

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: September 2019 Operations and Maintenance Report
Date: October 4, 2019

DSPUD Wastewater Treatment Plant

Donner Summit PUD continued to dispose of treated effluent by spray irrigation on the Soda Springs ski hill and will continue those operations until October 8, 2019 at which time direct discharge will return to the South Fork of the Yuba River. The spray irrigation heads on the ski hill will be removed in October and provisions will be made for making snow for the ski hill later in the fall and continuing through the winter.

The DSPUD Operations staff have begun adding ammonia to the aerobic process to increase the biomass in anticipation of colder temperatures. The ammonia feed is automatic and will be gradually increased as average daily temperatures drop.

Lake, Land and Facilities Management:

The crew continues to limb or remove hazard trees on District property threatening either District property or adjacent private property. Several larger trees or trees in particularly precarious positions have been removed by professional tree removal personnel including a tree leaning over the Hill Tank accessway. Additional trees have been identified and are planned to be trimmed or removed as time and weather permits.

Mr. Bartnik continues to assist the District in the procurement, installation, programming and migration of the old lake intake VFDs to newer, more energy efficient VFDs. The old VFDs are no longer supported by the manufacturer and have been overheating and causing the operators to spend more time managing the system. These improvements should be completed by late October. Rebates from PG&E were not available for this project, but financing may be available for future energy saving projects or actions. The General Manager will continue to investigate.

One hundred new ¾-inch and 5 new 1-inch Badger water meters along with endpoints were delivered in mid-September. The composite lids have not yet arrived. The crew has begun installing the meters and will return to install the composite lids when they arrive. This batch of new meters should be installed by October 15. The District obtained an interrogator to troubleshoot poorly of non-functioning meters, corrected the meter errors that could be corrected by our forces and returned the rest of the poorly or non-functioning meters to National Meter for repair or replacement

Purchase orders for two new filter vessels and associated piping were also issued in August for replacement of the badly corroded vessels #2 and #3 at the filter plant. The general Manager and crew met with representative of Loprest and WRT Construction to scope out the removal and installation of the new vessels. The empty vessels weigh approximately 17,000 lbs. each. The media filled vessels weigh nearly 50,000 lbs. each. In addition to new vessels and associated piping, the media will be replaced in all three vessels as well as in the clarifier. Shop drawings

for the new vessels were reviewed in late September. The fabricated vessels should be ready for installation by the manufacturer's forces during the first two weeks of January to avoid any holiday demands on the system.

Regulatory Issues:

Operators continue to discharge the impounded lake waters using the channel drain at the base of the dam in accordance with our permit to operate from the State. The annual inspection of the dam conducted by the State Division Dam Safety was conducted on September 12th. No significant deficiencies were detected. The weir box that is used to measure discharge from the lake via the channel drain does require cleaning.

The results of the monthly Perchlorate and Nitrate (as Nitrogen) sampling of the treated lake water were, once again, non-detect. The results of the third quarter Disinfection By-Product samples that were taken the second week of September were 34 ppb for Total Trihalomethanes and 32 ppb for Total Haloacetic Acids. The MCLs are 80 ppb for TTHM and 60 ppb for HAA5. These numbers have been slowly creeping up the past three quarters and the cause is being investigated.

Certified no Sanitary Sewer Overflows (SSOs) for September 2019 on CIWQS with the State Water Resources Control Board.

Operations Issues:

Average daily water and sewer flows (gallons/day) for September 2019 were 57,667 and 28,795 respectively as compared to 96,900 and 28,333 in September 2018. Water use was 27,040 gallons/day less than the five-year (2014-2018) average and sewer flow was 4,500 gallons/day less than the five-year average. The District's share of the flow through the wastewater plant in September was 28% of the plant total. The percentage in September 2018 was 16% of the total. As with last month, the difference in the percent-of-flow between September 2018 and September 2019 is due to high DSPUD influent flow in September 2018 and not from increased influent flow from SLCWD in September 2019.

New fall protection apparatus was installed at the Office Tank to allow safer access and workspace during servicing of the tank and the remote controls. A new heavy-duty stainless-steel box will be installed on top of the tank to house the transducer wiring, etc.

Sewer and sewer service repairs were made at several locations throughout the District. All but two locations have been recompacted and paved. The other two locations will be paved prior to October 15. The crew fabricated new hold-down blocks for the wet well lids at SPS-2 & 3 rather than have blocks fabricated by an outside part at a significant savings to the District.

Refresher training will continue for critical operations (including standby generation) during the fall in preparation for any winter operational difficulties.

In September, staff continued to perform wet well and line cleaning and inspections, and repairs at historically problem locations and will continue those operations as weather permits.

May 2019
Operations Report

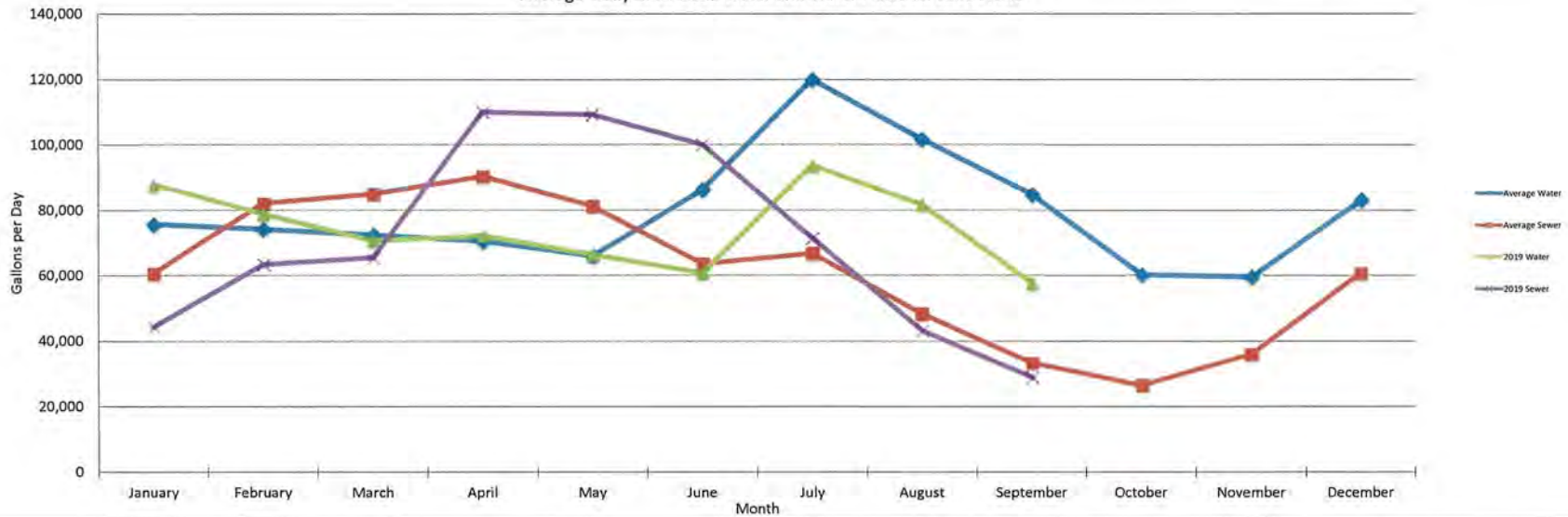
Attachments: September 2019 Daily Water/Sewer Flows
 2014-2019 Sewer/Water Flows Comparison through September 2019

Sierra Lakes County Water District
Daily Average Water and Sewer Flows

Month	2014		2015		2016		2017		2018		2019	
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer
January	69,606	34,410	95,897	66,382	72,428	67,169	82,724	78,915	57,934	56,074	87,880	44,329
February	73,191	82,460	80,774	85,824	69,691	86,523	84,728	102,596	62,633	53,318	78,934	63,383
March	78,570	89,570	73,647	62,222	64,613	100,429	80,671	89,737	64,510	83,232	70,562	65,446
April	78,717	92,660	61,764	79,719	52,789	97,536	104,155	95,125	54,942	86,645	72,242	109,987
May	103,240	86,350	52,297	70,946	50,414	83,506	82,594	103,648	41,219	61,763	66,385	109,177
June	135,958	67,105	68,224	56,587	74,707	62,327	85,112	81,067	67,307	50,652	60,743	99,969
July	141,906	79,832	96,315	61,393	116,675	64,330	127,908	72,376	116,880	55,680	93,686	71,372
August	126,807	65,753	92,046	48,765	98,230	36,878	90,608	48,019	100,235	42,146	81,780	43,117
September	87,863	33,080	79,588	38,769	89,459	30,429	69,713	33,765	96,910	30,430	57,667	28,795
October	74,301	31,039	55,541	25,955	59,326	30,750	44,687	20,983	66,956	22,980		
November	78,490	33,816	53,636	25,628	63,787	47,484	43,994	44,725	57,518	28,357		
December	88,052	78,230	79,820	49,035	106,789	85,423	57,662	46,212	82,744	44,796		

2014-2018			2019	2019	2019
Average Water	Average Sewer	Average Difference	Water	Sewer	Difference
75,718	60,590	15,128	87,880	44,329	43,551
74,203	82,144	-7,941	78,934	63,383	15,551
72,402	85,038	-12,636	70,562	65,446	5,116
70,473	90,337	-19,864	72,242	109,987	-37,745
65,953	81,243	-15,290	66,385	109,177	-42,792
86,262	63,548	22,714	60,743	99,969	-39,226
119,937	66,722	53,215	93,686	71,372	22,314
101,585	48,312	53,273	81,780	43,117	38,663
84,707	33,295	51,412	57,667	28,795	28,872
60,162	26,341	33,821			0
59,485	36,002	23,483			0
83,013	60,739	22,274			0

Average Daily 2014-2018 Water and Sewer Flows vs. 2019 Flows



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Donner Summit Public Utility District Waste Water Flow Data

