

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Bill Quesnel PE, General Manager
Subject: January 2019 Operations and Maintenance Report
Date: January 31, 2019

DSPUD Wastewater Treatment Plant:

The plant is operating well and meeting all discharge requirements. The sludge tank dewatering system stopped working; the Donner operators have installed a portable pump and hose to decant the tank for the rest of the winter. The magnitude (labor and materials) of the permanent repairs won't be known until the tank is emptied this coming summer/fall.

As described last month, the final audit of the cost of operating the Treatment Plant in Fiscal Year 2017-2018 showed an overpayment by Sierra of \$68,122.95. While the District has not received formal correspondence from Donner re: that Board's approval of the audit, Sierra Staff reduced the January 2018 payment for waste water treatment services from \$38,600 to \$9,230 after deducting an outstanding invoice for repairs at the Plant.

Lake and Land Management:

Under separate cover for the Board's consideration is Staff's recommendation of approval of the updated Serene Lakes Property Owners Association (SLPOA) License Agreement to operate the lake access sites.

I have been contacted by a SLPOA representative proposing the installation of a floating dock, rather than the previously approved removable pier, at the Sierra access site. The dock surface area will not exceed 245 square feet, the framing and deck material will be constructed of Alaska Yellow Cedar and all connecting fittings and hardware will be painted or coated an earth tone color (the floats are black). As the facility and allowable size is included in the updated License Agreement and the materials are in compliance with Ordinance 18.01, Staff does not propose a second formal review/approval by the Sierra Board.

The District has received a request from SLPOA to increase the amount of boat storage at both the Bales and Serene/Swiss access sites in 2019. The proposal is to construct multi-level racks (similar to what's currently installed at Bales) at each site with the goal of providing space for another 20 (two level) to 30 (three level) vessels. Staff requests direction from the Board on how to respond to the Association.

Regulatory Issues:

Staff believes the lake level at the end of January is approximately six-inches below the spillway crest but is not sure as the dam is covered with snow.

Staff did not submit a waiver for a reduced frequency (quarterly to annually) Disinfection By-Product sampling of the finished water as originally planned and reported. The 4th quarter results were higher than expected for that time year (colder water) and while the running annual averages for Trihalomethanes and Haloacetic Acid are less than one-half the Maximum Contaminant Levels (MCLs) of 80.0 and 60.0 ppb respectively, we believe it is best to wait until

after sampling in the first quarter of 2019 to determine if the previous result was an outlier or an indication of some other issue before submitting the data to the Drinking Water Division of the State Water Resources Control Board (SWRCB). The next sample will be taken in mid-February.

Three “service discontinuance” letters were sent to property owners because of non-compliance with the annual backflow device testing required by Ordinance 18.01 and the SWRCB. The three installations, along with two others that were due in early January, were subsequently tested (the majority of them one day before the water was scheduled for shutoff) and passed. While the responsibility for testing is solely that of the property owner, I spoke with one of the frequently used testing firms and requested the company take a more proactive approach to scheduling with his established customers rather than waiting until the last day.

I prepared and submitted the annual California Air Resources Board (CARB) report for the operation of the District’s “off-road” (i.e. backhoe) diesel equipment.

I am not aware of any further discussion between the Placer County Building Official and the local Utility Providers concerning permitting and inspection of private water and sewer service lines.

The District received a statement from the Placer County Treasurer’s Investment Pool showing \$5,135.10 of accrued interest between July 27, 2018 and September 30, 2018. The rate varied between 1.706% and 1.823% and is based on District deposits totaling \$2.5M.

Operations Issues:

Average daily water and sewer flows (gallons/day) through January 30, 2019 were 88,383 and 42,057 respectively as compared to 82,744 and 44,796 in December 2018, and 57,934 and 56,074 in January 2018. Water use was 12,655 gallons/day more than the five-year (2014-2018) average and sewer flow was 18,533 gallons/day less than the five-year average. You can clearly see the water demand increased substantially on January 19th (the Saturday of the MLK Holiday), did not appreciably decrease during the following week, increased again over the weekend of the 25th through 27th and remains abnormally high this week. The fact that the average daily water use is more than double the sewer flow is indicative of a significant leak, or leaks, most likely the result of improperly operated stop&drain valves based on our experience over the last year at homes with automated water meters. I have a call into a videographer re: production of an informational video and Staff is also thinking about other ways to urge our customers to check that the valve in their home is fully open or closed. Ideas include: an updated article on the website, mass notification/messaging (although I am hesitant to use that method as the situation is not an emergency), a brochure that is provided to all house rental companies and door posting.

