 3219 Lake Rd	(1,050.00)
Bill Pmt -Check	07/22/2021	7640	AT&T	Telephone	(751.77)
Bill Pmt -Check	07/08/2021	7618	Badger Meter	Monthly Fees & Sales Tax Adj	(716.65)
Bill Pmt -Check	07/08/2021	7621	Industrial Scientific	iNet Monthly Usage Fee	(394.34)
Bill Pmt -Check	07/08/2021	7631	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(392.92)
Bill Pmt -Check	07/08/2021	7629	Suburban Propane	Propane - 1003 Serene Rd	(364.53)
Bill Pmt -Check	07/08/2021	7628	Placer County Human Resources	July 2021 Dental/Vision Premium	(355.60)
Bill Pmt -Check	07/08/2021	7626	Office 1	Qtrly Copier Service Fees	(287.53)
Bill Pmt -Check	07/22/2021	7651	Sierra Mountain Pipe & Supply	Misc brass parts for stock	(259.00)
Bill Pmt -Check	07/08/2021	7627	O'Reilly	Oil filters, oil and wiper fluid	(217.54)
Liability Check	07/12/2021	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # -1970553142	(201.24)

39

Sierra Lakes County Water District
Check Registers
 July 2021

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	07/08/2021	7630	Summit Home Care	Office Cleaning	(200.00)
Bill Pmt -Check	07/22/2021	7653	The Office Boss	Office & Computer Supplies	(188.10)
Bill Pmt -Check	07/08/2021	7633	Truckee Rents, Inc.	Oil & Helmet	(77.31)
Bill Pmt -Check	07/08/2021	7625	Mountain Hardware	Recip Blade & Clothing/Gear Spray	(75.31)
Bill Pmt -Check	07/08/2021	7636	Verizon Wireless	Cell phone & iPad	(70.88)
Bill Pmt -Check	07/08/2021	7623	Lake Tahoe On Line	April fees - internet fees	(62.95)
Bill Pmt -Check	07/22/2021	7644	O'Reilly	Oil Filters	(45.44)
Liability Check	07/12/2021	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # -1970649142	(36.00)
Bill Pmt -Check	07/08/2021	7637	Western Nevada Supply Co.	Paint Marking Stick	(35.71)
Bill Pmt -Check	07/22/2021	7654	The Rock Garden	Concrete & lumber	(30.80)
Check	07/09/2021		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/08/2021	(1.75)
Check	07/12/2021		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/09/2021	(1.75)
Check	07/21/2021		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/20/2021	(1.75)
Check	07/31/2021	073121	BluePay	Merchant Fees	(1.10)
Paycheck	07/02/2021	DD876	Brian Lundgren	Direct Deposit: Pay Period Ending 6/30/21	-
Paycheck	07/02/2021	DD877	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 6/30/21	-
Paycheck	07/02/2021	DD878	Patrick J Baird	Direct Deposit: Pay Period Ending 6/30/21	-
Paycheck	07/14/2021	DD882	Michael E Lindquist {Salary}	Direct Deposit: 7/9/21 Board Meeting + 2 days	-
Paycheck	07/14/2021	DD879	Dan L. Stockton {Salary}	Direct Deposit: 7/9/21 Board Meeting	-
Paycheck	07/14/2021	DD880	Jon Harvey {Salary}	Direct Deposit: 7/9/21 Board Meeting	-
Paycheck	07/14/2021	DD881	Karen Heald {Salary}	Direct Deposit: 7/9/21 Board Meeting	-
Paycheck	07/19/2021	DD886	Patrick J Baird	Direct Deposit: Pay Period Ending 6/15/21	-
Paycheck	07/19/2021	DD883	Brian Lundgren	Direct Deposit: Pay Period Ending 6/15/21	-
Paycheck	07/19/2021	DD884	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 6/15/21	-
Paycheck	07/19/2021	DD885	Matthew M Marriner	Direct Deposit: Pay Period Ending 6/15/21	-
Total 1002 US Bank - Demand					(160,960.90)
TOTAL					(160,960.90)

**Sierra Lakes County Water District
Director's Payroll Summary
July 2021**

	<u>Dan L Stockton {Salary}</u>	<u>Jon Harvey {Salary}</u>	<u>Karen Heald {Salary}</u>	<u>Michael E Lindquist {Sal...</u>	<u>TOTAL</u>
Employee Wages, Taxes and Adjust...					
Gross Pay					
Salary Director	180.00	180.00	180.00	540.00	1,080.00
Total Gross Pay	180.00	180.00	180.00	540.00	1,080.00
Adjusted Gross Pay	180.00	180.00	180.00	540.00	1,080.00
Taxes Withheld					
Federal Withholding	-36.00	0.00	0.00	0.00	-36.00
Medicare (Employee)	-2.61	-2.61	-2.61	-7.83	-15.66
Social Security (Employee)	-11.16	-11.16	-11.16	-33.48	-66.96
State Withholding	-36.00	0.00	0.00	0.00	-36.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-85.77	-13.77	-13.77	-41.31	-154.62
Additions to Net Pay					
Director Mileage Reimbursement	0.00	0.00	0.00	116.48	116.48
Total Additions to Net Pay	0.00	0.00	0.00	116.48	116.48
Net Pay	94.23	166.23	166.23	615.17	1,041.86
Employer Taxes and Contributions					
Medicare (District)	2.61	2.61	2.61	7.83	15.66
Social Security (District)	11.16	11.16	11.16	33.48	66.96
Total Employer Taxes and Contribu...	13.77	13.77	13.77	41.31	82.62

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2021 to June 30, 2022

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 7/31/21	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 21-22 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	71,601	71,601	-	100%	71,601	71,601	-	100%	859,212	8%
8000-02 · Annual Sewer Fees	99,309	99,309	-	100%	99,309	99,309	-	100%	1,191,704	8%
8030 · Property Taxes	-	-	-	0%	-	-	-	0%	450,000	0%
8050 · Customer Late Fees	-	-	-	0%	-	-	-	0%	10,000	0%
8005 · Primary Facilities Fees - Sewer	2,633	-	2,633	100%	2,633	-	2,633	100%	23,400	11%
8006 · Primary Facilities Fees - Water	-	-	-	0%	-	-	-	0%	5,475	0%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	644	1,250	(606)	52%	644	1,250	(606)	52%	15,000	0%
Total Revenues Received:	174,187	172,160	2,027	101%	174,187	172,160	2,027	101%	2,554,791	7%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	1,080	1,800	720	60%	1,080	1,800	720	60%	21,600	5%
9003 · Maintenance Salaries				0%				0%		
9003-01 - Maint Hourly Regular	27,002	25,517	(1,485)	106%	27,002	25,517	(1,485)	106%	306,200	9%
9003-02 - Maint Overtime	1,666	1,250	(416)	133%	1,666	1,250	(416)	133%	15,000	11%
9003-03 - Maint Standby	2,260	2,180	(80)	104%	2,260	2,180	(80)	104%	26,360	9%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	-	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	0%	-	0%
Total 9000 · Salaries	32,008	30,747	(1,261)	104%	32,008	30,747	(1,261)	104%	369,160	9%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	2,449	2,354	(95)	104%	2,449	2,354	(95)	104%	28,245	9%
9007 · Payroll Expense- SUI & ETT	-	325	325	0%	-	325	325	0%	3,950	0%
9008 · Payroll Expense - Retirement	6,733	7,000	267	96%	6,733	7,000	267	96%	26,314	26%
9009 · Payroll Expense - Medical & D/V	8,560	10,404	1,844	82%	8,560	10,404	1,844	82%	124,848	7%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	-	-	-	0%	17,750	0%
Total 9004 · Payroll Expense	17,741	20,083	2,342	88%	17,741	20,083	2,342	88%	201,107	9%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	-	3,000	3,000	0%	-	3,000	3,000	0%	36,000	0%
9013 · Audit Expense	-	-	-	0%	-	-	-	0%	16,650	0%
9014 · Fees & Penalties	199	153	(47)	131%	199	153	(47)	131%	1,830	11%
9016 · Directors' Expense	116	835	719	14%	116	835	719	14%	10,000	1%
9017 · Professional Fees - Operations	22,750	24,500	1,750	93%	22,750	24,500	1,750	93%	294,000	8%
9018 · Professional Fees - Office	8,492	11,440	2,948	74%	8,492	11,440	2,948	74%	137,280	6%
9019 · Staff Travel/Training	202	750	548	27%	202	750	548	27%	9,000	
9022 · Election Expense	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9023 · Insurance Expense	6,319	6,500	181	97%	6,319	6,500	181	97%	19,000	33%
9024 · Membership Expense	239	1,115	876	21%	239	1,115	876	21%	13,400	2%
9026 · Outside Services	200	285	85	70%	200	285	85	70%	3,400	6%
9028 · Telephone Expense	823	965	142	85%	823	965	142	85%	11,575	7%
9029 · Garbage/Hazmat Expense	178	460	282	39%	178	460	282	39%	5,500	3%
9030 · Uniform Expense	200	205	5	97%	200	205	5	97%	2,500	8%

42

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2021 to June 30, 2022

MONTH TO DATE

YEAR TO DATE

ANNUAL BUDGET

	Month End	Favorable /			YEAR TO	Favorable /			FY 21-22	
	7/31/21	Budget	(Unfavorable)	% of Budget	DATE	Budget	(Unfavorable)	% of Budget	Budget	% of Budget
9034 · Propane Expense	44	129	85	34%	44	129	85	34%	9,679	0%
9036 · SCADA System Expense	-	-	-	0%	-	-	-	0%	9,000	0%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	-	-	-	0%	4,500	0%
9040 · Office Expense	74	250	176	30%	74	250	176	30%	3,000	2%
9041 · Postage Expense	100	-	(100)	100%	100	-	(100)	100%	2,000	5%
9042 · Postage Meter Expense	-	-	-	0%	-	-	-	0%	1,300	0%
9043 · Copier & Fax Expense	-	238	238	0%	-	238	238	0%	950	0%
9044 · Computer Equipment & Service										
9044-01 · General Expense	114	290	176	39%	114	290	176	39%	3,500	3%
9044-02 · Website Design	-	1,000	1,000	0%	-	1,000	1,000	0%	3,000	0%
9044-03 · Merchant Fees	480	4,584	4,104	10%	480	4,584	4,104	10%	36,584	1%
Total 9011 · Indirect & G&A	40,530	56,698	16,168	71%	40,530	56,698	16,168	71%	633,648	6%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	-	625	625	0%	-	625	625	0%	7,500	0%
9102 · Filter Plant-Chems, Lab & Equip	2,596	2,085	(511)	125%	2,596	2,085	(511)	125%	25,000	10%
9103 · Filter -Water Pumping Plant M&O	-	85	85	0%	-	85	85	0%	1,000	0%
9104 · Well Pump Station Expense	-	85	85	0%	-	85	85	0%	1,000	0%
Total 9100 · Water Treatment & Filter Plant	2,596	2,880	284	90%	2,596	2,880	284	90%	34,500	8%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	2,353	835	(1,518)	282%	2,353	835	(1,518)	282%	10,000	24%
9202 · Water Dist - Pipes & Fittings	-	165	165	0%	-	165	165	0%	2,000	0%
9203 · Water Dist - Hydrant Maint	8,738	1,000	(7,738)	874%	8,738	1,000	(7,738)	874%	2,000	437%
9204 · Fees - Water	570	750	180	76%	570	750	180	76%	13,785	4%
9205 · Water Dist - Electricity	2,351	2,800	449	84%	2,351	2,800	449	84%	33,600	7%
9600 · Water Dist - Meters/Parts	428	85	(343)	504%	428	85	(343)	504%	1,000	43%
9601 · Water Conservation	-	250	250	0%	-	250	250	0%	1,000	0%
Total 9200 · Water Distribution	14,441	5,885	(8,556)	245%	14,441	5,885	(8,556)	245%	63,385	23%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	1,481	750	(731)	198%	1,481	750	(731)	198%	9,000	16%
9302 · Wastewater - Pipes/Fittings	259	250	(9)	104%	259	250	(9)	104%	3,000	9%
9303 · Wastewater- Enzymes/Lab Testing	-	410	410	0%	-	410	410	0%	5,000	0%
9304 · Wastewater - Manholes	-	250	250	0%	-	250	250	0%	500	0%
9305 · Fees - Sewer	570	750	180	76%	570	750	180	76%	7,350	8%
9306 · Wastewater - Electricity	836	1,500	664	56%	836	1,500	664	56%	18,000	5%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	-	-	-	0%	-	-
9700 · Wastewater- Export Service Exp	30,612	33,821	3,209	91%	30,612	33,821	3,209	91%	405,846	8%
Total 9300 · Wastewater Collection System	33,759	37,731	3,972	89%	33,759	37,731	3,972	89%	448,696	8%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	1,385	1,250	(135)	111%	1,385	1,250	(135)	111%	15,000	9%
9502 · Pickups	263	210	(53)	125%	263	210	(53)	125%	2,500	11%