MONTH OF SEPTEMBER 2019		DSPUD Influent	SLCWD Influent	Total Plant Influent	Total Plant Influent	Total Plant EFF River	Total Plant EFF Irr	DSPUD Fresh Water Treated	SLCWD Fresh Water Treated	Emergency Storage Return	Weather		Comments
DATE	DAY	MGD	MGD	MGD	Totalizer	MGD	MGD	MGD	MGD	MGD	Cond	Temp H/L	
09/01/19	SUN	0.09282	0.07818	0.17100	4.80300		0.0000	0.149	0.00000	0.0000	Clear	78/65	
09/02/19	MON	0.06363	0.06437	0.12800			0.1630	0.102	0.10118	0.0000	Clear	76/58	
09/03/19	TUE	0.07963	0.02237	0.10200			0.0000	0.189	0.14554	0.0000	Clear	76/56	
09/04/19	WED	0.05403	0.02497	0.07900			0.2350	0.172	0.13634	0.0000	Clear	74/56	
09/05/19	THU	0.06688	0.02112	0.08800			0.2700	0.220	0.08301	0.0000	Clear	68/54	
09/06/19	FRI	0.08980	0.02620	0.11600			0.0000	0.203	0.07801	0.0000	Clear	68/46	
09/07/19	SAT	0.08887	0.03513	0.12400			0.2140	0.162	0.00000	0.0000	Clear	66/40	
09/08/19	SUN	0.07211	0.03089	0.10300			0.0000	0.166	0.00000	0.0000	Clear	58/40	
09/09/19	MON	0.08376	0.02524	0.10900			0.3060	0.128	0.09545	0.0000	Clear	58/36	
09/10/19	TUE	0.07450	0.02450	0.09900			0.1030	0.181	0.09874	0.0000	Clear	54/38	
09/11/19	WED	0.08771	0.01929	0.10700			0.1990	0.158	0.08925	0.0000	Clear	62/38	
09/12/19	THU	0.10115	0.01885	0.12000			0.3520	0.117	0.07769	0.0000	Clear	66/46	
09/13/19	FRI	0.06432	0.02468	0.08900			0.0000	0.248	0.05209	0.0000	Clear	70/44	
09/14/19	SAT	0.10534	0.02566	0.13100			0.0000	0.200	0.00000	0.0000	Clear	70/50	
09/15/19	SUN	0.06377	0.02523	0.08900			0.0000	0.187	0.00000	0.0000	Clear	66/46	
09/16/19	MON	0.04048	0.01952	0.06000			0.0000	0.156	0.12583	0.0000	PT Cloudy	54/34	
09/17/19	TUE	0.07921	0.01979	0.09900			0.0000	0.159	0.05415	0.0000	Clear	56/34	
09/18/19	WED	0.05924	0.01976	0.07900			0.0000	0.155	0.03442	0.0000	Cloudy	46/34	
09/19/19	THU	0.02814	0.01886	0.04700			0.0000	0.155	0.04529	0.0000	Cloudy	50/38	
09/20/19	FRI	0.03742	0.02358	0.06100			0.0000	0.153	0.06309	0.0000	Clear	56/38	
09/21/19	SAT	0.07539	0.02861	0.10400			0.3190	0.150	0.00000	0.0000	Clear	60/40	
09/22/19	SUN	0.05756	0.02644	0.08400			0.0930	0.188	0.00000	0.0000	Clear	58/38	
09/23/19	MON	0.13765	0.01935	0.15700			0.2110	0.187	0.05381	0.0000	Clear	60/42	
09/24/19	TUE	0.09274	0.01826	0.11100			0.1590	0.155	0.05625	0.0000	Clear	68/48	
09/25/19	WED	0.07546	0.02255	0.09800			0.1260	0.105	0.09196	0.0000	Clear	68/50	
09/26/19	THU	0.06241	0.01859	0.08100			0.1750	0.108	0.07971	0.0000	Clear	66/52	
09/27/19	FRI	0.09029	0.02371	0.11400			0.1310	0.110	0.07730	0.0000	Clear	60/46	
09/28/19	SAT	0.06866	0.02734	0.09600			0.0000	0.102	0.00000	0.0000	Cloudy	40/34	
09/29/19	SUN	0.09720	0.02280	0.12000			0.0000	0.108	0.00000	0.0000	Cloudy	38/32	
09/30/19	MON	0.06734	0.02066	0.08800			0.0000	0.093	0.08943	0.0000	Rain/Snow	38/30	
					4.80610								
9/2019 Daily Totals		2.25750	0.79651	3.05400	N/A	0.0000	3.0560	4.6660	1.7285	0.0000			
9/2019 Totalizer Total		2.23614	0.86386	3.10000	3.100		3.0560	4.6660	1.7300	0.0000			
Difference		-0.02135	0.06735	0.04600	N/A	0.0000	0.0000	0.0000	0.0015	0.0000			
Percentage Difference		-0.95%	7.797%	1.484%	N/A	#DIV/0!	0.000%	0.000%	0.085%	0.000%			
9/2019 AVG/DAY		74,538	28,795	103,333	103,333	0	101,867	155,533	57,667	0			
9/2018 Totalizer Total		4.35000	0.85000	5.20000	5.200		3.640	5.7900	2.9070	0.0000			
9/2018 AVG/DAY		145,000	28,333	173,333	173,333	0	121,320	193,000	96,900	0.000			

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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday September 13, 2019 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Michael Lindquist
Director Karen Heald
Director Richard Simpson

The meeting was teleconferenced pursuant to Government Code Section 54953 to allow attendance by Director Bob McCormick from 400 Capital Mall, 27th Floor, Sacramento, CA 95814.

Director Dan Stockton was absent.

Staff members present: Paul Schultz, General Manager
Anna Nickerson, Financial Consultant

Staff present by phone: Jeffrey Mitchell District Counsel

Guests present: None

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments.

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Heald and seconded by Director Simpson to approve the agenda. The motion passed by a roll call vote. Ayes: Directors Lindquist, Heald, Simpson and McCormick. Noes: none. Abstentions: none. Absent: Director Stockton.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported that there were no comments received after the agenda was posted.

V. Operations: Mr. Schultz's operations report was presented to the Board for consideration and possible action. Mr. Schultz reported:

- A leak of over 5,000 gal/day was located and fixed. The lateral was located near Hillary and Frosty Way
- In response to Director Heald's question regarding deficient docks/piers, Mr. Schultz said most of the homeowners had already contacted him and had corrected the issues.

He also said he intended to look at the piers/docks, but did not plan to issue any further notices this year.

- In response to Director Heald's question regarding Daily Flows, Mr. Schultz said he would present the comparisons to the same month for the prior year.
- In response to Director Heald's question regarding the compactor that was purchased, Mr. Schultz said the cost of the equipment was \$1,200.00 and that he was only executing capital purchases that were approved with the budget.
- In response to Director Simpson's question, Mr. Schultz said the VFD was a variable frequency drive (an adjustable speed motor).
- In response to Director McCormick's question regarding the District's Discharge Permit, Mr. Schultz said the District's permit required that water, equivalent to the amount of inflow, be discharged once the water stopped flowing over the dam. He also said the District was only allowed to impound the water for up to 20 days but the practice had been to release water about every 10 days.
- In response to Director Simpson's question regarding the dam inspection, Mr. Schultz said the only comment was that there was a little mud in the discharge box that needed to be removed.
- In response to Director Simpson's question regarding Donner Summit PUD receiving a lot more water into the plant in August 2018 that caused a decrease in the District's percentage, Mr. Schultz said he would need to ask if Donner Summit PUD knew why, he only reported the information provided.

VI. Consent Items Calendar:

The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the August 9, 2019 Regular Meeting; August 2019 Check Register; Disbursements for Board Approval; and financial reports for the month ending August 31, 2019. Director Simpson asked about the reimbursement made to Mrs. Nickerson. Mrs. Nickerson said the reimbursement was for a charge made on her personal credit card to Quality Automotive for repairs made to a District vehicle. The cost of the repair exceeded the amount that could be charged on the District's credit card. In response to a question from Director Simpson, staff also confirmed that there was no invoice received from Mr. Quesnel for August.

During the review of the Consent Items Calendar, Director McCormick wanted to get a better understanding of the different bank and investment accounts. Mrs. Nickerson would send Director McCormick a list of accounts and the purpose for the account.

Mr. Mitchell was asked to look into the new legislation, AB5, pertaining to the classification of contractors and consultants. Director Simpson wanted to be sure the District was in compliance.

A motion was made by Director Heald and seconded by Director Simpson to approve the agenda. The motion passed by a roll call vote. Ayes: Directors Lindquist, Heald, Simpson and McCormick. Noes: none. Abstentions: none. Absent: Director Stockton.

VII. New Business:

A. A request from Mrs. Nickerson to accept the draft Postemployment Benefits Actuarial report prepared by MacLeod Watts. Director Heald asked if the amount of money held back would be increased based on the new actuarial report. Mrs. Nickerson said yes. Director

Heald asked about a revocable vs. irrevocable trust. Mrs. Nickerson said the Board previously looked at placing the funds in an irrevocable trust but decided to invest the funds with LAIF (Local Area Investment Fund); the interest rate was good and there were no administration fees. She also said there could come a time that the District would be required to place the funds with a third party administrator. Until then, the District was experiencing low risk and a good rate of return, on the investment. Director Lindquist said the benefit of placing the funds in an irrevocable trust was that the liability could be taken off the books. However, since the District placed designated funds in a separate account, the liability was internally reduced. Director Lindquist also said that CEBRT, the irrevocable trust administered by CalPERS, was not risk free and that even though it could provide a higher rate of return, there was risk associated with the investments.

A motion was made by Director Simpson and seconded by Director Heald to accept the draft Postemployment Benefits Actuarial Valuation and GASB75 Report. The motion passed by a roll call vote. Ayes: Directors Lindquist, Heald, Simpson and McCormick. Noes: none. Abstentions: none. Absent: Director Stockton.