The District’s share of the flow through the wastewater plant in December 2018 was 19.5% of the total as compared to the five-year (2013-2017) December average of 29.6%. For calendar year 2018 the average was 25% (34.4% in CY2017) and that percentage will be used in the formulation of the 2019-2020 budget. The flow in January 2019 was not available when this memorandum was prepared.

On the first day of February there were no leaks reported by the 110 AMR equipped services. The system indicates data has not been received from a total of eleven meters:

- five have not communicated for 78 days or more (range: 78 to 352 days); and
- six did not communicate in January (range: two to 24 days).

The lake raw water temperature has not decreased as much as Staff expected after the significant storm events this month and remains $\geq 2.0^{\circ}\text{C}$. That said, the pH is constantly changing (up and down) having been as low as 5.8. As described many times, maintaining a raw water pH of ≥ 7.4 (by adding soda ash) at the point where the polymer is injected is absolutely necessary for a successful coagulation/flocculation process. Granular soda ash is mixed with hot water at a ratio of approximately 1:40 (by volume) in a barrel and the solution is injected into the pump discharge manifold at the Bales station. After the initial mixing, the solution in the barrel must be constantly stirred to keep the soda ash from precipitating out of solution and thus maintain the desired concentration. The mechanical mixer failed toward the middle of the month resulting in a lower than ideal pH level and incomplete coagulation/flocculation necessitating a decreased filter backwash interval during this period of high water use. A temporary repair was made and new mixing equipment along with a replacement bench top turbidimeter and pH probe for monitoring the raw water at Bales have been ordered and should be in place in about a week.

Samples of the failed asbestos-cement (AC) water mains on Lake and Donner Drives have been received by JDH Corrosion Consultants in Concord for analysis of the condition of the pipe wall. I spoke to Darby Howard (the owner) about the circumstances of the latest failure and each pipe's estimated duration of exposure to groundwater. He told me that he recently participated in a four-year study of AC pipe conducted by East Bay Municipal Utility District and said that significantly more information concerning AC pipe life has been developed since his company's initial work for Sierra in 2007. As before, the pipe density and phenolphthalein staining will be used to determine the amount of cement mortar that has been leached from the pipe by what he previously found to be corrosive groundwater in our area.

During the past six months, and especially during the months of December and January, the sewage pumps at SPS-2 (Soda Springs Road near Lake Drive) have stopped working on a number of occasions due to "tripped" electrical overload protection. Most of the time it only happens to one of the pumps at a time and the second (redundant) pump remains operational until the Operators pull the pumps from the wetwell for service. They remove materials (flushable wipes, nylon carpet strings and other "materials") that have been trapped in the gap between the impeller and volute causing the motor to overload due to binding (the impeller typically cannot be rotated by hand). I spoke to the pump manufacturer's (Flygt) local technical representative and learned that the company had developed a new style impeller specifically for this pump model that is *infinitely* (his words) less susceptible to "ragging/binding" and also more efficient (increased pumping rate) than the existing design. The company has two of the impeller retrofit kits in stock in Fairfield and I have scheduled replacement by a Flygt Service Technician during the next break in the weather. The cost is slightly less than \$6,000 for materials, labor and travel to/from their facility and both pumps can be updated in one day. I had planned to include the impeller replacement in the 2019-2020 budget but due to the amount of time the Operators (both on-call and during normal working hours) are spending on the problem and the potential for a sewage spill if one of the pumps is out of service I believe it is best to address the problem now. I have also scheduled the installation of electrical (phase and voltage) monitoring

January 2019
Operations Report

equipment for a two week period to verify that power fluctuations are not occurring in addition to the binding/ragging. I have not been able to find any construction documentation concerning the station but pump serial numbers indicate one of the pumps was manufactured in 1996 and the other in 2004.

The Operators spent a good part of the month removing snow, operating the water treatment plant and monitoring SPS-2 but also performed maintenance on the backhoe, GapVax and emergency stationary generators.

Attachments: Draft January 2019 Daily Water/Sewer Flows
 2014-2019 Sewer/Water Flows Comparison through January 2019
 DSPUD WWTP Flows through December 2018