43

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2021 to June 30, 2022

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 7/31/21	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 21-22 Budget	% of Budget
9503 - Gapvac	1,188	290	(898)	410%	1,188	290	(898)	410%	3,500	34%
9504 - Backhoe	-	335	335	0%	-	335	335	0%	4,000	0%
9505 - Vehicle Maint Supplies	-	125	125	0%	-	125	125	0%	1,500	0%
Total 9500 - Vehicle Expense	2,836	2,210	(626)	128%	2,836	2,210	(626)	128%	26,500	11%
Project Expenses										
9812 - Spot Repairs of Sewer Mainline & Laterals	-	4,650	4,650	0%	-	4,650	4,650	0%	56,000	0%
9813 - Repair of Sewer Manholes at Various Locations	-	250	250	0%	-	250	250	0%	3,000	0%
9814 - Adj Sewer Manholes to Grade	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9815 - Misc Sewer Pump Station Upgrade	15	-	(15)	100%	15	-	(15)	100%	-	-
9818 - Misc Water System Improvements	-	1,650	1,650	0%	-	1,650	1,650	0%	20,000	0%
9819 - Adj Water Valve Boxes to Street Grade	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9820 - Misc Upgrades Water Pump Stations	7,696	835	(6,861)	0%	7,696	835	(6,861)	922%	10,000	77%
9821 - Automatic Meter Read System	495	780	285	63%	495	780	285	63%	9,350	5%
9822 - Misc Jobs - Safety Tools Bldgs	307	6,500	6,193	5%	307	6,500	6,193	5%	77,000	0%
9824 - Lake Management	3,786	-	(3,786)	100%	3,786	-	(3,786)	100%	-	#DIV/0!
9825 - HOTFaP	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9826 - Contemporary Water Quality	69	9,650	-	0%	69	9,650	-	0%	116,000	-
9915 - Misc. Projects	-	-	-	0%	-	-	-	0%	-	-
Total 9800 - Project Expenses	12,369	24,315	11,946	51%	12,369	24,315	11,946	51%	291,350	4%
Total Controllable Expenses	156,279	180,548	24,269	87%	156,279	180,548	24,269	87%	2,068,346	8%
Non-Controllable Expenses:										
9900 - Debt - Interest										
9904 - Interest on SRF Loan	-	-	-	0%	-	-	-	0%	7,469	0%
9906 - USDA Revenue Bonds	-	-	-	0%	-	-	-	0%	117,202	0%
9908 - Int on Assessment-7207 Palisade	-	-	-	0%	-	-	-	0%	247	0%
Total 9900 - Debt - Interest	-	-	-	0%	-	-	-	0%	124,918	0%
9920 - Depreciation										
9921 - Depreciation - Water	11,716	11,500	(216)	102%	11,716	11,500	(216)	102%	138,000	8%
9922 - Depreciation - Sewer	9,495	10,000	505	95%	9,495	10,000	505	95%	120,000	8%
Total 9920 - Depreciation	21,211	21,500	289	99%	21,211	21,500	289	99%	258,000	8%
9950 - SLCWD Share - DSPUD Capital Costs								0%	60,000	0%
Total Non-Controllable Expenses	21,211	21,500	289	99%	21,211	21,500	289	99%	442,918	5%
TOTAL DISTRICT EXPENSES:	177,491	202,048	24,558	88%	177,491	202,048	24,558	88%	2,511,264	7%
EARNED REVENUE LESS EXPENSES	(3,304)	(29,888)	26,585		(3,304)	(29,888)	26,585		43,527	

SIERRA LAKES COUNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022

	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurred Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
CAPITAL PROJECTS IN PROGRESS:					
Spot Repairs of Sewer Mainline and Laterals	\$ 456,900		\$ 3,885	\$ 3,885	\$ 453,015
Repair/Replace Sewer Manholes at Various Locations	202,020		2,070	\$ 2,070	199,950
Miscellaneous Sewer Pump Station Upgrades	257,550		1,155	\$ 1,155	256,395
Miscellaneous Water Distribution System Improvements	20,000		424	\$ 424	19,577
Miscellaneous Water Pump Station/Storage Improvements	147,500		168,481	\$ 168,481	(20,981)
Automatic Meter Read System	280,000		48,484	48,484.31	231,516
Purchase Tools/Equipment and Building Improvements	60,000		2,225	2,224.64	57,775
Total Capital Projects	\$ 1,423,970	\$ -	\$ 226,723	\$ 226,723	\$ 1,197,247

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

	ACTUAL Jul-21	Forecast Jul-21	Forecast Aug-21	Forecast Sep-21	Forecast Oct-21	Forecast Nov-21	Forecast Dec-21	Forecast Jan-22	Forecast Feb-22	Forecast Mar-22	Forecast Apr-22	Forecast May-22	Forecast Jun-22
Beginning Operating Cash Balance:	752	752	958	735	500	286	163	66	107	34	699	610	328
Cash Provided/(Used) by Operations:													
Revenues:													
Sewer & Water Service Fees	367	575	250	175	95	170	100	90	200	140	45	45	374
Misc Other Income	-	-	-	7	-	-	7	-	-	7	-	-	7
Placer County Taxes	-	-	25	-	10	-	-	250	-	-	165	-	-
Expenses:													
Operating Expenses	(161)	(172)	(173)	(173)	(174)	(173)	(173)	(174)	(173)	(173)	(174)	(173)	(174)
Sierra Plant - Capital Projects	-	(200)	(300)	(184)	(120)	(120)	(100)	(100)	(100)	(100)	(100)	(100)	(100)
Net Cash Provided/(Used) by Operations:	206	203	(198)	(175)	(189)	(123)	(166)	66	(73)	(126)	(64)	(228)	107
Cash Provided/(Used) for Financing Activities													
CA Bank & Trust - Qrtly Transfers	-	(25)	(25)	-	(25)	-	-	(25)	-	-	(25)	-	-
USDA \$5.2 million Revenue Bond	-	-	-	(60)	-	-	-	-	-	(209)	-	-	-
DSPUD Excess Capacity Refund (\$655,000)	-	69	-	-	-	-	69	-	-	-	-	-	-
Total Cash Provided/(Used) by Financing Activities:	-	44	(25)	(60)	(25)	-	69	(25)	-	(209)	(25)	-	-
Cash Provided/(Used) by Investment Activities													
Moved to Placer Co. Treasurer's Fund	-	-	-	-	-	-	-	-	-	1,000	-	-	-
GASB 45 - OPEB Annual Funding	-	-	-	-	-	-	-	-	-	-	-	(54)	-
Total Cash Provided/(Used) by Investment Activities:	-	-	-	-	-	-	-	-	-	1,000	-	(54)	-
Ending OPERATING ACCOUNT Cash Balance:	958	999	735	500	286	163	66	107	34	699	610	328	435

46

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION
2020/2021 - 2024/2025
in \$000's

47

Beginning OPERATING Cash Balance:

ACTUAL 2020/2010	FORECAST 2021/2022	Forecast 2022/2023	Forecast 2023/2024	Forecast 2024/2025
168	752	435	363	385

Cash Provided/(Used) by Operations:

Revenues:

- Water/Sewer Service Fees
- PrePaid W/S Service Fees:
- Placer County Tax
- Primary Facilities Fees
- Misc Other Income

2,077	2,051	2,051	2,053	2,053
286	-	-	-	-
482	450	450	400	400
67	28	29	29	29
-	-	10	10	10
(1,624)	(2,068)	(2,068)	(2,130)	(2,194)
(296)	(1,424)	(1,440)	(923)	-
992	(963)	(968)	(561)	298

Expenses:

- Operating Expenses
- Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

- CA Bank & Trust Loan Principal & Interest
- USDA Revenue Bond Loan
- Refunded WWTP Costs

-	-	-	-	-
(100)	(100)	(100)	(100)	(25)
(269)	(269)	(269)	(269)	(269)
69	69	69	67	-
(300)	(300)	(300)	(302)	(294)

Total Cash Provided/(Used) by Financing Activities:

Cash Provided(Used) by Investment Activities

- Total Cash Provided(Used) by Investment Activities:
- Moved to Placer Co. Treasurer's Fund
- Annual GASB 45 Funding - OPEB - Moved to LAIF

-	1,000	1,250	939	-
(108)	(54)	(54)	(54)	(54)
(108)	946	1,196	885	(54)

Total Cash Provided(Used) by Investment Activities:

Ending OPERATING Cash Balance:

752	435	363	385	335
-----	-----	-----	-----	-----

47

am
8/6/2021
3:43 PM

SIERRA LAKES COUNTY WATER DISTRICT
LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
August 2021

Vendor	Inv # / Inv Date	Invoice Amount
<u>Paul A. Schultz, P.E. A CA Prof Corp</u>	Invoice # 210801 Date 8/1/2021	22,750.00
	For: <u>July 2021 Professional Fees & Reimbursements</u>	
<u>Anna Nickerson</u>	Inv# 71521 Date 7/15/2021	5,016.00
	For: <u>Professional Fees 7/1 to 7/15/21</u>	
	Inv# 73121 Date 7/31/2021	3,476.00
	For: <u>Professional Fees 7/16 to 7/31/2021</u>	
TOTAL ANNA NICKERSON		8,492.00
<u>Kronick Moskovitz Tiedemann & Girard</u>	Inv# 300883 Date 6/9/2021	
	For: <u>June 2021 Legal Fees</u>	
<u>Applied Process Equipment</u>	Inv# 15363 Date 7/16/2021	91,151.42
	For: <u>Arsenic Removal System</u>	
<u>Badger Meter</u>	Inv# 1449907 Date 7/30/2021	48,262.50
	For: <u>New AMRs</u>	
<u>Farr West Engineering</u>	Inv# 15779 Date 7/7/2021	1,155.00
	For: <u>Sewer Pump Statopm #4 - Wet Well Replacement</u>	
	Inv# 15780 Date 7/7/2021	2,312.50
	<u>Sewer Gravity Main Replacement</u>	
	Inv# 15781 Date 7/7/2021	1,572.50
	<u>Sewer Forcemain Replacement</u>	
	Inv# 15782 Date 7/7/2021	2,070.00
	<u>Sewer Manhole Replacement & Repair</u>	
	Inv# 15944 Date 8/6/2021	1,696.00
	<u>Sewer Pump Statopm #4 - Wet Well Replacement</u>	
	Inv# 15945 Date 8/6/2021	3,964.25
	<u>Infrastructure Rehab</u>	
	Inv# 15946 Date 8/6/2021	7,612.25
	<u>Sewer Gravity Main Replacement</u>	
	Inv# 15947 Date 8/6/2021	6,438.50
	<u>Sewer Forcemain Replacement</u>	
	Inv# 15948 Date 8/6/2021	7,319.75
	<u>Sewer Manhole Replacement & Repair</u>	
TOTAL Farr West Engineering		34,140.75
TOTAL INVOICES FOR APPROVAL		204,796.67