B. A memorandum presented by Mrs. Nickerson titled "Facility Fee Revenue Reserves", dated September 6, 2019, was presented to the Board for consideration and possible action. Mrs. Nickerson said, during the annual audit, she discussed with Robert Johnson, the District's auditor, and Director Simpson the District's accounting policy for Facility Fee Revenue Reserve (connection permit fees). She said the practice of reserving fees received for connection permits would be appropriate if the District was required to install a new connection to allow hook-up to the District water and sewer systems. However, because all connections were installed with the infrastructure, it was her position that the funds were really a reimbursement to the General Fund. The result of the discussion was that everyone agreed customer payments for connection permits were actually reimbursements for past expenditures. Mrs. Nickerson said the section of the memorandum referring to Robert Johnson's recommendation was the footnote that would be reflected in the audited financial statements. All Board members in attendance agreed with Robert Johnson's recommendation.

C. A Compilation Letter, dated September 13, 2019, received from Robert Johnson, CPA, was presented to the Board for review and possible action. Mrs. Nickerson said the letter was to inform the Board that Robert Johnson would be preparing the annual California State Controller report for year ending June 30, 2019, and that there were no additional fees for the report. By consensus, the Board authorized signature of the letter by the Board President.

VIII. Old Business: There was none.

IX. Administration:

A. A list of Follow-up Items from the August 9, 2019, Board meeting was presented to the Board for consideration and possible action. There were none.

B. The Status of Action Items remaining as of the September 2019 Board meeting was presented to the Board for consideration and possible action:

- The Board discussed several items that were still assigned to Mr. Quesnel. Mr. Schultz was asked to follow-up with Mr. Quesnel to determine if he was going to be able to finish the items.

- Mr. Schultz reported that the AMR Collection and Analysis project was going well and that there were only four meters not reading. He also said a new tool was received from the meter company that would assist staff in determining if a meter had an issue or not.
- It was noted that the Office Procedures Manual had been reviewed by Director Simpson and removed from the list. Mrs. Nickerson said the section of the Office Procedure Manual for District Elections would not be written until the District was required to hold an election. Director Lindquist said he wanted to make sure that District information was being backed up and a copy held off site in case of disaster. Mrs. Nickerson said the network was backed up nightly and that she kept a copy off site.
- Mr. Mitchell said a meeting was being setup with ACWA-JPIA in the next week or so. A full review of the District's insurance coverage would be included.
- Mr. Schultz reported that he had met with Thor Benzing the previous week. Last year's claims were discussed, then Mr. Benzing was taken on a tour of the District. Mr. Benzing provided input on safety and the only issue he had was that District signs were missing the District's phone number.
- Director Lindquist said the Urgent Matter Protocol that was still pending on the Action Items list was in response to a request from the Truckee Donner Land Trust that needed to be addressed before the next Board meeting and if there were items that the Board President could respond to or sign and presented at the next Board meeting. Director Simpson said, ironically, the Donner Summit Association recently asked the Land Trust to sign a letter in support of moving the Soda Springs grocery store across the street, without discussion and approval of the DSA Board. It was a member of the Land Trust that questioned whether or not signing the letter without Board approval was appropriate.

X. Adjournment

A motion was made by Director Simpson and seconded by Director Heald to adjourn the meeting. The motion passed by a roll call vote. Ayes: Directors Lindquist, Heald, Simpson and McCormick. Noes: none. Abstentions: none. Absent: Director Stockton.

The minutes were approved at the Regular Meeting held on _____, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a _____ vote.

Sierra Lakes County Water District
Check Registers
September 2019

1002 - DEMAND Account			
<u>RECONCILIATION:</u>			
9/1/2019	Beginning Cash Balance		1,052,186.63
	Deposits		180,426.30
	Assessments received		-
	Deposit - Interest		11.50
	DSPUD Annual MOU		-
	Transfers: To Placer Co. Treasury Investment Acct		(500,000.00)
<u>DEMAND ACCOUNT DISBURSEMENTS:</u>			(248,682.02)
9/30/2019	Ending Cash Balance		<u>483,942.41</u>
1031 - GASB 45-OPEB Account			
<u>RECONCILIATION:</u>			
9/1/2019	Beginning Cash Balance		163.13
	Deposit - Interest		-
	Funds Transferred To/From Investment Account		-
9/30/2019	Ending Cash Balance		<u>163.13</u>
Placer County Treasurer's Fund			
<u>RECONCILIATION:</u>			
9/1/2019	Beginning Cash Balance		2,446,491.46
	Deposit - Interest		4,077.81
	Funds Transferred To/From Investment Account		500,000.00
9/30/2019	Ending Cash Balance		<u>2,950,569.27</u>
Local Area Investment Fund (LAIF)			
<u>RECONCILIATION:</u>			
9/1/2019	Beginning Cash Balance		676,367.80
	Deposit - Interest		-
	Funds Transferred To/From Investment Account - Annual OPEB Funding		-
9/30/2019	Ending Cash Balance		<u>676,367.80</u>
Assessment District 2011-01			
<u>RECONCILIATION:</u>			
9/1/2019	Beginning Cash Balance		533,805.69
	Assessments Received		457.00
	Deposit - Interest		2.62
	Disbursements - USDA		(230,035.92)
9/30/2019	Ending Cash Balance		<u>304,229.39</u>

Type	Date	Num	Name	Memo	Amount
1002 - US Bank - Demand					
Check	09/16/2019		Placer County Treasurer Fund	Transfer to Placer Co. Treasurer Fund	(500,000.00)
Bill Pmt -Check	09/28/2019	092819	USDA Rural Development	Semi Annual Interest Payment \$5.2 mil Rev Bond	(62,631.25)
Bill Pmt -Check	09/13/2019	21550	National Meter & Automation, Inc.	AMR Purchase	(31,603.81)
Bill Pmt -Check	09/09/2019	6885	Donner Summit Public Utility District	Sept 2019 Wastewater Treatment Fees	(30,806.00)
Bill Pmt -Check	09/13/2019	21551	Schultz, Paul A.	Professional Fees Aug 2019	(21,450.00)

Sierra Lakes County Water District
Check Registers
September 2019

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/11/2019	21548	Anna M. Nickerson	Direct Deposit	(10,956.00)
Liability Check	09/17/2019		QuickBooks Payroll Service	Created by Payroll Service on 09/16/2019	(10,178.32)
Liability Check	09/03/2019		QuickBooks Payroll Service	Created by Payroll Service on 08/30/2019	(8,596.11)
Bill Pmt -Check	09/09/2019	MED092019	Public Employees' Retirement System (Med)	Medical - 1347	(7,447.40)
Bill Pmt -Check	09/09/2019	6915	U.S. Bank (CC)	Board room Supplies, Membership, SPS upgrade, Auto Repairs & Gas (\$526.82)	(6,436.91)
Bill Pmt -Check	09/09/2019	6884	Custom Electric	Electrical upgrades Filter Plant bldg	(5,918.86)
Bill Pmt -Check	09/13/2019	21549	MacLeod Watts Inc	OPEB Actuarial Valuation	(4,700.00)
Liability Check	09/16/2019	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -1866176266	(4,698.54)
Bill Pmt -Check	09/23/2019		Anna M. Nickerson	Professional Fees 9/1/19 to 9/15/19	(4,488.00)
Bill Pmt -Check	09/09/2019	6917	USA Blue Book	Pump, Channel lock & Sulfuric Acid	(3,776.71)
Bill Pmt -Check	09/09/2019	6911	Telstar Instruments, Inc.	Level Sensor Installation	(3,764.61)
Bill Pmt -Check	09/09/2019	6889	Lucity, Inc.	Annual Lic Fee	(3,750.00)
Bill Pmt -Check	09/09/2019	6892-6898	Pacific Gas & Electric	Electricity	(3,296.08)
Liability Check	09/09/2019	083119RET	Public Employees' Retirement System (Ret)	Retirement - 1347	(2,855.48)
Bill Pmt -Check	09/09/2019	6919	Western Nevada Supply Co.	Water & Sewer Boxes & Lids & PVC Pipe	(1,675.44)
Bill Pmt -Check	09/09/2019	6900-6903	Placer County Air Pollution Control Dist.	Annual Generator Permits	(1,651.72)
Bill Pmt -Check	09/23/2019	6926	United Rentals	Roller, Walkbehind pad	(1,281.16)
Bill Pmt -Check	09/09/2019	6879	Alpine Lock and Key Inc.	New Locks re-keyed to master lock system & new keys	(1,264.06)
Bill Pmt -Check	09/23/2019	6921	Al Pombo, Inc.	Aggregate for Donner Dr	(1,231.91)
Bill Pmt -Check	09/09/2019	6912	Thatcher Company, Inc.	Filter Plant Chemicals	(1,177.20)
Bill Pmt -Check	09/09/2019	6891	New Leaders	Website Design & Upgrades	(1,137.50)
Liability Check	09/16/2019	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -1866271266	(1,123.48)
Liability Check	09/17/2019		QuickBooks Payroll Service	Created by Payroll Service on 09/13/2019	(867.12)
Bill Pmt -Check	09/23/2019	6923	AT&T	Telephone	(834.55)
Bill Pmt -Check	09/09/2019	6881	AT&T	Telephone	(720.12)
Bill Pmt -Check	09/09/2019	GASB 2019	Public Employees' Retirement System (Ret)	Retirement - 1347	(700.00)
General Journal	09/17/2019	0819-02	CAPONE, RICHARD W	Bounced Check# 6402	(623.00)
Bill Pmt -Check	09/09/2019	6910	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(591.74)
Bill Pmt -Check	09/09/2019	6890	Mountain Hardware	Misc Supplies: Filter room lighting project, Sunglasses, Trash bags, Insect Repel, Laundry Soap	(559.36)
Bill Pmt -Check	09/09/2019	6907	Sierra Trench Protection Rentals & Sales	Trench Plate Rental w/ pickup	(525.00)
Bill Pmt -Check	09/23/2019	6928	Western Nevada Supply Co.	Hilary Lateral Repair, Wastewater fittings & adaptors	(518.99)
Bill Pmt -Check	09/09/2019	6888	Kronick Moskovitz Tiedemann & Girard	July 2019 Legal Fees	(492.15)
Bill Pmt -Check	09/23/2019	6925	Kronick Moskovitz Tiedemann & Girard	Aug 2019 Legal Fees	(458.60)
Bill Pmt -Check	09/09/2019	6883	Cranmer Engineering, Inc.	Filter Plant Testing	(450.00)
Liability Check	09/04/2019		QuickBooks Payroll Service	Created by Payroll Service on 08/30/2019	(286.11)
Bill Pmt -Check	09/09/2019	6904	Placer County Human Resources	Sept 2019 Dental/Vision Premium	(282.80)
Bill Pmt -Check	09/09/2019	6899	Pitney Bowes	Qtrly Postage Meter Lease	(276.59)
Bill Pmt -Check	09/09/2019	6886	Flyers Energy, LLC	Gasoline/Diesel	(258.10)
Bill Pmt -Check	09/09/2019	6906	Sierra Mountain Pipe & Supply	Maint. Parts Water Dist & Maint. Parts Hydrant Maint	(242.33)
Bill Pmt -Check	09/09/2019	6882	Badger Meter	Aug 2019 Cellular Fee - Meter Test Program	(208.26)
General Journal	09/30/2019	093019-JK		J Krebill P/R Ded - Water/Sewer Fees	(207.72)
Bill Pmt -Check	09/09/2019	6909	Summit Home Care	Office Cleaning	(200.00)
Bill Pmt -Check	09/23/2019	6924	Donner Summit Tree Tech	Tree removal at District Prop.	(200.00)
Bill Pmt -Check	09/09/2019	6905	Safety-Kleen Systems, Inc.	Used Oil Disposal	(185.00)
Bill Pmt -Check	09/09/2019	6916	Underground Service Alert	Annual Membership	(150.00)
Bill Pmt -Check	09/23/2019	6922	Aramark	Employee Uniforms	(135.32)
Liability Check	09/16/2019	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -1895943266	(135.16)
Bill Pmt -Check	09/09/2019	6880	Anna Nickerson (Expense)	Reimburse Costco Supplies	(112.09)
Bill Pmt -Check	09/09/2019	6914	Truckee Rents, Inc.	Hill Tank Road	(102.84)
Bill Pmt -Check	09/23/2019	6927	USA Blue Book	Burial Tape & Gloves	(100.07)