SIERRA LAKES COUNTY WATER DISTRICT SEWER & TREATED WATER TOTALS

Month: January Year: 2019

DATE	DAY	SEWER TOTALS		TREATED WATER TOTALS				REMARKS
		SEWER FLOW	FLOW METER	GALLONS WATER PUMPED	GALLONS WATER USED	BACKWASH GALLONS	*COMBINED TANK TOTAL GALS.	
1	T	77,508	13155397	120,416	127,479	10,752	515,957	
2	W	77,672		151,056	117,273	23,164	508,894	BW & Flushed ABC
3	T	51,708		125,664	96,090	4,237	542,677	
4	F	67,657		142,280	104,732	7,679	572,252	
5	S	51,291		86,712	95,392	3,642	609,800	
6	S	33,020		0	61,212	0	601,120	
7	M	31,036		141,568	63,822	8,105	539,908	
8	T	31,609		101,800	56,891	7,896	617,653	
9	W	22,069		49,312	46,488	2,950	662,563	
10	T	29,814		76,672	52,207	3,941	665,387	
11	F	27,452		68,072	67,577	4,125	689,852	
12	S	50,440		0	74,575	0	690,347	
13	S	29,028		0	59,460	0	615,772	
14	M	41,820		128,096	59,073	14,694	556,312	Backwash ABC
15	T	21,188		79,888	45,563	3,789	625,336	
16	W	17,835		81,200	43,432	3,773	659,660	
17	T	19,536		60,208	52,361	4,226	697,429	
18	F	39,465		45,240	81,358	3,552	707,275	
19	S	63,952		0	98,644	0	671,188	
20	S	76,080		75,160	117,712	3,695	572,543	
21	M	50,109		76,992	120,933	3,943	529,991	
22	T	22,260		64,352	97,742	3,750	486,050	
23	W	35,767		92,280	101,349	8,140	452,660	
24	T	27,580		136,312	107,574	8,645	443,591	
25	F	60,840		111,872	139,379	25,737	472,329	BW & Flushed ABC
26	S	58,772		102,008	142,216	3,436	444,822	
27	S	54,880		137,832	129,406	8,002	404,614	
28	M	27,412		85,800	95,336	3,111	413,041	
29	T	26,516		79,168	94,065	4,126	403,504	
30	W	37,407		163,576	102,153	16,860	388,607	Backwash ABC
31	T						450,031	
TOTAL		1,261,723		2,583,536	2,651,494	195,970		
Average		42,057		86,118	88,383	6,532	555,199	
Max		77,672		163,576	142,216	25,737	707,275	

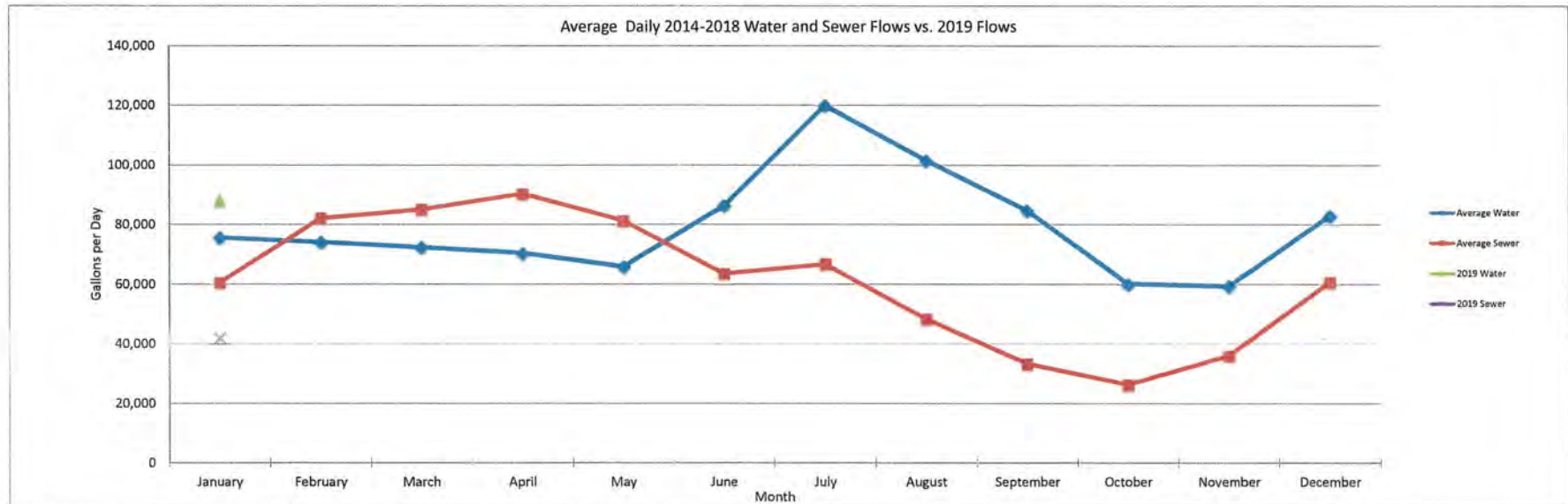
* Max. combined capacity of both tanks is 744,380 gals.