Paul A. Schultz, PE.
Civil and Environmental Engineering

A CALIFORNIA PROFESSIONAL CORPORATION

7299 3rd Avenue
PO Box 269
Tahoma, CA 96142
(530) 525-9347
paschultz@me.com



CA RCE #042917

INVOICE NO. 210801

AUGUST 1, 2021

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	09/15/2021	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
140.0	Professional Services for July 2021 (see detail). (140.0 hours overall, 88.5 hours on-site)	\$162.50/hour	\$22,750.00

ACCOUNT NO 9017 \$ 22,750.00
CHECK NO.
CK DATE

APPROVED

Thank you for your continued trust and
confidence

TOTAL DUE \$22,750.00

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2021 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/01/2021	Discuss operations issues at DSPUD. Obtain monthly flows from DSPUD. Prepare Final General Manager's Report and Board Item memos. (5.0 hrs. overall, 4.0 hrs. on-site)	5.0
07/02/2021	Review Board agenda. Review all content for July Board package. (2.0 hrs. overall, 2.0 hrs. on-site)	2.0
07/05/2021	HOLIDAY. (0.0 hrs. overall, 0.0 hrs. on-site)	0.0
07/06/2021	Discuss PFAS Sampling with one resident. Coordinate fixed-wireless installation with Airespring. (7.0 hrs. overall, 6.0 hrs. on-site)	7.0
07/07/2021	Resolve "Yellow Book" audit question with USDA. Placer County CDRA Zoom meeting. Pull together Front-End Specifications, Note and Details for Farr-West design work. (7.0 hrs. overall, 4.5hrs. on-site)	7.0
07/08/2021	Prep for Board Meeting. (5.0 hrs. overall, 0.0 hrs. on-site)	5.0
07/09/2021	Prep for Board Meeting. Board Meeting. (6.0 hrs. overall, 0.0 hrs. on-site)	6.0
07/12/2021	Call Tholl Fence re: snow blow barrier fence. Discuss closed session item with J. Mitchell. Set up meeting w/ Dir. Lindquist re: Metered Rates Schedule. Call S. Chandra (UNR) re; Fish Biologist. Set up facilities tour for Dir. Harvey. Answer One question re: dock installation. Answer realtor's question re: vegetation removal. Answer Dir. Heald's question re: P&Ps. (7.5 hrs. overall, 5.5 hrs. on-site)	7.5
07/13/2021	Facilities tour w/ Dir. Harvey. Discuss P&Ps w/ J. Mitchell. Discuss closed session item with J. Mitchell. (8.0 hrs. overall, 6.0 hrs. on-site)	8.0
07/14/2021	Kickoff meeting w/ Logically for Internet and network services. Call w/ USDA re: audit requirements. (6.0 hrs. overall, 6.0 hrs. on-site)	6.0
07/15/2021	Logically, Airespring, Broadvoice coordination call. DWR Water Loss webinar. (7.0 hrs. overall, 0.0 hrs. on-site)	7.0

50

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2021 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/16/2021	Begin preparation of Meter Pits Installation contract and attachments. Logically, Airespring, Broadvoice coordination call. (8.0 hrs. overall, 5.0 hrs. on-site)	8.0
07/19/2021	Send AT&T access codes to Broadvoice for porting of numbers. Review Sandler proposal for interim ISP. Call Chris Butcher at Sandler re: Interim ISP. Lateral testing at two locations. Answer S. Chandra's (UNR) re: WQA addendum. Answer builder's question regarding control of erosion into lake. Contact Farr-West to see if they still need anything from SLCWD. (7.5 hrs. overall, 5.5 hrs. on-site)	7.5
07/20/2021	Get PO for interim ISP (4G LTE) signed and back to Sandler. Prepare Water Conservation Notice and send to Drosd to include in SLPOA Newsletter. Ultrasonic Metering webinar. Answer realtor's question re: Assessments. Meet w/ Utility Ops. Supervisor re: Plan for tree removal and vegetation management 2021. (6.0 hrs. overall, 6.0 hrs. on-site)	6.0
07/21/2021	Meet w/ Drosd (SLPOA) re: Sailboat Storage Area near the Dog Park. Meet w/ Gary Scott (Isolux) re: Installation Schedule for Arsenic Filter. Call Placer County Health Dept. re: Annual Facility Permits. Call Tom Gould (HDR) re: Proposal for getting SLCWD to metered rates by 2025. Review Fire Dept. Lease Agreement and space requirements. (7.0 hrs. overall, 6.0 hrs. on-site)	7.0
07/22/2021	Meet w/ Farr-West for site reconnaissance. Complete order for interim ISP (One-Ring 4G LTE). (7.0 hrs. overall, 7.0 hrs. on-site)	7.0
07/23/2021	Prepare Arsenic Filter Installation Plan and Schedule and communicate to crew. Call Shawn Koorn (HDR) re: Rates Study. Employee review for Matt Marriner. Call Sean Barclay (TCPUD) re: Placer County and Covid Relief Funds. (7.0 hrs. overall, 6.0 hrs. on-site)	7.0
07/26/2021	Order 10 new WQA probes from PME in San Diego. Continue work on Meter Pits contract and attachments. Answer resident's question re: catfish mortality. Compile dock inventory results. Fix issue re: Uniforms policy. Communicate other minor P&Ps issues to Kronick. Discuss vegetation removal w/ Utility Ops. Supervisor. New VoIP telephones delivered. (8.0 hrs. overall, 7.0 hrs. on-site)	8.0

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2021 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/27/2021	Review and comment on Dir. Lindquist's Getting to Metered Rates schedule. Meet w/ Dir Lindquist re: Getting to Metered Rates schedule. Begin monthly General Manager's report. (5.0 hrs. overall, 0.0 hrs. on-site)	5.0
07/28/2021	Complete EVQ questionnaire for DTSC and Placer County Health Dept. Call Mike Burgess (Water Boards) re: site visit following Arsenic Filter installation and getting Well 01 off "Standby" status. Call Tholl fence re: snow blow barrier fence (8.0 hrs. overall, 6.0 hrs. on-site)	8.0
07/29/2021	Continue preparation of monthly General Manager's report. UST/AST Project advancement. Get WQA update from Chandra and Steuart (UNR). Order WQ probes from PME. Call Fisheries Biologist. Call Psomas (Andregg) re: survey for Dam and channel. (8.0 hrs. overall, 6.0 hrs. on-site)	8.0
07/30/2021	Finish Meter Pits Contract. Check on Utility Ops. Supervisor's progress on Water Board assignments. Draft Strip-front property owners' letters. Draft UST/AST compliance letters. Plan for arsenic filter installation, VoIP telephone installation, internet & WAN installation, and 4G LTE installation next week. (8.0 hrs. overall, 0.0 hrs. on-site)	8.0

**ANNA NICKERSON
FINANCIAL CONSULTANT**

INVOICE

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

INVOICE NO: 7/15/21
DATE: July 15, 2021

ACCOUNT NO: 9018 \$ 5,016.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

anickerson@sonic.net

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
7/1/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Began month end and issued testing certificates	6.0	\$88.00	\$ 528.00		1	2			1.5	1	0.5			6
7/2/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Month end, start of year end and board packets.	9.5	\$88.00	\$ 836.00			6			1	0.5	0.5		1.5	9.5
7/5/2021	Holiday	0.0	\$88.00	\$ -											0
7/6/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Respond to information requests and process contracts for water/sewer projects.	4.0	\$88.00	\$ 352.00		1				1	0.5	0.5			4
7/7/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Filed and opened an escrow.	4.0	\$88.00	\$ 352.00	1	0.5				1	1	0.5			4
7/8/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	1.5	\$88.00	\$ 132.00						0.5	0.5	0.5			1.5
7/9/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated escrows, filed, entered budget and setup monthly budget to actual reports, prepared for board meeting.	10.0	\$88.00	\$ 880.00	1	1	4			1.5	1.5	0.5		0.5	10
7/9/2021	Board Meeting	3.5	\$88.00	\$ 308.00										3.5	3.5
7/12/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Researched and spoke with auditors regarding audit requirements, processed, prepared contracts to go to contractors and responded to website, prepared Board Vacancy notices and Grand jury recommendations.	6.5	\$88.00	\$ 572.00	1.5		2		1	1	0.5	0.5			6.5
7/13/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened escrow, had conversations with auditor and filed.	4.0	\$88.00	\$ 352.00	1	0.5	0.5			1	0.5	0.5			4
7/14/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated escrows, spoke to USDA and documented conversations.	4.0	\$88.00	\$ 352.00		0.5	1.5			1	0.5	0.5			4
7/15/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Documented USDA conversation, opened escrow, processed payroll and filed.	4.0	\$88.00	\$ 352.00	0.5	0.5	1			0.5	1	0.5			4
	TOTALS	57.0		\$ 5,016.00	5.0	5.0	17.0	0.0	2.0	10.0	7.5	5.0	0.0	5.5	57.0
					9%	9%	30%	0%	4%	18%	13%	9%	0%	10%	

**ANNA NICKERSON
FINANCIAL CONSULTANT**

INVOICE

ACCOUNT NO: 9018 \$ 3,476.00

CHECK NO: _____

CHECK DATE: _____

APPROVAL: _____

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

INVOICE NO: 073121
DATE: July 31, 2021

anickerson@sonic.net

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
7/16/2021	Off	0.0	\$88.00	\$ -											0
7/17/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished minutes and processed escrows	8.0	\$88.00	\$ 704.00		1.5				0.5	0.5	0.5		5	8
7/19/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on policies & procedures, followed up on escrow testing, followed up on requirements for public hearings, updated customer accounts in Lucy	7.5	\$88.00	\$ 660.00	1	2			1.5	2	0.5	0.5			7.5
7/20/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on files.	4.0	\$88.00	\$ 352.00	2					1	0.5	0.5			4
7/21/2021	Vacation	0.0	\$88.00	\$ -											0
7/22/2021	Vacation	0.0	\$88.00	\$ -											0
7/23/2021	Vacation	0.0	\$88.00	\$ -											0
7/26/2021	Vacation	0.0	\$88.00	\$ -											0
7/27/2021	Vacation	0.0	\$88.00	\$ -											0
7/28/2021	Vacation	0.0	\$88.00	\$ -											0
7/29/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Prepared assessments for tax roll and processed documents signed by Board President.	6.5	\$88.00	\$ 572.00	1			3		0.5	0.5	1.5			6.5
7/30/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed payroll and finished assessments and sent to Placer County	7.0	\$88.00	\$ 616.00			2	2		1.5	1	0.5			7
7/31/2021	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website and opened/closed escrows setting up new accounts.	6.5	\$88.00	\$ 572.00		1.5				1.5	1	1	1.5		6.5
	TOTALS	39.5		\$ 3,476.00	4.0	5.0	2.0	5.0	1.5	7.0	4.0	4.5	1.5	5.0	39.5
					10%	13%	5%	13%	4%	18%	10%	11%	4%	13%	



9332 N. 95th Way Suite B-106
 Scottsdale, AZ 85258
 480 998-4097
 www.apewater.com

APE Invoice

Date	Invoice #
7/16/2021	15363

Bill To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728

Ship To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728 Paul Schultz 530-525-9347

P.O. Number	Terms	Rep	Via	Project
20-167	50% Down, Bal due upon receipt	RWS	TBD	WT20-06-1397

Description	Quantity	Price Each	Amount
Payment Terms: Deposit at time of order \$47,250.00 RECEIVED 8/24/2020 Balance, install, any revised costs, sales tax due upon shipping \$91,606.15 ISOLUX 100 gpm LOW PROFILE Arsenic Removal System Includes: (1) PN PFFL-H-01 ISOLUX Side Entry SS Single Pre-Filter Housing 304SS, 2"NPT (1) PN PFFL-B-02 Box of 1-micron #2 pre-filer bag filters (box of 40) (1) PN C700 Elster-AMCO Totalizing flow meter (4) PN DT-040 LP Air/vacuum relief valves, Max working pressure, 150 psi, threaded, 3/4" NPT PN CMF-5020-4542RD-ARI-NA ISOLUX 42" Arsenic Removal Cartridge (INCLUDED IN SKID COST) Cartridge #	1	79,600.00	79,600.00T ✓
	20	0.00	0.00T

--

Interest @ 1-1/2% per month will accrue on the unpaid balance of not paid within 30 days of this invoice.