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Sierra Lakes County Water District
Check Registers
September 2019

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/09/2019	6887	Krebill, Jeff (expense)	Distribution Certification Renewal	(91.25)
Bill Pmt -Check	09/09/2019	6913	The Office Boss	Restroom Signs, Markers & hanging file	(78.75)
Bill Pmt -Check	09/09/2019	6918	Verizon Wireless	Cell Phone & On-Call iPad	(71.15)
Bill Pmt -Check	09/09/2019	09GASB UFL	Public Employees' Retirement System (Ret)	Retirement - 1347	(65.85)
Liability Check	09/16/2019	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -1896020266	(32.20)
Bill Pmt -Check	09/09/2019	6908	Suburban Propane	Propane	(16.95)
Check	09/09/2019	090919	BluePay	Merchant Fees	(2.80)
Check	09/10/2019		QuickBooks Payroll Service	Created by Direct Deposit Service on 09/09/2019	(1.75)
Check	09/20/2019		QuickBooks Payroll Service	Created by Direct Deposit Service on 09/19/2019	(1.75)
Paycheck	09/04/2019	DD603	Brian Lundgren	Direct Deposit: Pay Period Ending 8/31/19	-
Paycheck	09/04/2019	DD604	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 8/31/19	-
Paycheck	09/04/2019	DD606	Patrick J Baird	Direct Deposit: Pay Period Ending 8/31/19	-
Paycheck	09/04/2019	DD605	Matthew M Marriner	Direct Deposit: Pay Period Ending 8/31/19	-
Paycheck	09/05/2019	DD607	Brian Lundgren	Direct Deposit: Pay Period Ending 8/31/19	-
Paycheck	09/18/2019	DD609	Michael E Lindquist {Salary}	Direct Deposit: 9/13/19 Board Meeting	-
Paycheck	09/18/2019	DD611	Robert M McCormick {Salary}	Direct Deposit: 9/13/19 Board Meeting	-
Paycheck	09/18/2019	DD608	Karen Heald {Salary}	Direct Deposit: 9/13/19 Board Meeting	-
Paycheck	09/18/2019	DD610	Richard A Simpson {Salary}	Direct Deposit: 9/13/19 Board Meeting	-
Paycheck	09/18/2019	DD612	Brian Lundgren	Direct Deposit: Pay Period Ending 9/15/19	-
Paycheck	09/18/2019	DD613	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 9/15/19	-
Paycheck	09/18/2019	DD614	Matthew M Marriner	Direct Deposit: Pay Period Ending 9/15/19	-
Paycheck	09/18/2019	DD615	Patrick J Baird	Direct Deposit: Pay Period Ending 9/15/19	-
Total 1002 - US Bank - Demand					(748,682.02)
TOTAL					(748,682.02)

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Sierra Lakes County Water District
Payroll Summary
September 2019

	Karen Heald {Salary}	Michael E Lindquist {Sal...	Richard A Simpson {Sala...	Robert M McCormick {S...	TOTAL
Employee Wages, Taxes and Adjus...					
Gross Pay					
Salary Director	180.00	180.00	180.00	180.00	720.00
Total Gross Pay	180.00	180.00	180.00	180.00	720.00
Adjusted Gross Pay	180.00	180.00	180.00	180.00	720.00
Taxes Withheld					
Federal Withholding	0.00	0.00	-25.00	0.00	-25.00
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61	-10.44
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16	-44.64
State Withholding	0.00	0.00	-25.00	0.00	-25.00
SDI (Employee)	-1.80	-1.80	-1.80	-1.80	-7.20
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-15.57	-15.57	-65.57	-15.57	-112.28
Additions to Net Pay					
Director Mileage Reimburs...	127.60	121.80	0.00	0.00	249.40
Total Additions to Net Pay	127.60	121.80	0.00	0.00	249.40
Net Pay	292.03	286.23	114.43	164.43	857.12
Employer Taxes and Contributions					
Medicare (District)	2.61	2.61	2.61	2.61	10.44
Social Security (District)	11.16	11.16	11.16	11.16	44.64
SUI (District)	7.20	0.00	7.20	4.68	19.08
ETT (District)	0.18	0.18	0.18	0.18	0.72
Total Employer Taxes and Contrib...	21.15	13.95	21.15	18.63	74.88

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 9/30/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 - Annual Water Fees	71,427	71,427	-	100%	214,281	214,281	-	100%	857,124	25%
8000-02 - Annual Sewer Fees	99,067	99,067	(0)	100%	297,202	297,202	-	100%	1,188,808	25%
8030 - Property Taxes	-	-	-	0%	24,033	20,000	4,033	120%	390,000	6%
8050 - Customer Late Fees	2,242	2,500	(258)	90%	2,190	2,500	(310)	88%	10,000	22%
8005 - Primary Facilities Fees - Sewer	-	7,800	(7,800)	0%	7,800	15,600	(7,800)	50%	23,400	33%
8006 - Primary Facilities Fees - Water	-	1,825	(1,825)	0%	1,825	3,650	(1,825)	50%	5,475	33%
8052 - GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 - Other Income	4,094	-	4,094	100%	18,271	-	18,271	100%	-	-100%
Total Revenues Received:	176,829	182,619	(5,790)	97%	565,602	553,233	12,369	102%	2,474,807	23%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 - Director Salaries	720	1,800	1,080	40%	2,340	5,400	3,060	43%	21,600	11%
9003 - Maintenance Salaries	-	-	-	0%	-	-	-	0%	-	-
9003-01 - Maint Hourly Regular	26,945	22,959	(3,986)	117%	74,676	68,876	(5,801)	108%	275,502	27%
9003-02 - Maint Overtime	385	918	533	42%	2,098	2,755	657	76%	11,020	19%
9003-03 - Maint Standby	2,200	2,196	(4)	100%	6,640	6,590	(50)	101%	26,360	25%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	1,500	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	-	-	-
Total 9000 - Salaries	30,250	27,873	(2,377)	109%	85,755	83,621	(2,134)	103%	335,982	26%
<u>Payroll Expense</u>										
9005 - Payroll Expense - SS & Medicare	2,314	2,004	(310)	115%	6,560	6,012	(548)	109%	24,050	27%
9007 - Payroll Expense- SUI & ETT	20	219	199	9%	(72)	657	729	(11%)	3,950	-2%
9008 - Payroll Expense - Retirement	1,673	1,444	(229)	116%	4,711	4,332	(379)	109%	17,325	27%
9009 - Payroll Expense - Medical & D/V	7,730	12,250	4,520	63%	32,163	36,750	4,587	88%	147,000	22%
9010 - Payroll Expense - Workers' Comp	2,595	3,475	880	75%	2,595	3,475	880	75%	13,900	19%
Total 9004 - Payroll Expense	14,332	19,392	5,060	74%	45,957	51,226	5,269	90%	206,225	22%
<u>Indirect & G&A</u>										
9012 - Legal Expense:	5,859	3,000	(2,859)	0%	10,463	9,000	(1,463)	116%	36,000	29%
9013 - Audit Expense	-	-	-	0%	800	-	(800)	100%	13,050	6%
9014 - Fees & Penalties	51	125	74	41%	120	375	256	32%	1,500	8%
9016 - Directors' Expense	249	834	585	30%	1,101	2,500	1,399	44%	10,000	11%
9017 - Professional Fees - Operations	20,588	24,500	3,912	84%	67,866	73,500	5,634	92%	294,000	23%
9018 - Professional Fees - Office	6,248	11,440	5,192	55%	27,104	34,320	7,216	79%	137,280	20%
9019 - Staff Travel/Training	525	616	91	85%	853	1,850	997	46%	7,400	12%
9022 - Election Expense	-	-	-	0%	-	-	-	0%	-	0%
9023 - Insurance Expense	-	-	-	0%	-	-	-	0%	20,000	0%
9024 - Membership Expense	8,075	10,000	1,925	81%	8,563	10,200	1,637	84%	12,000	71%
9026 - Outside Services	200	274	74	73%	600	822	222	73%	3,286	18%
9028 - Telephone Expense	835	625	(210)	134%	2,198	1,875	(323)	117%	7,500	29%
9029 - Garbage/Hazmat Expense	296	375	79	79%	878	1,125	247	78%	4,500	20%
9030 - Uniform Expense	420	169	(251)	249%	745	507	(238)	147%	2,025	37%
9034 - Propane Expense	-	891	891	0%	132	2,675	2,543	5%	10,700	1%