1st of the
Month Data

Sierra Lakes County Water District
Daily Average Water and Sewer Flows

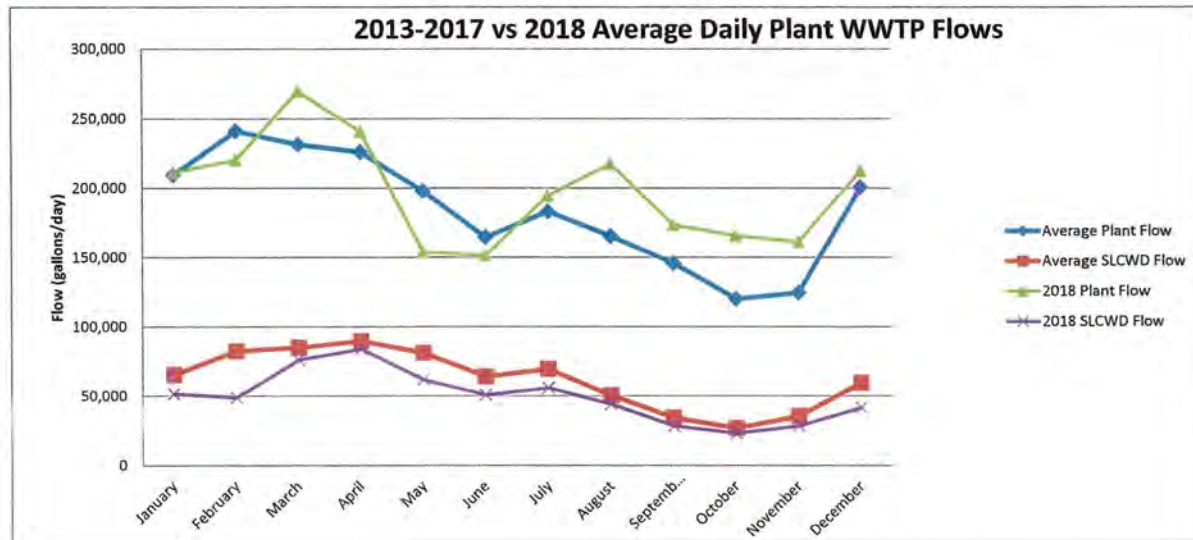
Month	2014		2015		2016		2017		2018		2019	
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer
January	69,606	34,410	95,897	66,382	72,428	67,169	82,724	78,915	57,934	56,074	88,383	42,057
February	73,191	82,460	80,774	85,824	69,691	86,523	84,728	102,596	62,633	53,318		
March	78,570	89,570	73,647	62,222	64,613	100,429	80,671	89,737	64,510	83,232		
April	78,717	92,660	61,764	79,719	52,789	97,536	104,155	95,125	54,942	86,645		
May	103,240	86,350	52,297	70,946	50,414	83,506	82,594	103,648	41,219	61,763		
June	135,958	67,105	68,224	56,587	74,707	62,327	85,112	81,067	67,307	50,652		
July	141,906	79,832	96,315	61,393	116,675	64,330	127,908	72,376	116,880	55,680		
August	126,807	65,753	92,046	48,765	98,230	36,878	90,608	48,019	100,235	42,146		
September	87,863	33,080	79,588	38,769	89,459	30,429	69,713	33,765	96,910	30,430		
October	74,301	31,039	55,541	25,955	59,326	30,750	44,687	20,983	66,956	22,980		
November	78,490	33,816	53,636	25,628	63,787	47,484	43,994	44,725	57,518	28,357		
December	88,052	78,230	79,820	49,035	106,789	85,423	57,662	46,212	82,744	44,796		

2014-2018			2019	2019	2019
Average Water	Average Sewer	Average Difference			
75,718	60,590	15,128	88,383	42,057	46,326
74,203	82,144	-7,941			0
72,402	85,038	-12,636			0
70,473	90,337	-19,864			0
65,953	81,243	-15,290			0
86,262	63,548	22,714			0
119,937	66,722	53,215			0
101,585	48,312	53,273			0
84,707	33,295	51,412			0
60,162	26,341	33,821			0
59,485	36,002	23,483			0
83,013	60,739	22,274			0