Phone #	480 998-4097
Fax #	480 951-8434

Sales Tax (7.5%)
Total
Payments/Credits
Balance Due



9332 N. 95th Way Suite B-106
 Scottsdale, AZ 85258
 480 998-4097
 www.apewater.com

APE Invoice

Date	Invoice #
7/16/2021	15363

Bill To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728

Ship To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728 Paul Schultz 530-525-9347

P.O. Number	Terms	Rep	Via	Project
20-167	50% Down, Bal due upon receipt	RWS	TBD	WT20-06-1397

Description	Quantity	Price Each	Amount
Custom Stainless Steel 6" Channel skid base with: (4) ISOLUX 25 GPM vessels permanently mounted at a 30° angle to facilitate cartridge exchange. Manifold support. Inlet & outlet manifolds. Butterfly valves. Connecting hoses	1	12,500.00	12,500.00T ✓
WALCHEM Calcium Chloride Injection System System includes: Seametrics Fixed Depth Paddlewheel Meter, IP813P-126 2" PVC Tee for Paddlewheel, MF81T-P-200 2.1 GPH Metering Pump, BWN-C21VCUR 24 VDC Power supply for flow meter 5-meter, 5 Pin cord set for connection from flowmeter to pump 100 Gal drum of Liquid 37% Calcium Chloride, NSF Compliant,	1	3,743.00	3,743.00T ✓
Customer Deposits Received 8/24/2020	1	-47,250.00	-47,250.00

--

Interest @ 1-1/2% per month will accrue on the unpaid balance of not paid within 30 days of this invoice.

Phone #	480 998-4097
Fax #	480 951-8434

Sales Tax (7.5%)
Total
Payments/Credits
Balance Due

56



9332 N. 95th Way Suite B-106
 Scottsdale, AZ 85258
 480 998-4097
 www.apewater.com

APE Invoice

Date	Invoice #
7/16/2021	15363

Bill To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728

Ship To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728 Paul Schultz 530-525-9347

P.O. Number	Terms	Rep	Via	Project
20-167	50% Down, Bal due upon receipt	RWS	TBD	WT20-06-1397

Description	Quantity	Price Each	Amount
Installation of ISOLUX Filtration Skid System - Total cost \$35,370.19			
Mobilize/Demobilize Crew and Trailer + Mileage	1	10,500.00	10,500.00
Materials (2" Schedule 40 PVC Pipe, valves, Misc parts)	1	2,500.00	2,500.00
Labor to install System (2 Installers)	40	101.50	4,060.00
Project Management	20	115.00	2,300.00
Safety/Quality Control Inspector	20	125.00	2,500.00
Low voltage controls installation (2 Installers) Labor	8	101.50	812.00
Per Diem (Includes Hotel and Food) for 4 Personnel for 4 Days	16	285.00	4,560.00
Reach Forklift	3	525.00	1,575.00
Reach Forklift Drop Off / Pick-up Fees	2	250.00	500.00
Pick up & Transport ISOLUX Skid Portal to Portal from Oxnard Ca (Total Travel Time)	27	101.50	2,740.50
Per Diem (Includes Hotel and Food) for 1 Person for 3 Days	3	285.00	855.00
Environmental Surcharge	1	2,467.69	2,467.69
ACCOUNT NO 3106 \$91,151.42 CHECK NO. CK DATE			

APPROVED *Paul Schultz*

Interest @ 1-1/2% per month will accrue on the unpaid balance of not paid within 30 days of this invoice.

Phone #	480 998-4097
Fax #	480 951-8434

Sales Tax (7.5%)	\$7,188.23
Total	\$91,151.42
Payments/Credits	\$0.00
Balance Due	\$91,151.42

ORIGINAL INVOICE

INVOICE



4545 W Brown Deer Rd. P.O. Box 245036
 Milwaukee, WI 53224-9536 (414) 355-0400
 Credit Inquiries - credit@badgermeter.com

Mail all remittances to:
 Box 88223
 Milwaukee, WI 53288-0223

INVOICE NUMBER	DATE
1449907	07/30/21
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280
 GST# 123746141

SOLD TO CUSTOMER: 22348
 SIERRA LAKES CWD
 7305 SHORT RD
 PO 1039
 SODA SPRINGS, CA 95728

SHIP TO CUSTOMER: 1
 SIERRA LAKES CWD
 7305 SHORT RD
 SODA SPRINGS, CA 95728

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
VERBAL PATRICK	FREIGHT PREPAID	FedEx Freight - Economy
ORDER DATE	INCO TERMS	TRACKING NUMBER
06/18/21	FCA FACTORY	4896972695
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	AZ 1003244

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
1	Badger Meter Item: 100-1673 EU-EBA-PXTX-E5-CA-19AE-A3Y2-XXTF-XX-B0A Ordered: 250.000 Shipped: 250.000 5307 KATHY RICHARDS PRODUCT TYPE EU - E-SERIES ULTRASONIC SS (NSF-61-372) METER TYPE EBA - 3/4" (3/4 X 7-1/2) WATER APPLICATION P - POTABLE CONNECTIONS/GASKETS XT - NONE -THICK WASHERS ACCESSORIES X - NONE REGISTRATION E5 - ENCODER TECHNOLOGY CA - FOR CONNECTIVITY TO ORION REGISTRATION FACE 1 - STANDARD UNIT OF MEASURE/DIAL RES 9A - 9 DIAL - 0.01 GALLONS VISUAL BILLING UNITS E - 1,000 TESTING A3 - BADGER STD (TS-421) SERIALIZATION METER Y2 - YR MFG 9D & PBB APPLICATION XX - NONE WIRING METHOD TF - TWIST TIGHT - 5 FT (MTR, ASSY) ENDPOINT SHIPMENT MODE XX - N/A CUSTOMER ID B0A - BADGER METER STANDARD (ID=B0A)	180.0000	45000.00
	Sub Total		45000.00
	Total Tax		3262.50
	Total		48262.50

ACCOUNT NO 3114 \$ 48,262.50
 CHECK NO.
 CK DATE
 APPROVED *[Signature]*

This Invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>
 Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

SIERRA LAKES COUNTY WATER DISTRICT
 PAUL SCHULTZ
 PO BOX 1039
 SODA SPRINGS, CA 95728-1039

Invoice number 15779
 Date 07/07/2021
 Project R4653-2036 SLCWD - SEWER PUMP
 STATION #4 WET WELL REPLACEMENT

Period 5/29/21 to 6/30/21

Sewer Pump Station #4 Wet Well Replacement

Description of Services: Field survey; and project setup.

Professional Services

	Hours	Rate	Billed Amount
Christopher Collins	1.50	140.00	210.00
Deidre Blanton	0.50	80.00	40.00
Eric Cowan	2.00	220.00	440.00
	2.50	140.00	350.00
Jedidiah Olson	1.00	115.00	115.00
Professional Services subtotal	7.50		1,155.00
		Invoice total	1,155.00

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	9,576.00	40.00	0.00	40.00	9,536.00
Task 2.0 - Survey and Mapping	6,200.00	1,115.00	0.00	1,115.00	5,085.00
Task 3.0 - Design	33,286.00	0.00	0.00	0.00	33,286.00
Task 4.0 - Bidding Assistance	6,579.00	0.00	0.00	0.00	6,579.00
Task 5.0 - Construction Administration	18,825.00	0.00	0.00	0.00	18,825.00
Task 6.0 - Construction Observation	31,050.00	0.00	0.00	0.00	31,050.00
Task 7.0 - Owner Directed Services	10,552.00	0.00	0.00	0.00	10,552.00
Total	116,068.00	1,155.00	0.00	1,155.00	114,913.00

PO 2021-103

ACCOUNT NO 3104 \$ 1,155.00
 CHECK NO.
 CK DATE
 APPROVED *[Signature]*

FARR WEST
ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15780
Date 07/07/2021

Project R4653-2090 SLCWD - SEWER GRAVITY
MAIN REPLACEMENT

Period 5/29/21 to 6/30/21

Sewer Gravity Main Replacement

Description of Services: Field survey; Initial pipe bursting design; and project setup.

Professional Services

	Hours	Rate	Billed Amount
Christopher Collins	1.50	140.00	210.00
Deidre Blanton	0.50	80.00	40.00
Eric Cowan	2.00	220.00	440.00
	8.00	140.00	1,120.00
Jedidiah Olson	1.50	115.00	172.50
Matthew Schultz	2.00	140.00	280.00
Nicholas Schaffer	0.50	100.00	50.00
Professional Services subtotal	16.00		2,312.50
		Invoice total	2,312.50

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	3,196.00	320.00	0.00	320.00	2,876.00
Task 2.0 - Survey and Mapping	6,530.00	1,942.50	0.00	1,942.50	4,587.50
Task 3.0 - Design	17,944.00	50.00	0.00	50.00	17,894.00
Task 4.0 - Bidding Assistance	4,564.00	0.00	0.00	0.00	4,564.00
Task 5.0 - Construction Administration	11,158.00	0.00	0.00	0.00	11,158.00
Task 6.0 - Construction Observation	19,800.00	0.00	0.00	0.00	19,800.00
Task 7.0 - Owner Directed Services	6,319.00	0.00	0.00	0.00	6,319.00
Total	69,511.00	2,312.50	0.00	2,312.50	67,198.50

PO 2021-107

ACCOUNT NO 3101 \$2,312.50
CHECK NO.
CK DATE

APPROVED *Paul Schultz*

SIERRA LAKES COUNTY WATER DISTRICT
 PAUL SCHULTZ
 PO BOX 1039
 SODA SPRINGS, CA 95728-1039

Invoice number 15781
 Date 07/07/2021
 Project R4653-2091 SLCWD - SEWER FORCE
 MAIN REPLACEMENT

Period 5/29/21 to 6/30/21

Sewer Force Main Replacement

Description of Services: Field survey; and project setup.