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 9/30/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
9036 · SCADA System Expense	-	-	-	0%	3,765	1,000	(2,765)	376%	4,500	84%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	3,750	1,000	(2,750)	375%	4,500	83%
9040 · Office Expense	46	250	204	19%	599	750	151	80%	3,000	20%
9041 · Postage Expense	6	-	(6)	100%	129	-	(129)	100%	2,000	6%
9042 · Postage Meter Expense	277	325	48	85%	277	325	48	85%	1,300	21%
9043 · Copier & Fax Expense	92	80	(12)	115%	146	240	94	61%	950	15%
9044 · Computer Equipment & Service										
9044-01 · General Expense	53	291		18%	509	875		58%	3,500	
9044-02 · Website Design	-	650		0%	2,054	2,000		103%	8,000	
9044-03 · Merchant Fees	166	1,000		17%	7,951	7,000		114%	20,000	
Total 9011 · Indirect & G&A	43,986	55,445	11,459	79%	140,600	151,939	11,339	93%	606,991	23%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	-	584	584	0%	3,362	1,750	(1,612)	192%	7,000	48%
9102 · Filter Plant-Chems, Lab & Equip	992	1,250	258	79%	3,610	3,750	140	96%	15,000	24%
9103 · Filter -Water Pumping Plant M&O	81	80	(1)	102%	906	250	(656)	362%	1,000	91%
9104 · Well Pump Station Expense	-	80	80	0%	205	250	45	82%	1,000	-100%
Total 9100 · Water Treatment & Filter Plant	1,073	1,994	921	54%	8,083	6,000	(2,083)	135%	24,000	34%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	597	625	28	95%	3,148	1,875	(1,273)	168%	7,500	42%
9202 · Water Dist - Pipes & Fittings	79	170	91	47%	270	500	230	54%	2,000	13%
9203 · Water Dist - Hydrant Maint	59	-	(59)	100%	232	-	(232)	100%	500	46%
9204 · Fees - Water	826	800	(26)	103%	1,593	800	(793)	199%	13,125	12%
9205 · Water Dist - Electricity	2,520	2,800	280	90%	7,110	8,400	1,290	85%	33,600	21%
9600 · Water Dist - Meters/Parts	-	-	-	0%	-	500	500	0%	1,000	0%
9601 · Water Conservation	-	170	170	0%	-	500	500	0%	2,000	0%
Total 9200 · Water Distribution	4,081	4,565	484	89%	12,353	12,575	222	98%	59,725	21%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	495	750	255	66%	2,948	2,250	(698)	131%	9,000	33%
9302 · Wastewater - Pipes/Fittings	339	125	(214)	271%	1,246	375	(871)	332%	1,500	83%
9303 · Wastewater- Enzymes/Lab Testing	-	-	-	0%	-	2,500	2,500	0%	5,000	0%
9304 · Wastewater - Manholes	-	500	500	0%	-	500	500	0%	500	0%
9305 · Fees - Sewer	826	850	24	97%	1,593	850	(743)	187%	7,350	22%
9306 · Wastewater - Electricity	746	1,360	614	55%	3,233	4,070	837	79%	16,275	20%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	-	-	-	0%	-	0%
9700 · Wastewater- Export Service Exp	30,806	32,210	1,404	96%	92,418	96,630	4,212	96%	386,520	24%
Total 9300 · Wastewater Collection System	33,212	35,795	2,583	93%	101,439	107,175	5,736	95%	426,145	24%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	669	709	40	94%	2,047	2,125	78	96%	8,500	24%
9502 · Pickups	-	-	-	0%	3,388	2,500	(888)	136%	2,500	136%
9503 · Gapvac	-	-	-	0%	16	1,500	1,484	1%	3,500	0%
9504 · Backhoe	-	-	-	0%	-	1,500	1,500	0%	4,000	0%

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 9/30/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
9505 · Vehicle Maint Supplies	-	-	-	0%	495	350	(145)	141%	1,000	49%
Total 9500 · Vehicle Expense	669	709	40	94%	5,947	7,975	2,028	75%	19,500	30%
Project Expenses										
9812 · Spot Repairs of Sewer Mainline & Laterals	-	4,700	4,700	0%	-	14,000	14,000	0%	56,000	0%
9813 · Repair of Sewer Manholes at Various Locations	-	2,685	2,685	0%	-	8,060	8,060	0%	32,250	0%
9815 · Misc Sewer Pump Station Upgrades	-	3,875	3,875	0%	1,302	11,625	10,323	11%	46,500	3%
9816 · Replace Pumps/Controls at #1SPS	-	-	-	0%	333	-	(333)	100%	-	0%
9818 · Misc Water System Improvements	6,778	3,125	(3,653)	217%	6,956	9,375	2,419	74%	37,500	19%
9819 · Adj Water Valve Boxes to Street Grade	-	250	250	0%	-	750	750	0%	3,000	0%
9820 · Misc Upgrades Water Pump Stations	2,055	3,545	1,490	0%	2,237	10,625	8,388	21%	42,500	5%
9821 · Automatic Meter Read System	104	187	83	56%	312	561	249	56%	2,243	14%
9822 · Misc Jobs - Safety Tools Bldgs	1,240	8,830	7,590	14%	2,951	26,500	23,549	11%	106,000	3%
9824 · Lake Management	200	225	25	89%	200	625	425	32%	2,500	8%
9825 · HOTFaP	-	2,500	2,500	0%	-	7,500	7,500	0%	10,000	0%
9915 · Misc. Projects	-	-	-	0%	-	-	-	0%	-	
Total 9800 · Project Expenses	10,377	29,922	19,545	35%	14,292	89,621	75,329	16%	338,493	4%
Total Controllable Expenses	137,981	175,694	37,713	79%	414,425	510,132	95,706	81%	2,017,061	21%
Non-Controllable Expenses:										
9900 · Debt - Interest										
9904 · Interest on SRF Loan	-	-	-	0%	-	-	-	0%	10,267	0%
9906 · USDA Revenue Bonds	62,631	63,500	869	99%	62,690	63,500	810	99%	127,000	49%
9908 · Int on Assessment-7207 Palisade	243	-	(243)	100%	243	-	(243)	100%	247	0%
Total 9900 · Debt - Interest	62,874	63,500	626	99%	62,933	63,500	567	99%	137,514	46%
9920 · Depreciation										
9921 · Depreciation - Water	9,968	10,702	734	93%	29,903	32,106	2,203	93%	128,425	23%
9922 · Depreciation - Sewer	7,816	8,841	1,025	88%	23,449	26,522	3,073	88%	106,089	22%
Total 9920 · Depreciation	17,784	19,543	1,759	91%	53,352	58,628	5,276	91%	234,514	23%
9950 · SLCWD Share - DSPUD Capital Costs							-	0%	18,000	
Total Non-Controllable Expenses	80,658	83,043	2,385	97%	116,285	122,128	-	0%	18,000	646%
TOTAL DISTRICT EXPENSES:	218,639	258,737	40,098	85%	530,710	632,260	101,549	84%	2,407,089	22%
EARNED REVENUE LESS EXPENSES	(41,810)	(76,118)	34,308		34,892	(79,026)	113,918		67,718	

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SIERRA LAKES COUNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

	For Period 7/1/2019 to 6/30/2020				
	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurrec Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
			9/30/2019		
CAPITAL PROJECTS IN PROGRESS:					
Miscellaneous Sewer Pump Station Upgrades	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
Miscellaneous Water Distribution System Improvements	24,000	-	-	-	24,000
Miscellaneous Water Pump Station/Storage Improvements	310,000	-	4,709	4,709.29	305,291
Automatic Meter Read System	52,500	30,084	1,520	31,603.81	20,896
Purchase Tools/Equipment and Building Improvements	99,940	-	-	-	99,940
DSPUD Wastewater Plang	18,000	-	-	-	18,000
Total Capital Projects	\$ 511,940	\$ 30,083.63	\$ 6,229	\$ 36,313	\$ 475,627

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

Beginning Operating Cash Balance:

ACTUAL Sep-19	Forecast Sep-19	Forecast Oct-19	Forecast Nov-19	Forecast Dec-19	Forecast Jan-20	Forecast Feb-20	Forecast Mar-20	Forecast Apr-20	Forecast May-20	Forecast Jun-20	Forecast Jul-20	Forecast Aug-20
1,052	1,052	484	389	254	149	39	114	584	38	92	97	431

Cash Provided/(Used) by Operations:

Revenues:

Sewer & Water Service Fees
Placer County Taxes
Misc Other Income

218	180	125	50	50	50	50	625	20	89	80	500	700
-	-	10	-	-	-	210	-	-	150	-	-	-
-	-	5	-	5	-	-	5	-	-	4	4	4
-	-	-	-	-	-	-	-	-	-	-	-	-
(155)	(155)	(160)	(160)	(160)	(160)	(160)	(160)	(160)	(160)	(167)	(170)	(170)
(31)	(31)	(75)	-	-	-	-	-	(144)	(100)	(62)	-	-
32	(6)	(95)	(110)	(105)	(110)	100	470	(284)	(21)	(145)	334	534

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust - Qrtly Transfers
USDA \$5.2 million Revenue Bond
DSPUD Excess Capacity Refund (\$655,000)
Total Cash Provided/(Used) by Financing Activities:

-	-	-	(25)	-	-	(25)	-	-	(25)	-	-	(25)
(62)	(62)	-	-	-	-	-	-	(208)	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
(62)	(62)	-	(25)	-	-	(25)	-	(208)	(25)	-	-	(25)

Cash Provided/(Used) by Investment Activities

Moved to/from Placer Co. Treasurer's Fund
GASB 45 - OPEB Annual Funding
Total Cash Provided(Used) by Investment Activities:

-	(500)	-	-	-	-	-	-	-	100	150	-	100
-	-	-	-	-	-	-	-	(54)	-	-	-	-
-	(500)	-	-	-	-	-	-	(54)	100	150	-	100

Ending OPERATING ACCOUNT Cash Balance:

1,022	484	389	254	149	39	114	584	38	92	97	431	1,040
-------	-----	-----	-----	-----	----	-----	-----	----	----	----	-----	-------

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION

2018/2019 - 2022/2023

in \$000's

Beginning OPERATING Cash Balance:

Cash Provided/(Used) by Operations:

Revenues:

Water/Sewer Service Fees
PrePaid W/S Service Fees:
Placer County Tax
Primary Facilities Fees
Misc Other Income

Expenses:

Operating Expenses
Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust Loan Principal & Interest
USDA Revenue Bond Loan
Refunded WWTP Costs

Total Cash Provided/(Used) by Financing Activities:

Cash Provided(Used) by Investment Activities

Total Cash Provided(Used) by Investment Activities:
Moved to Placer Co. Treasurer's Fund
Annual GASB 45 Funding - OPEB - Moved to LAIF

Total Cash Provided(Used) by Investment Activities:

Ending OPERATING Cash Balance:

ACTUAL 2018/2019	FORECAST 2019/2020	Forecast 2020/2021	Forecast 2021/2020	Forecast 2022/2023
2,271	519	97	(82)	(32)
2,072	2,046	2,046	2,046	2,046
229	-	-	-	-
436	390	390	390	390
25	9	29	29	29
-	10	10	10	10
(1,535)	(2,012)	(2,035)	(1,804)	(1,920)
(228)	(512)	(512)	(1,514)	(285)
999	(69)	(72)	(843)	270
-	-	-	-	-
(100)	(100)	(100)	(100)	(25)
(270)	(270)	(270)	(270)	(270)
73	71	67	67	67
(297)	(299)	(303)	(303)	(228)
-				
(2,400)		250	1,250	-
(54)	(54)	(54)	(54)	(54)
(2,454)	(54)	196	1,196	(54)
519	97	(82)	(32)	(44)

amh
10/4/2019
11:19 AM

SIERRA LAKES COUNTY WATER DISTRICT
LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
October 2019

Vendor	Inv # / Inv Date		Invoice Amount
<u>Paul Schultz</u>	Invoice #	194101	20,588.12
	Date	9/30/2019	
	For: <u>September 2019 Professional Fees</u>		
<u>Anna Nickerson</u>	Inv#	91519	4,488.00
	Date	9/15/2019	
	For: <u>Professional Fees 9/1 to 9/15/19</u>		
	Inv#	93019	1,760.00
	Date	9/30/2019	
	For: <u>Professional Fees 9/16 to 9/30/19</u>		
TOTAL ANNA NICKERSON			6,248.00
<u>JDH Corrosion Consultants</u>	Inv#	7449	2,720.00
	Date	9/18/2019	
	Inv#	7205	1,545.00
	Date	2/22/2019	
	For: <u>Pipe Corrosion Projects</u>		
TOTAL NATIONAL METER & AUTOMATION			4,265.00
<u>Woodard & Curran</u>	Invoice #	167517	4,709.29
	Date	9/18/2019	
	For: <u>Lake Intake Project</u>		
TOTAL INVOICES FOR APPROVAL			35,810.41

Paul A. Schultz, PE
Civil and Environmental Engineering

7299 3rd Avenue
PO Box 269
Tahoma, CA 96142
(530) 525-9347
paschultz@me.com

INVOICE NO. 194101

SEPTEMBER 30, 2019

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	11/25/2019	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
126.0	Professional Services for August 2019 (see detail) (112.5 hours on-site, 13.5 hours off-site)	\$162.50/hour	\$20,475.00
	Shipping (to Nat'l Meter on 09/23/2019)		\$ 28.44
	Mileage (SLCWD to ACWA JIPA on 09/26/2019) 146 miles @ \$0.58/mile		\$84.68
	COUNT NO 9017		\$20,588.12
	CHECK NO.		
	OR DATE		
	APPROVED		
	Average since July 1, 2019:		
	On- Site: 353 hrs. / 13.2 weeks = 26.74 hrs. / week		
	Overall: 404 hrs. / 13.2 weeks = 30.61 hrs./week		
	TOTAL DUE		\$20,588.12

Thank you for your business!

16

Sierra Lakes County Water District
Paul A. Schultz, PE
September 2019 Invoice Detail

Date	Description	Hours
09/03/2019	Request sewer flow data from DSPUD. Review invoices. Prepare monthly Board Report. Report no-spills for August to State Water Board CIWQS. (7 hrs. on-site)	7.0
09/04/2019	Call Steve Bartnik re: VFD pricing and vendor. Report July ARV spill to State Water Board CIWQS. Complete DTSC Questionnaire. Conduct weekly staff meeting, make work assignments. Get filter and clarifier as-built plans and photographs together for Loprest. Set up meeting w/ Loprest. Research addition of cathodic protection to new vessels. Complete monthly Board Report. Get flow information from DSPUD and crew. Perform water/sewer lateral test and S&D check at two locations. (6 hrs. on-site, 1 hr. off-site)	7.0
09/05/2019	Discuss local flooding and tee removal w/ one resident. Discuss salary adjustments For crew w/ B. Quesnel. Prepare for meeting w/ Loprest on 9/10. Perform water/sewer lateral test and S&D check at one location. (6 hrs. on-site, 1 hr. off-site)	7.0
09/09/2019	Discuss Filter Replacement Project w/ crew. Continue prep for meeting w/ Loprest on 9/10. Discuss VFD sourcing w/ Steve Bartnik (Custom Electric). (6 hrs. on-site)	6.0
09/10/2019	Meet w/ Brad Davidson of Loprest. Further discuss Filter Replacement Project w/ crew. (6 hrs. on-site)	6.0
09/11/2019	Respond to Jeff Mitchell re: Mtg. on Friday. Perform water/sewer lateral test and S&D check at one location. Determine clothing allowances and communicate to crew. Discuss continuous monitoring of fuel in USTs w/ one resident. Get Industrial Scientific to invoice for iNet and get it operational. Complete Placer APCD annual reports. (6 hrs. on-site, 1 hr. off-site)	7.0
09/12/2019	Perform water/sewer lateral test and S&D check at three locations. Meet inspector from	7.0

Paul A. Schultz, PE
PO Box 269 Tahoma, CA
(530) 525-9347

Sierra Lakes County Water District
Paul A. Schultz, PE
September 2019 Invoice Detail

	documentation for same. Return B. Quesnel's Operator Certifications. Call Shepherds Auto Body about finishing GapVac repair. Review JHD invoice. Review and approve invoices. (6 hrs. on-site, 1 hr. off-site)	
09/23/2019	Discuss filter installation w/ WRT/Loprest. Complete ordinance certification for one residence. Return ACWA JPIA call. Send Insurance Review Outline to ACWA JPIA. Send out one Intent to Serve to Placer County. Answered several calls regarding billing. (6.5 hrs. on-site)	6.5
09/24/2019	Weekly staff meeting. Review compaction testing proposal from NV5. Start workplan for new Blowoff at the end of Lake Dr. so, meadow line can be abandoned. Discuss fixture count w/ one resident. (6.0 hrs. on-site)	6.0
09/25/2019	Discuss SCADA improvements and computer needs w/ Wonderware. Perform water/sewer lateral test and S&D check at two locations. Review subcontractor proposal from Custom Electric. (6.0 hrs. on-site)	6.0
09/26/2019	Insurance coverage adequacy meeting at ACWA-JPIA. (2.0 hrs. mtg., 3.0 hrs. drive time (all counted as on-site))	5.0
09/27/2019	Meet w/ Rory Roman (WRT) re: reconnaissance and installation of new filters. (6 hrs. on-site)	6.0
09/30/2019	Review Shop Drawing submittal for Loprest for Filters. (5 hrs. on-site, 3 hrs. off-site)	8.0
TOTAL Professional Services: 126.0 hours (112.5 hrs. on-site, 13.5 hrs. off-site)		

Paul A. Schultz, PE
PO Box 269 Tahoma, CA
(530) 525-9347

ANNA NICKERSON
FINANCIAL CONSULTANT

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 091519
DATE: September 15, 2019