Sierra Lakes County Water District
Average Daily Sewer Flows at WWTP

Month	2013		2014		2015		2016		2017		Five Year Average			2018		
	Total	SLCWD	Total	SLCWD	Total	SLCWD	Total	SLCWD	Total	SLCWD	Total	SLCWD	Percent	Total	SLCWD	Percent
January	286,226	70,006	159,936	34,415	214,581	78,226	175,071	67,161	211,474	77,000	209,458	65,362	31.2%	211,452	51,548	24.4%
February	214,806	60,212	247,393	82,462	282,071	85,821	202,900	80,935	257,360	102,571	240,906	82,400	34.2%	220,243	48,825	22.2%
March	250,037	80,584	257,891	89,573	177,528	63,950	244,282	100,419	226,620	89,742	231,272	84,854	36.7%	269,839	76,129	28.2%
April	282,267	91,013	260,333	92,660	139,262	79,733	219,832	91,904	227,684	92,056	225,876	89,473	39.6%	240,587	83,839	34.8%
May	191,065	64,937	204,581	86,351	131,157	70,935	209,293	83,484	252,484	99,968	197,716	81,135	41.0%	153,919	61,774	40.1%
June	170,600	53,238	175,133	67,105	122,800	56,600	151,047	62,333	202,727	81,067	164,461	64,069	39.0%	151,333	50,652	33.5%
July	211,806	73,337	221,710	79,832	154,806	61,387	163,496	64,323	163,496	68,258	183,063	69,427	37.9%	194,516	55,677	28.6%
August	198,226	56,735	216,258	65,742	136,742	48,710	129,710	36,871	144,871	43,839	165,161	50,379	30.5%	217,290	43,894	20.2%
September	167,533	37,607	177,100	33,067	120,000	38,767	123,833	30,433	139,767	31,000	145,647	34,175	23.5%	173,333	28,333	16.3%
October	141,258	25,986	131,065	31,039	92,677	25,968	114,419	30,742	119,355	19,322	119,755	26,611	22.2%	165,484	22,968	13.9%
November	125,067	29,066	124,001	33,800	81,567	25,633	140,367	47,500	150,367	40,867	124,274	35,373	28.5%	161,100	28,367	17.6%
December	189,968	42,401	242,521	78,226	145,484	49,032	229,577	85,419	194,581	41,710	200,426	59,358	29.6%	212,258	41,452	19.5%



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SIERRA LAKES COUNTY WATER DISTRICT

Date: Friday January 11, 2019 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Michael Lindquist
Director Dan Stockton
Director Robert McCormick
Director Karen Heald

Director Richard Simpson joined the meeting by phone from 3326 Kipling St., Palo Alto, CA

Staff members present: Bill Quesnel, General Manager
 Anna Nickerson, Financial Consultant

Staff present by phone: Jeff Mitchell, District Counsel

Guests present: Jeff Krebill and Patrick Baird

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. Mr. Krebill said he wanted to publicly thank Director Oudegeest for his many years of service. He said he didn't blame Director Oudegeest for leaving and acknowledged him for how much he cared about the community. He also welcomed Director McCormick to Board.

Patrick Baird introduced himself to the Board as the newest member of the Utility Operator staff. He also said, in regard to Mr. Quesnel's pending retirement, that Mr. Quesnel provided a lot of utility knowledge and that he would be truly missed.

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Heald and seconded by Director McCormick to approve the agenda as presented. The motion passed by a roll call vote. Ayes: Directors Lindquist, Stockton, McCormick, Heald and Simpson. Noes: none. Abstentions: none. Absent: none.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. There were no public comments received after the agenda was posted.

V. Operations: Mr. Quesnel's operations report was presented to the Board for consideration and possible action. Mr. Quesnel said there had been some trouble with the water filter plant but that it was back up and working properly; the plant was now processing 170,000 gallons per filter run.

Mr. Quesnel reported that the broken pipes had to be fixed and that he would be sending samples of the pipes to the corrosion engineer for inspection. He also said, based on current evidence, he expected that the upcoming budget for next fiscal year would include an accelerated schedule for pipeline replacements. He said the broken pipe on Donner was indicative of what was coming. Director Stockton asked how many miles of AC pipe was in the District. Mr. Quesnel said almost the entire District was AC pipe. He also said the areas having the most problems were those areas with higher ground water levels. With staff's help, he said he would be able to develop a program pinpointing the older areas and those areas subject to higher ground water levels. He also said PVC pipe would be used to replace the current AC pipe. He anticipated that the current AC pipe could be left in place and lined with high density polyethylene pipe using a method called "directional boring". This would alleviate the need to dig and deal with high levels of ground water.

Director Simpson ask if there was a change in the number of non-reporting AMRs (Automatic Meter Read) with the increased snow level. Mrs. Nickerson said there were currently eight non-transmitting meters. Director Lindquist asked that the Operations Report include a section for AMR updates and Director Simpson said, due to the increase in the number of non-transmitting AMRs, it would be good to start mapping where the transmission problems were.