Professional Services

	Hours	Rate	Billed Amount
Christopher Collins	1.50	140.00	210.00
Deidre Blanton	0.50	80.00	40.00
Eric Cowan	3.00	220.00	660.00
	2.50	140.00	350.00
Jedidiah Olson	1.50	115.00	172.50
Phillip Reimer	1.00	140.00	140.00
Professional Services subtotal	10.00		1,572.50
		Invoice total	1,572.50

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	9,576.00	40.00	0.00	40.00	9,536.00
Task 2.0 - Survey and Mapping	7,800.00	1,532.50	0.00	1,532.50	6,267.50
Task 3.0 - Design	28,012.00	0.00	0.00	0.00	28,012.00
Task 4.0 - Bidding Assistance	4,791.00	0.00	0.00	0.00	4,791.00
Task 5.0 - Construction Administration	19,329.00	0.00	0.00	0.00	19,329.00
Task 6.0 - Construction Observation	41,400.00	0.00	0.00	0.00	41,400.00
Task 7.0 - Owner Directed Services	11,091.00	0.00	0.00	0.00	11,091.00
Total	121,999.00	1,572.50	0.00	1,572.50	120,426.50

PO 2021-106

ACCOUNT NO 3101 \$1,572.50
 CHECK NO.
 CK DATE

APPROVED *Paul Schultz*

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15782
Date 07/07/2021

Project R4653-2092 SLCWD - SEWER MANHOLE
REPLACEMENT AND REPAIR

Period 5/29/21 to 6/30/21

Sewer Manhole Replacement and Repair

Description of Services: Field survey; and project setup.

Professional Services

	Hours	Rate	Billed Amount
Christopher Collins	1.50	140.00	210.00
Deidre Blanton	0.50	80.00	40.00
Eric Cowan	2.00	220.00	440.00
	6.50	140.00	910.00
	0.50	100.00	50.00
Jedidiah Olson	2.00	115.00	230.00
Matthew Schultz	1.00	140.00	140.00
Nicholas Schaffer	0.50	100.00	50.00
Professional Services subtotal	14.50		2,070.00
		Invoice total	2,070.00

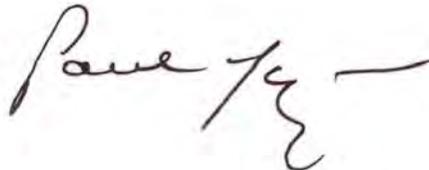
Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	4,090.00	180.00	0.00	180.00	3,910.00
Task 2.0 - Survey and Mapping	6,140.00	1,840.00	0.00	1,840.00	4,300.00
Task 3.0 - Design	9,512.00	50.00	0.00	50.00	9,462.00
Task 4.0 - Bidding Assistance	2,940.00	0.00	0.00	0.00	2,940.00
Task 5.0 - Construction Administration	8,809.00	0.00	0.00	0.00	8,809.00
Task 6.0 - Construction Observation	7,920.00	0.00	0.00	0.00	7,920.00
Task 7.0 - Owner Directed Services	3,941.00	0.00	0.00	0.00	3,941.00
Total	43,352.00	2,070.00	0.00	2,070.00	41,282.00

PO 2021-105

ACCOUNT NO 3103 \$ 2,070.00
CHECK NO.
CK DATE

APPROVED



FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15944
Date 08/06/2021
Project R4653-2036 SLCWD - SEWER PUMP
STATION #4 WET WELL REPLACEMENT

Period 7/01/21 to 7/30/21

Sewer Pump Station #4 Wet Well Replacement

Description of Services: Completion of survey processing; and Site visit.

Professional Services

	Hours	Rate	Billed Amount
Emily McKenzie	2.00	93.00	186.00
Eric Cowan	2.00	140.00	280.00
Jonathan Loder	5.50	140.00	770.00
Kimberly Kelly	0.50	100.00	50.00
Larissa Chamousis	2.00	100.00	200.00
Matthew Schultz	1.50	140.00	210.00
Professional Services subtotal	13.50		1,696.00

Invoice total **1,696.00**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	9,576.00	210.00	40.00	250.00	9,326.00
Task 2.0 - Survey and Mapping	6,200.00	1,100.00	1,115.00	2,215.00	3,985.00
Task 3.0 - Design	33,286.00	386.00	0.00	386.00	32,900.00
Task 4.0 - Bidding Assistance	6,579.00	0.00	0.00	0.00	6,579.00
Task 5.0 - Construction Administration	18,825.00	0.00	0.00	0.00	18,825.00
Task 6.0 - Construction Observation	31,050.00	0.00	0.00	0.00	31,050.00
Task 7.0 - Owner Directed Services	10,552.00	0.00	0.00	0.00	10,552.00
Total	116,068.00	1,696.00	1,155.00	2,851.00	113,217.00

ACCOUNT NO 3104 \$ 1,696.00
CHECK NO.
CK DATE
APPROVED

FARR WEST
ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15945
Date 08/06/2021
Project R4653-2089 SLCWD - SEWER
INFRASTRUCTURE REHAB

Period 7/01/21 to 7/30/21

Sewer Infrastructure Rehab

Description of Services: Completion of survey processing; Site visit; and Development of design drawings and specifications.

Professional Services

	Hours	Rate	Billed Amount
Deidre Blanton	0.50	80.00	40.00
Emily McKenzie	3.00	93.00	279.00
Larissa Chamousis	29.00	100.00	2,900.00
Matthew Schultz	4.50	140.00	630.00
Nicholas Schaffer	0.50	100.00	50.00
Travys Baker	0.75	87.00	65.25
Professional Services subtotal	38.25		3,964.25

Invoice total **3,964.25**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	4,090.00	670.00	0.00	670.00	3,420.00
Task 2.0 - Design	10,032.00	3,294.25	0.00	3,294.25	6,737.75
Task 3.0 - Bidding Assistance	2,940.00	0.00	0.00	0.00	2,940.00
Task 4.0 - Construction Administration	9,077.00	0.00	0.00	0.00	9,077.00
Task 5.0 - Construction Observation	5,280.00	0.00	0.00	0.00	5,280.00
Task 6.0 - Owner Directed Services	3,142.00	0.00	0.00	0.00	3,142.00
Total	34,561.00	3,964.25	0.00	3,964.25	30,596.75

ACCOUNT NO 3104 \$ 3,964.25
CHECK NO.
CK DATE

APPROVED

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15946
Date 08/06/2021

Project R4653-2090 SLCWD - SEWER GRAVITY
MAIN REPLACEMENT

Period 7/01/21 to 7/30/21

Sewer Gravity Main Replacement

Description of Services: Completion of survey processing; Site visit; and Development of design drawings and specifications.

Professional Services

	Hours	Rate	Billed Amount
Emily McKenzie	7.50	93.00	697.50
Eric Cowan	3.00	140.00	420.00
Jedidiah Olson	0.50	115.00	57.50
Jonathan Loder	14.50	140.00	2,030.00
Kimberly Kelly	1.00	100.00	100.00
Larissa Chamousis	34.75	100.00	3,475.00
Matthew Schultz	4.25	140.00	595.00
Matthew Van Dyne	1.00	172.00	172.00
Travys Baker	0.75	87.00	65.25
Professional Services subtotal	67.25		7,612.25

Invoice total **7,612.25**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	3,196.00	767.00	320.00	1,087.00	2,109.00
Task 2.0 - Survey and Mapping	6,530.00	2,672.75	1,942.50	4,615.25	1,914.75
Task 3.0 - Design	17,944.00	4,172.50	50.00	4,222.50	13,721.50
Task 4.0 - Bidding Assistance	4,564.00	0.00	0.00	0.00	4,564.00
Task 5.0 - Construction Administration	11,158.00	0.00	0.00	0.00	11,158.00
Task 6.0 - Construction Observation	19,800.00	0.00	0.00	0.00	19,800.00
Task 7.0 - Owner Directed Services	6,319.00	0.00	0.00	0.00	6,319.00
Total	69,511.00	7,612.25	2,312.50	9,924.75	59,586.25

ACCOUNT NO 3101 \$7612.25
CHECK NO.
CK DATE

APPROVED

FARR WEST
ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15947
Date 08/06/2021
Project R4653-2091 SLCWD - SEWER FORCE
MAIN REPLACEMENT

Period 7/01/21 to 7/30/21

Sewer Force Main Replacement

Description of Services: Completion of survey processing; and Site visit.

Professional Services

	Hours	Rate	Billed Amount
Emily McKenzie	2.00	93.00	186.00
Eric Cowan	15.00	140.00	2,100.00
Jedidiah Olson	0.50	115.00	57.50
Jonathan Loder	25.25	140.00	3,535.00
Kimberly Kelly	1.50	100.00	150.00
Larissa Chamousis	2.00	100.00	200.00
Matthew Schultz	1.50	140.00	210.00
Professional Services subtotal	47.75		6,438.50
		Invoice total	6,438.50

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	9,576.00	0.00	40.00	40.00	9,536.00
Task 2.0 - Survey and Mapping	7,800.00	5,842.50	1,532.50	7,375.00	425.00
Task 3.0 - Design	28,012.00	596.00	0.00	596.00	27,416.00
Task 4.0 - Bidding Assistance	4,791.00	0.00	0.00	0.00	4,791.00
Task 5.0 - Construction Administration	19,329.00	0.00	0.00	0.00	19,329.00
Task 6.0 - Construction Observation	41,400.00	0.00	0.00	0.00	41,400.00
Task 7.0 - Owner Directed Services	11,091.00	0.00	0.00	0.00	11,091.00
Total	121,999.00	6,438.50	1,572.50	8,011.00	113,988.00

ACCOUNT NO 3101 \$ 6,438.50
CHECK NO.
CK DATE

APPROVED

FARR WEST
ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SIERRA LAKES COUNTY WATER DISTRICT
PAUL SCHULTZ
PO BOX 1039
SODA SPRINGS, CA 95728-1039

Invoice number 15948
Date 08/06/2021
Project R4653-2092 SLCWD - SEWER MANHOLE
REPLACEMENT AND REPAIR

Period 7/01/21 to 7/30/21

Sewer Manhole Replacement and Repair

Description of Services: Completion of survey processing; Site visit; and Development of design drawings and specifications.

Professional Services

	Hours	Rate	Billed Amount
Emily McKenzie	29.00	93.00	2,697.00
Eric Cowan	3.00	140.00	420.00
Jedidiah Olson	0.50	115.00	57.50
Jonathan Loder	18.50	140.00	2,590.00
Kimberly Kelly	1.00	100.00	100.00
Larissa Chamousis	9.00	100.00	900.00
Matthew Schultz	3.50	140.00	490.00
Travys Baker	0.75	87.00	65.25
Professional Services subtotal	65.25		7,319.75
		Invoice total	7,319.75

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	4,090.00	490.00	180.00	670.00	3,420.00
Task 2.0 - Survey and Mapping	6,140.00	3,232.75	1,840.00	5,072.75	1,067.25
Task 3.0 - Design	9,512.00	3,597.00	50.00	3,647.00	5,865.00
Task 4.0 - Bidding Assistance	2,940.00	0.00	0.00	0.00	2,940.00
Task 5.0 - Construction Administration	8,809.00	0.00	0.00	0.00	8,809.00
Task 6.0 - Construction Observation	7,920.00	0.00	0.00	0.00	7,920.00
Task 7.0 - Owner Directed Services	3,941.00	0.00	0.00	0.00	3,941.00
Total	43,352.00	7,319.75	2,070.00	9,389.75	33,962.25

ACCOUNT NO 3103 \$7319.75
CHECK NO.
CK DATE

APPROVED

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: District's Annual Inventory of Docks & Piers
Board Agenda Item VIII.A
Date: August 6, 2021

Introduction

The District's annual inventory of docks and piers surrounding the lakes was performed during the month of July 2021. This year, all of the thirty-nine docks and/or piers surrounding Lakes Serena and Lake Dulzura surveyed in the month of August (excluding SLPOA docks and docks outside the District's jurisdiction), were found to be in good and serviceable condition.