ACCOUNT NO: 9018 \$ 4,488.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

TO
Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
9/2/2019	Labor Day														0
9/3/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website.	4.0	\$88.00	\$ 352.00						1.5	0.5	0.5	1.5	6	4
9/4/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated escrows, issued cert., opened new and closed.	4.0	\$88.00	\$ 352.00	0.5	1.5				1	0.5	0.5			4
9/5/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished the minutes and issued escrow certs, closed escrows and issued certs.	4.0	\$88.00	\$ 352.00		1				0.5	0.5	0.5		1.5	4
9/6/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started month end & board packets	8.0	\$88.00	\$ 704.00			4			0.5	0.5	0.5		2.5	8
9/9/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrows (followup, testing certs, new and close). Worked on month end, updated Lucity, escrows and filed.	7.5	\$88.00	\$ 660.00	1	1	2		0.5	1	1.5	0.5			7.5
9/10/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Customer requests for information and copies of invoices and filed.	4.0	\$88.00	\$ 352.00	0.5	0.5				1	0.5	0.5		1	4
9/11/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated Lucity, QB, respond to escrow requests and customer info request.	4.0	\$88.00	\$ 352.00		1.5			0.5	1	0.5	0.5			4
9/12/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. New homeowner letters and filed.	4.0	\$88.00	\$ 352.00	1	1				1	0.5	0.5			4
9/13/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website, new escrow requests, payroll and prepared for board meeting.	10.0	\$88.00	\$ 880.00	1	1	2			1	1.5	0.5	2	1	10
9/13/2019	Board Meeting	1.5	\$88.00	\$ 132.00										1.5	1.5
		51.0	TOTALS	\$ 4,488.00	4.0	7.5	8.0	0.0	1.0	8.5	6.5	4.5	3.5	7.5	51.0
					8%	15%	16%	0%	2%	17%	13%	9%	7%	15%	

**ANNA NICKERSON
FINANCIAL CONSULTANT**

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 093019
DATE: September 30, 2019

ACCOUNT NO: 9018 \$ 1,760.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

TO
Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
9/16/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Reconciled bank accounts, updated and opened escrows, processed paperwork from Board meeting and filed.	7.5	\$88.00	\$ 660.00	1	1	1			1.5	1	0.5		1.5	7.5
9/17/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Issued late fees, updated website and filed.	4.0	\$88.00	\$ 352.00	0.5					1.5	0.5	0.5	1		4
9/18/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started minutes	4.5	\$88.00	\$ 396.00						0.5	1	0.5		2.5	4.5
9/19/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Closed an escrow, sent out Delinquent notices and finished minutes.	4.0	\$88.00	\$ 352.00		0.5				1	1	0.5		1	4
9/20/2019	Vacation	0.0	\$88.00	\$ -											0
9/23/2019	Vacation	0.0	\$88.00	\$ -											0
9/24/2019	Vacation	0.0	\$88.00	\$ -											0
9/25/2019	Vacation	0.0	\$88.00	\$ -											0
9/26/2019	Vacation	0.0	\$88.00	\$ -											0
9/27/2019	Vacation	0.0	\$88.00	\$ -											0
9/30/2019	Vacation	0.0	\$88.00	\$ -											0
	TOTALS	20.0		\$ 1,760.00	1.5	1.5	1.0	0.0	0.0	4.5	3.5	2.0	1.0	5.0	20.0
					#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	



Invoice

1100 Willow Pass Court
Concord, CA 94520-1006
Tel: 925-927-6630 Fax: 925-927-6634

Date

Invoice No.

9/18/2019

7449

Bill To:

Sierra Lakes County Water District
P.O. Box 3497
Truckee, CA 96160

Project:

Asbestos-Cement Pipe
Integrity Evaluation Report
Soda Springs, CA

JDH Project No.

19187

Client Contract/Project No.

Description	Hours	Rate	Amount
DATA ANALYSIS AND REPORT Principal Corrosion Engineer - D. Howard	4	230.00	920.00
----- PLEASE SEE ATTACHED CERCO INVOICE FOR REFERENCE ONLY			
CERCO ANALYTICAL SERVICES - JOB NO. 1907127			
Corrosion Analysis - Langlier Index*			
Eight (8) Samples @ \$140 Per Sample		1,120.00	1,120.00
Chemical Analysis - Sulfate and Specific Conductance			
Eight (8) Samples @ \$57.00 Per Sample		456.00	456.00
Chemical Analysis - Copper			
Eight (8) Samples @ \$28.00 Per Sample		224.00	224.00
Total Reimbursable CERCO Expenses			1,800.00
ACCOUNT NO 9818 CHECK NO. CK DATE APPROVED <i>Paul [Signature]</i>		\$ 2,720.00	

Total

\$2,720.00

Please remit payment to above address within 30 days of
invoice receipt.

Balance Due

\$2,720.00



1100 Willow Pass Court, Suite A
Concord, CA 94520-1006

925 462 2771 Fax: 925 462 2775
www.cercoanalytical.com

Mr. J. Darby Howard, Jr., P.E.
JDH Corrosion Consultants, Inc.
1100 Willow Pass Court
Concord, CA 94520-1006

Client Project No.: 19187
Client Project Name: Sierra Lakes CWD (GW – 5.0'±)
Date Sampled: 07/18 & 18/19
Date Received: 07/22/19
Matrix: Water
Authorization: Signed Chain of Custody

5 August 2019
Job No.1907127
Sample No.001-008
Cust. No.13124

INVOICE FOR ANALYTICAL SERVICES

<u>Analytes</u>	<u>Amount</u>
Corrosion Analysis – Langlier Index* Eight (8) Samples @ \$140.00 Per Sample	\$1,120.00
Chemical Analysis – Sulfate and Specific Conductance Eight (8) Samples @ \$57.00 Per Sample	\$456.00
Chemical Analysis – Copper Eight (8) Samples @ \$28.00 Per Sample	\$224.00
TOTAL AMOUNT DUE THIS INVOICE	\$1,800.00

*Includes Alkalinity, pH, total dissolved solids, calcium hardness and pH

**Invoices are due and payable within 15 days
from receipt. All overdue accounts are subject
to a 1.5% interest charge per month.**

REMINDER
FOR IMMEDIATE PROCESSING OF YOUR REMITTANCE
PLEASE INCLUDE THE ABOVE REFERENCED
JOB NUMBER ON YOUR CHECK



Invoice

1100 Willow Pass Court
Concord, CA 94520-1006
Tel: 925-927-6630 Fax: 925-927-6634

Date

Invoice No.

2/22/2019

7205

Bill To:

Sierra Lakes County Water District
c/o Acumen Engineering
P.O. Box 3497
Truckee, CA 96160

Project:

Asbestos-Cement Pipe Integrity Evaluation
Report
4" Pipe from Donner Dr.
4" Pipe from Lake Dr.
Soda Springs, CA

Client Contract/Project No.

Description	Hours	Rate	Amount
JDH Job No. 19025			
TESTING OF TWO (2) AC PIPE SAMPLES			
Sample preparation and photo documentation - Corrosion Technician - B. Hurley	1	145.00	145.00
Cutting of pipe samples for Phenolphthalein Testing - Senior Corrosion Engineer - M. Ali	1	215.00	215.00
Testing of freshly cut pipe samples with Phenolphthalein Solution - Corrosion Technician - B. Hurley	1	145.00	145.00
Prepare Evaluation Report - Corrosion Technician - B. Hurley	4	145.00	580.00
Project coordination and review - Principal Corrosion Engineer - D. Howard	2	230.00	460.00
ACCOUNT NO 9818 \$ 1,545.00 CHECK NO. CK DATE APPROVED [Signature]			

Please remit payment to above address within 30 days of
invoice receipt.

Total

\$1,545.00

Balance Due

\$1,545.00



COMMITMENT & INTAKE DRIVE RESULTS

Project	0011461.00	SLCWD, 2019, SERENE LAKES INTAKE IMPROVE	Invoice	167517
Total this Task				\$4,186.29
Total this Phase				\$4,421.79

Phase 002 Background Data and Informaiton Review

Task 0001 Background Data and Informaiton Review

Professional Personnel

	Hours	Rate	Amount
Engineer 1			
Howes, Katelyn	1.00	162.00	162.00
Project Manager 1			
Brown, Ryker	.50	251.00	125.50
Totals	1.50		287.50
Labor Total			287.50
Total this Task			\$287.50
Total this Phase			\$287.50
Total this Invoice			\$4,709.29

Project Summary	Current Fee	Previous Fee	Total
	4,709.29	0.00	4,709.29

Approved by:

Ryker Brown, PE
Project Manager
Woodard & Curran

ACCOUNT NO 3106 \$ 4,709.29
CHECK NO.
CK DATE
APPROVED *Ryker Brown*



COMMITMENT & INTENT DRIVE RESULTS

Mr. Bill Quesnel
General Manager
Sierra Lakes County Water District, CA
7305 Short Road
PO Box 1039
Soda Springs, CA 95728

September 18, 2019
Project No: 0011461.00
Invoice No: 167517

Project 0011461.00 SLCWD, 2019, SERENE LAKES INTAKE IMPROVEMENTS AND
CONCEPTUAL DESIGN

Professional Services for the period ending August 30, 2019

Phase 001 Project Management and Coordination

Task 0001 Project Management

Professional Personnel

	Hours	Rate	Amount	
Project Assistant				
Johnson, Joanne	1.00	110.00	110.00	
Project Manager 1				
Brown, Ryker	.50	251.00	125.50	
Totals	1.50		235.50	
Labor Total				235.50
			Total this Task	\$235.50

Task 0002 Kick-off Meeting

Professional Personnel

	Hours	Rate	Amount	
Engineer 1				
Howes, Katelyn	8.00	162.00	1,296.00	
Project Manager 1				
Brown, Ryker	10.75	251.00	2,698.25	
Totals	18.75		3,994.25	
Labor Total				3,994.25

Reimbursable

Vehicle Expenses				
8/15/2019	Brown, Ryker	meeting, kickoff	174.58	
	Reimbursable Total	1.1 times	174.58	192.04

Please include our invoice number in your remittance. Thank you.