Director Lindquist asked if the Lopez Excavating invoice was related to the broken pipes. Mr. Quesnel said because the District didn't have the manpower or equipment to repair the deep break that happened just before Christmas, Lopez Excavating was brought up to help staff repair the water lateral. They were then asked to help find and fix a broken sewer lateral that was subsequently discovered. Director Lindquist said he thought bringing in outside help was the most effective way to handle the situation.

VI. Consent Items Calendar:

The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the December 14, 2018 Regular Meetings; the December 2018 Check Register; Disbursements for Board Approval; and financial reports for the month ending December 31, 2018. Director Lindquist asked if anyone wanted to pull anything off the consent calendar.

A motion was made by Director Heald and seconded by Director Stockton to approve the Consent Items Calendar. The motion passed by a roll call vote. Ayes: Directors Lindquist, Stockton, McCormick, Heald and Simpson. Noes: none. Abstentions: none. Absent: none.

VII. New Business:

A. General Manager Recruitment: Director Lindquist said he wanted to discuss a how the Board wanted to approach hiring a new General Manager. He suggested that a set of steps be developed starting with defining the General Manager's responsibilities, developing a job

description, including the minimum qualifications, followed by a recruitment process. Director Lindquist also asked how the Board felt about forming a subcommittee. Director Simpson recommended a subcommittee of Directors Lindquist and Stockton, based on their experience. Director Heald agreed with having a subcommittee but wanted the Board to discuss Mr. Quesnel's current job duties, give the committee input and develop guidelines. She felt the subcommittee would gather information from Mr. Quesnel, summarize the information in writing and bring it back to the Board for discussion. She also said, as part of developing the job description, the Board would need to consider the difficulty in finding a replacement that matched all of Mr. Quesnel's skill set. Director Lindquist said the plan could include both minimum and preferred qualifications. Director Lindquist said the Board needed to consider whether the position should be permanent or contract. Director Stockton said he needed some time to think. Director McCormick said the Board needed to determine whether the position should be full-time or part-time. The following are tasks discussed to begin the process:

1. Mr. Quesnel was asked to provide a breakdown of his job functions by categories. Including necessary function vs. optional functions.
2. Director Stockton said he would talk to staff.
3. Director Simpson said he would go through Ordinance 18.01 to see how many times the General Manager was mentioned.
4. Director Simpson said he could talk to Mr. Freedle about how the process was handled in the past.
5. Director Lindquist said he would come up with a process for recruitment.
6. Director McCormick said he would check with people at his firm and with North Star to see what they do.
7. The Committee would determine the cost implications of a permanent employee vs. a contract employee.

VIII. Old Business: NONE

IX. Administration:

A. A list of Follow-up Items from the December, 2018, board meeting was presented to the Board for consideration and possible action. All items were still pending.

B. The Status of Action Items remaining as of the January 2019 board meeting was presented to the Board for consideration and possible action. Director Lindquist asked that Mrs. Nickerson complete the Office Procedures Manual by June 1, 2019. Mrs. Nickerson said it was her intent to complete the manual before June. Mr. Quesnel said he would reconnect with the local producer to see about completing the stop-n-drain valve video. Mr. Quesnel said one of his goals before leaving the District was to finish developing information about best management practices and fertilization and the Policies and Procedures Review/Update.

X. Adjournment

A motion was made by Director Stockton and seconded by Director Heald to adjourn the meeting. The motion passed by a roll call vote. Ayes: Directors Lindquist, Stockton, McCormick, Heald and Simpson. Noes: none. Abstentions: none. Absent: none.

The minutes were approved at the Regular Meeting held on February 8, 2019, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a _____ vote of those directors in attendance.