Use of the District's riparian property between the lakes and private property is generally in conformance with the District ordinances. At five locations too many watercrafts were being stored in violation of District ordinances, and at three locations fixed and/or non-portable personal property had been installed in violation of District ordinances. There are three locations where homeowners planning to continue to use the District's property behind their property to launch personal watercraft will need to construct or install some form of best management practices (BMPs) to control erosion of the lakeshore.

The results of the inventory have been compiled and letters will be sent out in August alerting errant users of District property of any violations of the District's ordinances pertaining to the District property adjacent to their own and recommend BMPs where necessary.

Recommendation

- 1) This memorandum was prepared for informational purposes only and no action from the Board of Directors is sought.

67a

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: Revisions to the Lake Management Plan and Ordinance
Board Agenda Item VIII.B
Date: August 10, 2021

Discussion

The draft revisions to the District's Lake Management Plan were sent to District Counsel for final review and the proposed final documents have been distributed for Board review and approval. A public meeting to adopt the ordinance making those changes is scheduled as part of the regular August Board of Directors' meeting pending the Board's approval. This item will be presented as Old Business item VIII. B by Director Harvey, District Counsel, and the General Manager at the August 13, 2021, District Board of Directors' meeting. The proposed ordinance includes all of the changes that have been reviewed by the Board at previous meetings. These changes are included in the ordinance as Exhibits A, B and C. If the Board approves the ordinance it will go into effect immediately.

ORDINANCE NO. [REDACTED]

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE SIERRA LAKES COUNTY WATER DISTRICT
AMENDING THE DISTRICT CODE CONCERNING USE OF DISTRICT PROPERTY**

BE IT ORDAINED by the Board of Directors of the Sierra Lakes County Water District, Placer County, California as follows:

SECTION ONE

The Board of Directors of the Sierra Lakes County Water District ("District") hereby amends: (i) District Code Chapter 4, Division XXX – Use of District Property, (ii) and Chapter 4, Division XXX, Attachment A – Piers and Docks on District Property, and (iii) Chapter 4, Division XXX, Indemnity and Hold Harmless Agreement to read as attached hereto as Exhibits A, B, and C respectively.

SECTION TWO

To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms and conditions of any prior District ordinances, resolutions, rules, or regulations governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, resolutions, rules, or regulations are hereby repealed.

SECTION THREE

If any provisions of this Ordinance or application thereof to any person or circumstance is held invalid, no other provisions of this Ordinance shall be affected thereby.

SECTION FOUR

This Ordinance shall be in full force and effect immediately upon adoption.

SECTION FIVE

This Ordinance shall be published and posted in accordance with the California County Water District Act, Water Code section 30000 et seq. Within ten (10) days of adoption, this Ordinance, including the vote of each Director, shall be posted in three public places within the District.

PASSED AND ADOPTED by a majority vote of the Board of Directors of the Sierra Lakes Counter Water District, Placer County, State of California, on this 13th day of August, 2021 at a regular meeting of the Board by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTENTION:

SIERRA LAKES COUNTY WATER DISTRICT

Don Stockton, President

ATTEST:

Anna Nickerson, Secretary

EXHIBIT A

District Code Chapter 4 Use of District Property

DIVISION XXX GENERAL PROVISIONS

Section 30.01 The provisions and restrictions established by this Division shall apply to all persons coming on to and/or using District property, except property leased to the Serene Lakes Property Owners Association, for any purpose. The District may establish reasonable and appropriate fees, as it deems necessary, to cover the costs incurred to administer any and all Sections of this Division.

Section 30.02 No person shall leave any trash, garbage, litter, ashes, or waste product of any nature, or any construction material or debris on District property. Any person controlling or owning an animal that defecates on District property shall immediately remove the animal waste from the District property.

Section 30.03 Dogs and other pet animals must be leashed at all times while on District lands. Dogs observed molesting or menacing any person or wildlife will be referred to the County Animal Control.

Section 30.04 No person shall leave unattended overnight (defined as the period from sunset to sunrise) any equipment, boat or personal property on real property owned by the District, unless expressly authorized in writing or as otherwise allowed in Sections 30.05 and 30.06, by the Board. Any unauthorized equipment, boats or personal property left unattended overnight on District property may be immediately removed from District property by District personnel or licensee. Any personal property removed shall be inventoried and stored by the District or licensee for a period of not less than thirty (30) days, during which time the Owner thereof or duly authorized and authenticated agent may secure the return of the removed item(s) upon presentation of satisfactory proof of ownership and payment of a reasonable removal and impound fee. The amount of said fee may be modified from time to time as the Board determines is reasonable and appropriate to cover the costs incurred by the District or licensee. Large items (such as but not limited to boats) may be charged such extraordinary removal and impound fees as may be representative of the costs incurred by the District or licensee. After said thirty (30) day period, the District or licensee may dispose of the equipment, boat or personal property left on District property in violation of this Division.

Section 30.05 Notwithstanding the provisions of Section 30.04, above, non-trailerred boats including canoes, kayaks, paddle boats, paddle boards, fishing and sailing boats (herein referred to as vessels) less than 18-feet in overall length (10-foot double hull) may be stored at designated sites on District properties between May 1st and October 15th of each year. An owner desiring to leave any vessel unattended on District property shall be required to register the vessel annually with the District or licensee providing the name of the owner and identifying information. The District reserves the right to restrict the number of vessels that may be registered by any one

residential parcel and the total number stored on any District property. Vessel storage at District owned lake access sites shall be in accordance with the following requirements as established for each site:

- Day Use: day use storage is limited to vessels actively used during daylight hours, overnight storage is prohibited.
- Short-Term: short-term storage permits overnight storage of vessels at designated locations for a maximum of three consecutive days while the Serene Lakes property owner or renter is in residence. Day use storage is allowed at access sites where short-term storage is permitted.
- Seasonal: seasonal storage permits storage of vessels at a District designated location for the period from June 1st to October 15th. Day use storage is allowed at access sites where seasonal storage is permitted.

Vessel storage on District property located lakeward of private property is limited to a maximum of two (2) vessels at any one time by the adjacent owner or renter while in residence. Vessels must be stored entirely out of the water and away from areas of riparian vegetation where possible. When the owner or renter is not in residence, all but one of the vessels must be removed entirely from District property.

The District may immediately remove any permitted vessel left on the District property during the period of October 16th to April 30th per Section 30.04. The vessel's owner shall be responsible for the costs, including but not limited to the reasonable costs of District personnel and administrative costs, incurred by the District in removing, storing the vessel for a period not less than thirty (30) days and subsequently disposing of the vessel left on District property in violation of this Division.

Section 30.06 Storage of portable personal property on District property located lakeward of private property by the adjacent owner or renter is limited to the period while the adjacent owner or renter is in residence. Personal property may not be stored or used in areas with riparian vegetation. When the adjacent owner or renter is not in residence, the personal property must be removed entirely from District property.

Notwithstanding the provisions of Section 30.04, above, the District may remove and immediately discard and/or dispose of any personal property left on District property by non-adjacent property owners, when it reasonably appears that the personal property has a value of less than One Hundred Dollars (\$100.00), including but not limited to chairs, tables, coolers and other picnic equipment.

Section 30.07 No person shall light a fire on District property, including but not limited to camp fires or barbecues.

Section 30.08 Use of District property for gatherings of more than 10 people is prohibited. Overnight camping is prohibited on District property.

Section 30.09 Hunting, trapping, chasing, molesting, harming, removing, killing or otherwise disturbing wildlife on District property is prohibited at all times unless expressly authorized in writing by the Board. Damaging or destroying the habitat of any species of wildlife and the removal or destruction of native plants, bird or reptile eggs is prohibited. Fishing is allowed in

accordance with applicable California Department of Fish and Wildlife regulations. No person or group shall stock the lakes with fish or otherwise introduce aquatic plant or animal species without prior notice to the Board. Written proof of the issuance of permits and/or waivers from regulatory agencies shall be provided to the District prior to stocking.

Section 30.10 The discharge of firearms or projectile weapons, such as slingshots, spears or bows and arrows, on District property is prohibited.

Section 30.11 Hazardous activities of any kind are prohibited on District property. These activities are defined as those activities that might constitute or contribute to any hazard to property, persons, wildlife or habitat. Such activities include, but are not limited to, the use of fireworks or other explosives, use of remote-controlled craft and launching of missiles.

Section 30.12 Lake access across District property is limited to designated locations. Swimming or wading (humans or pets) in any portion of Lake Serena (northerly lake) is prohibited at all times.

Section 30.13 Maintenance or placement of privately owned structures, including but not limited to recreation facilities, piers, docks, walkways, driveways and landscaping on District property is prohibited unless expressly permitted by the District in writing. Construction of any kind, unless specifically authorized in advance in writing by the Board is prohibited. Prohibited activities include, but are not limited to, excavations, ground clearing or grading, import of any earth materials, erection of permanent or temporary structures and fences, erection of signs and posting of bills, notices or posters. See Attachment "A" regarding construction and maintenance of piers and docks.

Section 30.14 Maintenance, removal or replacement of District property, facilities or equipment shall only be performed by District personnel or by parties providing such services under contract as approved by the Board or Manager.

Section 30.15 Maintenance, removal, pruning or otherwise cutting vegetation and trees on District property shall only be performed by District personnel or by parties providing such services under contract as approved by the Board or Manager unless expressly authorized in writing by the Board or Manager.

Section 30.16 No motorized vehicles whatsoever including boats (except with electric motors), automobiles, trucks, motorcycles, snowmobiles, bicycles or all-terrain vehicles are allowed on District property (excepting paved areas adjacent to the District's offices or other designated areas) unless required for management activities authorized by the Board or Manager.

Section 30.17 Commercial activities of any kind are prohibited on District property unless express authorized in advance and in writing by the Board.

Section 30.18 Pursuant to the provisions of the California Water Code Section 31106, it shall be a misdemeanor for any person to violate any provision of this Division.

EXHIBIT B

District Code Attachment A to Division XXX of Chapter 4 Piers and Docks on District Property

1. No piers or docks shall be constructed or maintained on or over District property (i.e., the Lake Parcel) without the express written approval and authorization of the District as provided in this Attachment A. The District may provide an application form to be used with all applications for approval and authorization, and the approval and authorization of any pier or dock shall be subject to the District's determination of such pier's or dock's impact on the subject lake's shoreline environment and water quality and its compliance with the requirements of this Attachment A.
2. All piers and docks located on or over District property shall be subject to an annual review requirement. Initial and annual fees, as the Board determines is reasonable and appropriate to cover the costs incurred by the District in connection with reviewing and permitting piers and docks, shall be charged to all pier and dock owners.
3. The owners of all District authorized piers and docks shall, as a condition for initial approval and annual permitting, waive and release District from all liability for any loss, injury or other damage to any person or property occurring on, or about or in connection with the use of the owner's authorized pier or dock and indemnify, defend and hold the District harmless from any third party suit or claim arising out of the construction, maintenance or use of the structure located partially or fully on District property. An Indemnification and Hold Harmless Agreement between the Owner and District in a form prescribed by the District shall be executed prior to the approval and authorization of any new pier or dock and be re-confirmed in connection with the annual review of the pier or dock. The Owner shall provide proof of liability insurance naming the District, its Board, agents, representatives, employees, consultants, and volunteers as additional insured.
4. All piers and docks shall be maintained by the owner, at the owner's expense, in good and safe condition and repair. Piers and docks may be inspected by the District on an annual basis to confirm the structure is in compliance with the terms of the applicable permit and the requirements of this Attachment A. All noted deficiencies shall be corrected within 60 days of notification and a re-inspection may be made by the District. The District reserves the right to deny or revoke the permit for any pier or dock that is not in an acceptable and functioning condition and to remove non-maintained structures, including obtaining any required permits from regulatory agencies, at the owner's expense.
5. All piers and docks shall be set back a minimum of 20-feet from the lakeward extension of the residential side lot lines unless precluded by parcel geometry or necessary for environmental protection. No new pier or dock shall (i) extend more than 20-feet lakeward from the stable shore line as established by the District General Manager

(generally at the dam crest elevation of 6873.54 feet), (ii) exceed a total square footage coverage of 80 square feet (counting all portions of the structure lakeward from the stable shore line) or (iii) have a width parallel to the shoreline of greater than 10 feet at any point without the approval of the District. No more than one pier or dock is allowed per parcel. The construction of shared piers and docks is encouraged and in the case of a shared pier or dock, the setback requirement from the extension of the common lot line is not applicable.