Attachment 1

SLCWD Serene Lakes Intake Improvements and Conceptual Design Study

Woodard & Curran Project No. 0011461.00

Budget Summary through August 30, 2019

Task #	Task Description	Budget	Invoiced This Period	Previously Invoiced	Billed to Date	Remaining	Percent Expended
1.1	Project Management	\$2,400	\$235.50	\$0.00	\$235.50	\$2,164.50	10%
1.2	Kick-off Meetings	\$5,040	\$4,186.29	\$0.00	\$4,186.29	\$853.71	83%
1.3	Project Meetings	\$1,060	\$0.00	\$0.00	\$0.00	\$1,060.00	0%
1.4	Conceptual Design Workshop	\$5,040	\$0.00	\$0.00	\$0.00	\$5,040.00	0%
2	Background Data and Informaiton Review	\$1,650	\$287.50	\$0.00	\$287.50	\$1,362.50	17%
3.1	Alternatives Assessment	\$1,500	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
3.2	Conceptual Design Report	\$10,700	\$0.00	\$0.00	\$0.00	\$10,700.00	0%
4	Water Quality Analysis	\$2,700	\$0.00	\$0.00	\$0.00	\$2,700.00	0%
TOTAL		\$30,090.00	\$4,709.29	\$0.00	\$4,709.29	\$25,380.71	16%

SLCWD Serene Lakes Intake Improvements and Conceptual Design Study

August 30, 2019 Progress Report

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period and Anticipated Issues to be Addressed
• Task 3.1: Alternatives Assessment	• None	• Begin alternative analysis. Develop figure showing intake pipe layout based on as-builts and video footage.
• Task 3.2: Conceptual Design Report	• None	• Start outline for report
• Task 4: Water Quality Analysis	• None	• None

2 Budget Status

As of August 30, 2019, 16% of Woodard & Curran's budget has been spent (\$4,709.29 of \$30,090.00). There is \$25,380.71 in budget remaining. Detailed budget information is included in Attachment 1.

3 Schedule Status

Project is proceeding on schedule.

4 Outstanding Issues to be Coordinated

None.



Progress Report

SLCWD Serene Lakes Intake Improvements and Conceptual Design Study

Subject: August 30, 2019 Progress Report

Prepared for: Bill Quesnel, Sierra Lakes County Water District

Prepared by: Joanne Johnson, Woodard & Curran

Reviewed by: Ryker Brown, Woodard & Curran

Date: September 17, 2019

Project No.: 0011461.00

This progress report summarizes the work performed and project status for August 2019 (August 1, 2019 through August 30, 2019) for the SLCWD Serene Lakes Intake Improvements and Conceptual Design Study.

The progress report outline is as follows:

- Work Performed
- Budget Status
- Schedule Status
- Outstanding Issues

1 Work Performed

A summary table of work performed on the project during the current reporting period is provided below.

Table 1 – Summary of Task/Deliverables Status

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period and Anticipated Issues to be Addressed
• Task 1.1: Project Management	• Performed project setup and management.	• Continue project management.
• Task 1.2: Kick-off Meetings	• Prepared for and participated in Kick-off meeting on August 15, 2019. Transcribed meeting minutes.	• None
• Task 1.3: Project Meetings	• None	• None
• Task 1.4: Conceptual Design Workshop	• None	• None
• Task 2: Background Data and Information Review	• Submitted data request and began data review process.	• Continue data review as required.

Balance Sheet

As of September 30, 2019

	Sep 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1002 • US Bank - Demand	483,942.41
1030 • CA Bank & Trust(Fiscal Agt-SRF)	216,957.81
1031 • GASB 45 - OPEB ACCOUNT	163.13
1040 • Petty Cash	50.00
1061 • Placer County Tres. Fund	2,950,569.27
1062 • LAIF - OPEB Funds	676,367.80
Total Checking/Savings	4,328,050.42
Accounts Receivable	
2000 • Current Service Receivable	944,726.33
Total Accounts Receivable	944,726.33
Other Current Assets	
2015-01 • Other Accounts Receivable	0.06
2100 • Prepaid Insurance	7,460.48
2102 • DSPUD - MOU Receivable	131,149.80
2103 • Assessment District Advance	-8,690.00
Total Other Current Assets	129,920.34
Total Current Assets	5,402,697.09
Fixed Assets	
3000 • Water Utility Plant in Service	
3001 • Water Source of Supply (Lakes)	49,686.95
3002 • Water Pumping Plant	142,950.01
3003 • Water Filtration Plant	683,796.29
3004 • Water Distribution System	4,241,589.33
3005 • General Plant	241,303.96
3010 • Filter Plant Construction-FmHA	904,122.09
3011 • Filter Plant Mod Adm 1/2 Water	88,018.96
3012 • Wells/Post Chlorination-DWR	628,829.55
Total 3000 • Water Utility Plant in Service	6,980,297.14
30000 • Wastewater System Assets	
3020 • Wastewater Collection Sys	1,152,366.63
3022 • Wastewa Export Line-SWRCB G...	1,772,116.35
3024 • Wastewater Export Project	206,448.44
3025 • Wastewater Disposal Plant	796,300.33
3026 • Parallel Sewer Force Main	217,842.37
3027 • Filter Plant Mod Adm 1/2 Sewer	88,018.96
3028 • Vehicles	292,127.98
3029 • Sewer Inspection Camera	10,427.50
Total 30000 • Wastewater System Assets	4,535,648.56
3030 • Land	
3031 • Lot K-9-1	4,538.37
3032 • Lot 117-S1	2,992.57
3033 • Lot 16-S5/6	1,638.67

Balance Sheet

As of September 30, 2019

	Sep 30, 19
3034 • Part 069-020-047	500.00
3035 • 5 Acres Section 35	1,187.16
3036 • Lake Parcel	101,100.50
3037 • 7207 Palisade Drive	33,700.19
3030 • Land - Other	11,378.00
Total 3030 • Land	157,035.46
30400 • Accumulated Depreciation	
3042 • Depreciation Allowance - Sewer	-3,129,868.32
3043 • Depreciation Allowance - Water	-3,715,701.05
Total 30400 • Accumulated Depreciation	-6,845,569.37
Total Fixed Assets	4,827,411.79
Other Assets	
3100 • Projects in Progress	
3106 • Misc Upgrades Water Pump Stat	4,709.29
3107 • Replace Water Mainline & Latls	423.50
3114 • Badger Meters & Endpoints	31,603.81
3115 • Electrical Upgrades - Plant	5,918.86
Total 3100 • Projects in Progress	42,655.46
3200 • Deferred Outflows/Contributions	15,002.00
3201 • Deferred Outflows/Actuarial	98,217.00
3205 • Deferred Outflows (OPEB Contrib	38,682.42
Total Other Assets	194,556.88
TOTAL ASSETS	10,424,665.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4000 • Accounts Payable	48,062.49
Total Accounts Payable	48,062.49
Other Current Liabilities	
4100 • Accounts Payable - Other	-5,707.87
4101 • OPEB Payable	285,203.05
5000 • Direct Deposit Liabilities	9,299.53
5001 • Accrued Taxes	
5002 • Federal - Accrued Taxes	1,992.00
5003 • Soc. Sec. - Accrued Taxes	1,740.50
5004 • Medicare - Accrued Taxes	407.06
5005 • Retirement - Accrued Taxes	3,055.81
5006 • State - Accrued Taxes	823.62
5007 • SDI - Accrued Taxes	140.38
5008 • SUI - Accrued Taxes	174.86
5009 • ETT - Accrued Taxes	6.68

Balance Sheet

As of September 30, 2019

	Sep 30, 19
5010 • Health Ins. Deductions	2.99
Total 5001 • Accrued Taxes	8,343.90
5013 • Accrued Vacation	3,608.09
5019 • Loan Interest Payable - Accrued	31,374.81
Total Other Current Liabilities	332,121.51
Total Current Liabilities	380,184.00
Long Term Liabilities	
6000 • Debt - Principal	
6004 • Loan Payable Principal - SRF	426,724.17
6007 • USDA \$5,222,000 Revenue Bond	4,555,000.00
6008 • Assessment - 7207 Palisade	8,418.64
Total 6000 • Debt - Principal	4,990,142.81
6100 • Accrued OPEB - GASB 45	442,766.43
6101 • Net Pension Liability - GASB 68	29,113.00
6102 • Deferred Inflows	66,506.00
Total Long Term Liabilities	5,528,528.24
Total Liabilities	5,908,712.24
Equity	
7000 • Reserve for Debt Service	175,336.83
7001 • Capital Improvement - Sewer	163,674.19
7002 • Capital Improvement - Water	37,243.72
7005 • Retained Earnings	2,570,358.13
Net Income	1,569,340.65
Total Equity	4,515,953.52
TOTAL LIABILITIES & EQUITY	10,424,665.76

SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from September 13, 2019, Board Meeting

1	Interested Directors	Provide picture and bio for website
2	Mr. Mitchell	Update on the District election status through Placer County (Before next scheduled election in 2020)

Future discussion topics or agenda items:

Sierra Lakes County Water District
Action Items
As of October 11, 2019

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	Develop information about best management practices and fertilization for inclusion with billing	Research BMPs and macrophyte plant management options	July 2019	40%	Paul
2	AMR Data Collection & Analysis	Collect use data by type of occupancy, project assigned to Operator	Summer 2019	0%	Paul
3	Policies & Procedures Review/Update	Review current policies and procedures for revisions and possible additions.	August 2019	20%	Paul/Bill Q./ Anna/Dick/Bob
4	Insurance Coverage Review	JPIA Liability, Property and Workers Comp policies and information concerning District operations and exposure submitted to KMTG for review	August 2019	90%	Paul/Jeff M
5	Urgent Matter Protocol	Review current policies and procedures for revisions and possible additions to agenda.	August 2019	0%	Bill Q./Paul