DRAFT

Sierra Lakes County Water District
Check Registers
January 2019

Type	Date	Num	Name	Memo	Amount
<u>1002 · DEMAND Account</u>					
			<u>RECONCILIATION:</u>		
	1/1/2019		Beginning Cash Balance		178,477.27
			Deposits		522,560.66
			Deposit - Interest		5.26
			Funds Transferred To/From Investment Account		
			<u>DEMAND ACCOUNT DISBURSEMENTS:</u>		
					(357,518.93)
	1/31/2019		Ending Cash Balance		<u><u>343,524.26</u></u>
<u>1031 · GASB 45-OPEB Account</u>					
			<u>RECONCILIATION:</u>		
	1/1/2019		Beginning Cash Balance		163.13
			Deposit - Interest		-
			Funds Transferred To/From Investment Account		-
	1/31/2019		Ending Cash Balance		<u><u>163.13</u></u>
<u>Assessment District 2011-01</u>					
			<u>RECONCILIATION:</u>		
	1/1/2019		Beginning Cash Balance		260,684.25
			Assessments Received		216,556.39
			Deposit - Interest		5.98
			Disbursements - USDA Assessment Loan Payment		
	1/31/2019		Ending Cash Balance		<u><u>477,246.62</u></u>
<u>Placer County Treasurer's Fund</u>					
			<u>RECONCILIATION:</u>		
	1/1/2019		Beginning Cash Balance		2,500,000.00
			Deposit - Interest		8,910.73
			Funds Transferred To/From Investment Account		-
	1/31/2019		Ending Cash Balance		<u><u>2,508,910.73</u></u>
<u>Local Area Investment Fund (LAIF)</u>					
			<u>RECONCILIATION:</u>		
	1/1/2019		Beginning Cash Balance		610,515.07
			Deposit - Interest		3,689.94
			Funds Transferred To/From Investment Account		-
	1/31/2019		Ending Cash Balance		<u><u>614,205.01</u></u>

Sierra Lakes County Water District
Check Registers
January 2019

Type	Date	Num	Name	Memo	Amount
<u>DEMAND ACCOUNT DISBURSEMENTS:</u>					
1002 - US Bank - Demand					
Check	01/29/2019	012919	Sierra Lakes County Water District	Transferred to AD - Collected Assessments	(216,556.39)
Bill Pmt -Check	01/29/2019	6652	CA Bank & Trust (Deposit)	Qtrly Transfer - SRF Loan Impound Account	(25,000.00)
Bill Pmt -Check	01/11/2019	21487	Acumen Engineering Company	Dec 2018 Professional Fees	(10,947.50)
Bill Pmt -Check	01/11/2019	21493	Lopez Excavating, Inc	Broken Sewer & Water Line repairs	(10,782.40)
Bill Pmt -Check	01/04/2019	6635	Donner Summit Public Utility District	Jan 2019 Wastewater Treatment Fees	(9,230.24)
Liability Check	01/03/2019	PR123118	QuickBooks Payroll Service	Created by Payroll Service on 12/31/2018	(8,160.32)
Bill Pmt -Check	01/04/2019	6634	Anna M. Nickerson	Dec 2018 Professional Fees	(7,560.00)
Liability Check	01/17/2019	PR011519	QuickBooks Payroll Service	Created by Payroll Service on 01/15/2019	(7,230.49)
Bill Pmt -Check	01/04/2019	MED012019	Public Employees' Retirement System (Med)	Medical - 1347	(6,627.84)
Bill Pmt -Check	01/11/2019	21497	SWRCB Accounting Office	Small Water System Annual Fee	(4,884.00)
Bill Pmt -Check	01/29/2019	6656	Pacific Gas & Electric	Electricity	(4,558.90)
Bill Pmt -Check	01/29/2019	6649	Anna M. Nickerson	Professional Fees 1/1/19 to 1/15/19	(4,480.00)
Liability Check	01/31/2019	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -812488774	(4,142.86)
Bill Pmt -Check	01/11/2019	21492	Kronick Moskovitz Tiedemann & Girard	Dec 2019 Legal Fees	(3,719.85)
Bill Pmt -Check	01/29/2019	6658	U.S. Bank (CC)	Staff Training, Computer/Website, Tools/Bldg & Gas (\$435.66)	(3,547.42)
Liability Check	01/15/2019	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1057468522	(3,396.46)
Bill Pmt -Check	01/11/2019	21496	Simonds Machinery Company	Myers impeller, wear ring, mechanical seal & oil	(3,172.51)
Bill Pmt -Check	01/11/2019	21488	ACWA/Joint Powers Insurance Authority	2nd Qtr 2018-2019 Worker's Compensation	(2,472.70)
Liability Check	01/04/2019	RET1218	Public Employees' Retirement System (Ret)	Retirement - 1347	(2,448.11)
Check	01/02/2019		BluePay	Merchant Fees	(1,451.91)
Bill Pmt -Check	01/11/2019	21490	Custom Electric	SPS-1 Pump	(1,244.67)
Bill Pmt -Check	01/04/2019	6638	Suburban Propane	Propane	(1,171.82)
Bill Pmt -Check	01/04/2019	6648	Western Nevada Supply Co.	Center Rings, block end, misc fittings & Pipes & fittings	(1,072.13)
Liability Check	01/31/2019	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -812542774	(1,032.61)
Bill Pmt -Check	01/04/2019	6643	U.S. Bank (CC)	NOE Fee, Computer Services, SPS-1 parts, Uniforms & Gas \$366.45	(942.19)
Bill Pmt -Check	01/11/2019	21494	Patrick Baird (Reimbursement)	On-Call Mileage 12/14/18 to 12/20/18, Training & Jiffy Truck Rental for C	(892.02)
Bill Pmt -Check	01/04/2019	6646	WECO Industries	Gapvac parts	(861.27)
Liability Check	01/15/2019	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1057340522	(817.27)
Bill Pmt -Check	01/04/2019	6637	Pacific Gas & Electric	Electricity	(730.51)
Bill Pmt -Check	01/29/2019	6659	USA Blue Book	Gloves, Knife blades, flashlight & sensors	(632.90)
Bill Pmt -Check	01/04/2019	6642	Total Compensation Systems, Inc.	GASB 74/75 Valuation - Roll Forward	(630.00)
Check	01/29/2019	21501	DAY, KENNETH A	03175 - Overpayment Refund	(623.00)
Bill Pmt -Check	01/29/2019	6650	AT&T	Telephone	(611.71)
Bill Pmt -Check	01/29/2019	6654	Flyers Energy, LLC	Gasoline/Diesel	(591.46)
Liability Check	01/15/2019	DPR011119	QuickBooks Payroll Service	Created by Payroll Service on 01/11/2019	(545.72)
Bill Pmt -Check	01/11/2019	21491	E and M Electric & Machinery, Inc.	WIN-911 Software - Annual Service Contract	(495.00)
Bill Pmt -Check	01/04/2019	6644	USA Blue Book	Gloves, StableCal & Chlorine Reagent Set	(485.20)
Bill Pmt -Check	01/04/2019	6636	Mountain Hardware	Snow Shovels, Hose & utility pump, Wet/Dry Vac & stool	(379.24)
Bill Pmt -Check	01/04/2019	6647	Western Environmental Testing Laboratory	Filter Plant Testing	(305.00)