6. The District General Manager shall be responsible for the review and approval or disapproval of all dock and pier applications, provided however, that all requests for variances from the criteria specified in Sections 5 and 8 of this Attachment A shall be presented to the Board for its review and approval or disapproval. Existing piers and docks that have previously been reviewed and approved by the District shall not be required to comply with the design and placement criteria specified in Sections 5 and 8 of this Attachment A and can be maintained in their prior approved configuration unless it is determined by the District General Manager that they present a clear and immediate or immanent adverse effect on water quality in which event they shall be subject to review and approval by the Board which may require modification or removal.
7. No modification of the approved structure or configuration of existing piers, docks or connecting walkways shall be made without prior approval of the District. Any additional regulatory permits, approvals and/or fees required for construction are the responsibility of the owner. Written proof of the issuance of other permits and/or waivers from regulatory agencies shall be provided to the District prior to starting work.
8. Construction and maintenance of all piers, docks and connecting walkways located on District property shall be in accordance with the following minimum requirements:
 - o piers and docks shall not utilize a permanent footing(s). Wood or metal pipe posts temporarily driven into the lake bottom are allowed to stabilize floating docks;
 - o the construction of sidewalls or roofs on piers and docks is prohibited, handrails are permitted;
 - o the height of the pier or dock deck shall not exceed 24" above the water surface;
 - o construction or repair plans shall be submitted to the District for review and approval. At a minimum the plans shall include:
 - o a site plan showing the proposed location of the pier or dock relative to the owner's property boundary lines and the lake shore. The location shall comply with the requirements prescribed in Paragraph 5 above.
 - o a description of the dimensions and design of the pier or dock (or related improvements) with manufacturers information if applicable.
 - o construction details as required to show the scope of work (if not shown in manufacturer's information provided to the District).
 - o proposed materials and finishes (if not shown in manufacturer's information provided to the District).
 - o connecting walkways to a dock or pier shall (i) be subject to District approval, (ii) only be permitted if necessary to cross sensitive drainage or riparian vegetation

areas and (iii) shall be designed to limit the impact on the underlying soil and vegetation and to maintain drainage flows to an extent acceptable to the District General Manager and in accordance with design specifications prescribed by the District General Manager;

- all construction materials to be non-toxic, e.g., no pressure treated wood, paint or wood stains/preservatives, all structural supports/hardware to be stainless, galvanized, corrosion-resistant or non-painted steel or aluminum;
- all visible portions of the pier or dock above the water line shall be non-reflective earthtone colors to the extent possible; and
- excavation of earth and vegetation is prohibited except for District approved minor surface excavation required to set individual stepping stones;
- the use of construction and management practices prescribed by the District General Manager related to erosion control, the preservation of water quality and shoreline protection both during and post-construction.

EXHIBIT C

District Code Division XXX of Chapter 4 Indemnity and Hold Harmless Agreement

This Indemnity and Hold Harmless Agreement (the "Agreement"), dated as of the ____ day of 20__, is entered by and between _____ ("Indemnitor"), and the Sierra Lakes County Water District, a California Special District ("Indemnitee"). This Agreement is entered into with respect to and in consideration for the recitals set forth below and constitutes an agreement for indemnity and hold harmless between the parties.

RECITALS

- 1.1 On _____ Indemnitor requested a permit from Indemnitee for the construction and or use of a pier/dock located at Lake Serena or Dulzura, the underlying property being owned by the Indemnitee (the "Indemnitee's Property"). A true and correct copy of that application is attached hereto as Exhibit A and incorporated by reference herein as if fully set forth.
- 1.2 In consideration of being permitted to enter and use the Indemnitee's Property for the purpose of constructing, maintaining and using a pier or dock in any way, the undersigned hereby agrees to the following:

INDEMNITY

- 2.1 The Indemnitor hereby releases, waives, discharges and covenants not to sue Indemnitee or its directors, officers, employees, agents, consultants, representative or authorized volunteers (collectively with the Indemnitee, the "Indemnified Parties) for all liability for any loss or damage, and any claim or demands therefor on account of injury to any person or property or resulting death, related to the Indemnitor's use of the Indemnitee's Property for the construction, maintenance and use of a pier/dock.
- 2.2 The Indemnitor hereby agrees to indemnify, defend and hold harmless the Indemnified Parties and each of them from any loss, liability, damage or cost they may incur due to the presence of the Indemnitor, Indemnitor's family, guests, invitees or lessees, or the general public in, upon or about the Indemnitee's Property or in any way using the pier/dock. The Indemnitee shall have the right to accept or reject any legal representation that Indemnitor proposes to defend the Indemnified Parties.
- 2.3 The Indemnitor hereby assumes full responsibility for any risk of bodily injury, death or property damage that may incur due to the presence of the Indemnitor, Indemnitor's family, guests, invitees or lessees or the general public upon or about the Indemnitee's Property or in any way using the pier/dock.

- 2.4 The Indemnitor shall provide proof of liability insurance in the form of a certificate delivered to the Indemnitee. Certificates and insurance policies shall include an endorsement stating that the Indemnitee and the Indemnified Parties its Board, agents, representatives, employees, consultants, and volunteers are named as additional insured. The Indemnitee retains the right to review said liability insurance policy with respect to the terms of coverage.

GENERAL PROVISIONS

- 3.1 This Agreement contains the entire agreement between the parties relating to the indemnity of Indemnitee by Indemnitor and all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged herein.
- 3.2 No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless the same is in writing and signed by the party against whom the enforcement of such modification, waiver, amendment, discharge or change is or may be sought.
- 3.3 All of the terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the parties hereto and their respective legal representatives, successors and assigns. This agreement shall be recorded in the official records of Placer County.
- 3.4 This Agreement shall be construed and enforced in accordance with the laws of the State of California. Venue for any action shall be the Placer County Superior Court. The Indemnitor further expressly agrees that the foregoing Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
- 3.5 Each individual executing this Agreement represents, warrants, and covenants that he or she is authorized to execute this agreement on behalf of himself or herself. The undersigned has read and voluntarily signs this Agreement, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.
- 3.6 This Agreement may be signed in counterparts.

This agreement is to set forth the terms and conditions concerning the required indemnification.

Dated: _____ Indemnitor: _____

By: _____

Name: _____

Its: _____

Indemnatee:

Sierra Lakes County Water District,
a California County Water District

Dated: _____

By: _____

Name: _____

Its: Board President

Sierra Lakes County Water District
Attachment "A" Division XXX
Piers and Docks on District Property

1. No piers or docks shall be constructed or maintained on or over District property (i.e., the Lake Parcel) without the express written approval and authorization of the District as provided in this Attachment A. The District may provide an application form to be used with all applications for approval and authorization, and the approval and authorization of any pier or dock shall be subject to the District's determination of such pier's or dock's impact on the subject lake's shoreline environment and water quality and its compliance with the requirements of this Attachment A.
2. All ~~District authorized~~ piers and docks located on or over District property shall be subject to an annual review requirement. ~~Initial and An~~ annual fees, as the Board determines is reasonable and appropriate to cover the costs incurred by the District in connection with reviewing and permitting piers and docks, shall be charged to all pier and dock owners.
3. The owners of all District authorized piers and docks shall, as a condition for initial approval and annual permitting, waive and release District from all liability for any loss, injury or other damage to any person or property occurring on, or about or in connection with the use of the owner's authorized pier or dock and indemnify, defend and hold the District harmless from any third party suit or claim arising out of the construction, maintenance or use of the structure located partially or fully on District property. An Indemnification and Hold Harmless Agreement between the Owner and District in a form prescribed by the District shall be executed prior to the approval and authorization of any new pier or dock and be re-confirmed ~~before the issuance of an annual permit~~ in connection with the annual review of the pier or dock. The Owner shall provide proof of liability insurance naming the District, its Board, agents, representatives, employees, consultants, and volunteers as additional insured.
4. All piers and docks shall be maintained by the owner, at the owner's expense, in good and safe condition and repair. Piers and docks may be inspected by the District on an annual basis to confirm the structure is in compliance with the terms of the applicable permit and the requirements of this Attachment A. All noted deficiencies shall be corrected within 60 days of notification and a re-inspection may be made by the District. The District reserves the right to deny or revoke the permit for any pier or dock that is not in an acceptable and functioning condition and to remove non-maintained structures, including obtaining any required permits from regulatory agencies, at the owner's expense.
5. All piers and docks shall be set back a minimum of 20-feet from the lakeward extension of the residential side lot lines unless precluded by parcel geometry or necessary for environmental protection. No new pier or dock shall (i) extend more than 20-feet lakeward from the stable shore line as established by the District General Manager (generally at the dam crest elevation of 6873.54 feet), (ii) exceed a total square footage coverage of 80 square feet (~~counting all portions of the structure lakeward from the stable shore line~~) or (iii) have a width parallel to the shoreline of greater than 10 feet at any point without the approval of the District. No more than one pier or dock is allowed per parcel. The construction of shared piers and docks is encouraged and in the case of a shared pier or dock, the setback requirement from the extension of the common lot line is not applicable.
6. The District General Manager shall be responsible for the review and approval or disapproval of all dock and pier applications, provided however, that all requests for variances from the criteria specified in Sections 5 and 8 of this Attachment A shall be presented to the Board for its review and approval or disapproval. Existing piers and docks that have previously been reviewed and

Sierra Lakes County Water District
Attachment "A" Division XXX
Piers and Docks on District Property

approved by the District shall not be required to comply with the design and placement criteria specified in Sections 5 and 8 of this Attachment A and can be maintained in their prior approved configuration unless it is determined by the District General Manager that they present a clear and immediate or immanent adverse effect on water quality in which event they shall be subject to review and approval by the Board which may require modification or removal.

7. No modification of the approved structure or configuration of existing piers, docks or connecting walkways shall be made without prior approval of the District (~~except where done in response to a District notification~~). Any additional regulatory permits, approvals and/or fees required for construction are the responsibility of the owner. Written proof of the issuance of other permits and/or waivers from regulatory agencies shall be provided to the District prior to starting work.

8. Construction and maintenance of all piers, docks and connecting walkways located on District property shall be in accordance with the following minimum requirements:
 - o piers and docks shall not utilize a ~~fixed-permanent~~ footing(s). Wood or metal pipe posts temporarily driven into the lake bottom are allowed to stabilize floating docks;
 - o the construction of sidewalls or roofs on piers and docks is prohibited, handrails are permitted;
 - o the height of the pier or dock deck shall not exceed 24" above the water surface;
 - o construction or repair plans shall be submitted to the District for review and approval. At a minimum the plans shall include:
 - o a site plan showing the proposed location of the pier or dock relative to the owner's property boundary lines and the lake shore. The location shall comply with the requirements prescribed in Paragraph 5 above.
 - o a description of the dimensions and design of the pier or dock (or related improvements) with manufacturers information if applicable.
 - o construction details as required to show the scope of work (if not shown in manufacturer's information provided to the District).
 - o proposed materials and finishes (if not shown in manufacturer's information provided to the District).
 - o connecting walkways to a dock or pier shall (i) be subject to District approval, (ii) only be permitted if necessary to cross sensitive drainage or riparian vegetation areas and (iii) shall be designed to limit the impact on the underlying soil and vegetation and to maintain drainage flows to an extent acceptable to the District General Manager and in accordance with design specifications prescribed by the District General Manager;
 - o all construction materials to be non-toxic, e.g., no pressure treated wood, paint or wood stains/preservatives, all structural supports/hardware to be stainless, galvanized, corrosion-resistant or non-painted steel or aluminum;
 - o all visible portions of the pier or dock above the water line shall be non-reflective earthtone colors to the extent possible; and
 - o excavation of earth and vegetation is prohibited except for District approved minor surface excavation required to set individual stepping stones;
 - o the use of construction and management practices prescribed by the District General Manager related to erosion control, the preservation of water quality and shoreline protection both during and post-construction.

**Sierra Lakes County Water District
Division XXX
Indemnity and Hold Harmless Agreement**

This Indemnity and Hold Harmless Agreement (the "Agreement"), dated as of the ____ day of 20__, is entered by and between _____ ("Indemnitor"), and the Sierra Lakes County Water District, a California Special District ("Indemnitee"). This Agreement is entered into with respect to and in consideration for the recitals set forth below and constitutes an agreement for indemnity and hold harmless between the parties.

RECITALS

- 1.1 On _____ Indemnitor requested a permit from Indemnitee for the construction and or use of a pier/dock located at Lake Serena or Dulzura, the underlying property being owned by the Indemnitee (the "Indemnitee's Property"). A true and correct copy of that application is attached hereto as Exhibit A and incorporated by reference herein as if fully set forth.
- 1.2 In consideration of being permitted to enter and use the Indemnitee's ~~property~~Property for the purpose of constructing, maintaining and using a pier or dock in any way, the undersigned hereby agrees to the following:

INDEMNITY

- 2.1 The Indemnitor hereby releases, waives, discharges and covenants not to sue Indemnitee, or its directors, officers, employees, agents, consultants, representative or authorized volunteers (collectively with the Indemnitee, the "Indemnified Parties") for all liability for any loss or damage, and any claim or demands therefor on account of injury to any person or property or resulting death, related to the Indemnitor's use of the ~~property~~Indemnitee's Property for the construction, maintenance and use of a pier/dock.
- 2.2 The Indemnitor hereby agrees to indemnify, defend and hold harmless the ~~Indemnitee~~Indemnified Parties and each of them from any loss, liability, damage or cost they may incur due to the presence of the Indemnitor ~~or, Indemnitor's family, guests, invitees or lessees, or the~~ general public in, upon or about the ~~property~~Indemnitee's Property or in any way using the pier/dock. The Indemnitee shall have the right to accept or reject any legal representation that Indemnitor proposes to defend the ~~indemnified parties~~Indemnified Parties.
- 2.3 The Indemnitor hereby assumes full responsibility for any risk of bodily injury, death or property damage ~~they that~~ may incur due to the presence of the Indemnitor ~~or, Indemnitor's family, guests, invitees or lessees or the~~ general public upon or about the ~~property~~Indemnitee's Property or in any way using the pier/dock.
- 2.4 The Indemnitor shall provide proof of liability insurance in the form of a certificate delivered to the Indemnitee. Certificates and insurance policies shall include an endorsement stating that the Indemnitee and the Indemnified Parties its Board, agents, representatives, employees, consultants, and volunteers are named as additional insured. The Indemnitee retains the right to review said liability insurance policy with respect to the terms of coverage.

GENERAL PROVISIONS

**Sierra Lakes County Water District
Division XXX
Indemnity and Hold Harmless Agreement**

- 3.1 This Agreement contains the entire agreement between the parties relating to the indemnity of Indemnitee by Indemnitor and all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged herein.
- 3.2 No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless the same is in writing and signed by the party against whom the enforcement of such modification, waiver, amendment, discharge or change is or may be sought.
- 3.3 All of the terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the parties hereto and their respective legal representatives, successors and assigns. This agreement shall be recorded in the official records of Placer County.
- 3.4 This Agreement shall be construed and enforced in accordance with the laws of the State of California. Venue for any action shall be the Placer County Superior Court. The Indemnitor further expressly agrees that the foregoing Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
- 3.5 Each individual executing this Agreement represents, warrants, and covenants that he or she is authorized to execute this agreement on behalf of himself or herself. The undersigned has read and voluntarily signs this Agreement, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.
- 3.6 This Agreement may be signed in counterparts.

This agreement is to set forth the terms and conditions concerning the required indemnification.

Dated: _____ Indemnitor: _____

By: _____

Name: _____

Its: _____

Indemnitee:

Sierra Lakes County Water District, **Indemnitee:**
a California County Water District

Dated: _____

By: _____

Name: _____

Its: Board President

696-16

Summary report:	
Litera® Change-Pro for Word 10.11.0.83 Document comparison done on 5/28/2021 3:10:27 PM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: dm://WEST/1730276/1	
Modified DMS: dm://WEST/1730276/2	
Changes:	
<u>Add</u>	20
Delete	11
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	31

67b-17

RESOLUTION NO. 2021-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SIERRA LAKES COUNTY WATER DISTRICT
ESTABLISHING APPROPRIATIONS LIMITATION**

WHEREAS, pursuant to Section 7900, et seq., of the California Government Code and Article 13B of the California Constitution, the Sierra Lakes County Water District is required to adopt a limit on appropriations for its fiscal year 2021/2022; and

WHEREAS, the State Department of Finance has provided the necessary documents to enable the District to calculate and adopt such a limitation, which documentation is on file at the District office.

BE IT THEREFORE RESOLVED that the limit of appropriations which are subject to limitation under the provisions of the Government Code and the California Constitution for Sierra Lakes County Water District for fiscal year 2021/2022 is hereby declared to be **\$2,756,589.33**

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted and passed by the Board of Directors of the Sierra Lakes County Water District, Placer County, California, at a meeting thereof held on the 13th day of August, 2021, by the following votes of the members thereof:

- AYES, and in favor thereof: Directors
- NOES:
- ABSENT:
- ABSTENTIONS:

Anna Nickerson Secretary to the Board

APPROVED:

Dan Stockton, Board President

**SIERRA LAKES COUNTY WATER DISTRICT
 APPROPRIATIONS LIMITATION CALCULATION
 FISCAL YEAR JULY 2021 - JUNE 2022**

Per Capita Change		Population Change		Change Factor
1.0573	x	1.0610	=	1.1218
20/21 Appropriation Limit		Change Factor		2021/2022 Appropriations Limit
\$ 2,457,301.55		1.1218		\$ 2,756,589.33

Per May 2010 Department of Finance: Price and Population Information



May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

/s/ Erika Li

Erika Li
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
 Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2020 to January 1, 2021 and Total Population, January 1, 2021

County City	Percent Change 2020-2021	--- Population Minus Exclusions ---		Total Population
		1-1-20	1-1-21	1-1-2021
Placer				
Auburn	0.42	14,372	14,433	14,433
Colfax	0.84	2,154	2,172	2,172
Lincoln	2.14	48,584	49,624	49,624
Loomis	0.31	6,787	6,808	6,808
Rocklin	1.10	69,702	70,469	70,469
Roseville	2.36	143,493	146,875	146,875
Unincorporated	0.61	113,923	114,613	114,613
County Total	1.50	399,015	404,994	404,994

$$\frac{0.61 + 100}{100} = 1.061$$

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



Robert W. Johnson
an accountancy corporation

6234 Birdcage Street, Citrus Heights, California 95610 | robertwjohansoncpagroup@gmail.com | 916.723.2555
www.bob-johnson-cpa.com

July 14, 2021

Board of Directors
Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728

We are pleased to confirm our understanding of the services we are to provide for Sierra Lakes County Water District for the year ended June 30, 2021. Please read this letter carefully because it is important to both Robert W. Johnson, An Accountancy Corporation and Sierra Lakes County Water District that you understand and accept the terms under which we have agreed to perform our services, as well as management's responsibilities under this agreement.

We will audit the financial statements of Sierra Lakes County Water District, which comprise the statement of net position as of June 30, 2021, and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as for CalPERS defined benefit plans and Post-Employment Benefit Plans Other than Pensions (OPEB), to supplement Sierra Lakes County Water District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Sierra Lakes County Water District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We have also been engaged to report on supplementary information other than Required Supplementary Information (RSI) that accompanies Sierra Lakes County Water District's financial statements. We will subject supplementary information to the auditing procedures applied in our audit of the financial statements, in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole.

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the preceding paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, and the State Controller's Minimum Audit Requirements for California Special Districts, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Sierra Lakes County Water District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraphs. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and

may not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Sierra Lakes County Water District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and related notes of Sierra Lakes County Water District in conformity with U.S. generally accepted accounting

principles based on information provided by you, including certain accounting or reporting associated with defined benefit pension plans and OPEB plans. The other services are limited to the financial statement preparation, defined benefit pension plan and OPEB reporting, as previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management and Those Charged with Governance

By your signature below, you acknowledge that management understands and agrees to assume all of the responsibilities stipulated in this section. As part of our engagement, we may advise you about appropriate accounting principles and their application; however, the management of Sierra Lakes County Water District acknowledges and understands that the final responsibility for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America remains with you. Other management responsibilities include maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud

affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services or any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Robert W. Johnson, An Accountancy Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant or oversight agency or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robert W. Johnson, An Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Our estimated maximum fee to perform the June 30, 2021 audit is as follows:

Estimated maximum fee to perform the June 30, 2021 audit \$ 15,000

We appreciate the opportunity to be of service to Sierra Lakes County Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Mary Cummins

Mary Cummins, CPA

MC:mcc

RESPONSE:

This letter correctly sets forth the understanding of Sierra Lakes County Water District.

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from July 9, 2021, Board Meeting

1	Paul	Contact a fishery biologist regarding dead fish
---	------	---

Sierra Lakes County Water District
Action Items
As of August 13, 2021

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	AMR Data Collection & Analysis	Collect use data by type of occupancy, project assigned to Operator	Phase 1 Summer 2021	5%	Paul
2	Policies & Procedures Review/Update including a new Policy regarding the Release/Access of water usage data including District Privacy Policy	Review current policies and procedures for revisions and possible additions. Mr. Mitchell checking for other districts for an example of release/access of water usage data	8/6/20 - Anna sent to Paul/Dick/Bob for review	95%	Paul
3	District's Ownership of Dam	Continued research re: Dam ownership	Mar-21	90%	Paul
4	Upcoming Metered Rates	Develop Plan/Schedule to reach Metered Rates by January 2025 (Microsoft Project)	Pending	0%	Paul
5	Develop a recommended method for providing customer access to their personal water use data	Research available vendors and services	Apr-21	20%	Michael