Sierra Lakes County Water District
Check Registers
January 2019

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/04/2019	6640	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(286.29)
Bill Pmt -Check	01/11/2019	21498	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(286.29)
Bill Pmt -Check	01/11/2019	21499	Placer County Human Resources	Jan 2019 Dental/Vision Premium	(282.80)
Bill Pmt -Check	01/29/2019	6660	WECO Industries	Gapvac Parts	(258.97)
Bill Pmt -Check	01/04/2019	6641	Thatcher Company, Inc.	Filter Plant Chemicals	(230.61)
Bill Pmt -Check	01/04/2019	6639	Summit Home Care	Office Cleaning	(200.00)
Liability Check	01/11/2019	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 659360522	(198.70)
Bill Pmt -Check	01/11/2019	21489	Anna Nickerson (Expense)	Costco supplies & mileage	(193.15)
Paycheck	01/16/2019	21499	Robert M McCormick {Salary}	Jan 11, 2019 Board Meeting	(164.43)
Bill Pmt -Check	01/16/2019	DD507	Dan L Stockton (Director)	Mileage to 1/11/19 Board Meeting	(163.50)
Bill Pmt -Check	01/16/2019	DD508	Heald, Karen (Director)	Mileage to 1/11/19 Board Meeting	(119.90)
Bill Pmt -Check	01/16/2019	21500	McCormick, Bob (Director)	Mileage to 1/11/19 Board Meeting	(118.81)
Bill Pmt -Check	01/16/2019	DD509	Lindquist, Michael (Director)	Mileage to 1/11/19 Board Meeting	(114.45)
Bill Pmt -Check	01/29/2019	6651	Badger Meter	Jan 2019 Cellular Fee - Meter Test Program	(98.79)
Bill Pmt -Check	01/29/2019	6653	Cranmer Engineering, Inc.	Filter Plant Testing	(86.00)
Bill Pmt -Check	01/04/2019	6645	Verizon Wireless	Cell Phone & On-Call iPad	(82.37)
Liability Check	01/11/2019	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 659290522	(70.00)
Bill Pmt -Check	01/29/2019	6655	Nevada Office Machines	Okidata Copier Quarterly Maintenance Agreement	(52.72)
Bill Pmt -Check	01/29/2019	6657	Real Graphic	Soda Ash sign	(38.43)
Check	01/05/2019	010519	BluePay	Service Fees	(33.85)
Check	01/15/2019		QuickBooks Payroll Service	Created by Direct Deposit Service on 01/11/2019	(5.25)
Paycheck	01/04/2019	DD494	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 12/31/18	-
Paycheck	01/04/2019	DD495	Matthew M Marriner	Direct Deposit: Pay Period Ending 12/31/18	-
Paycheck	01/04/2019	DD496	Patrick J Baird	Direct Deposit: Pay Period Ending 12/31/18	-
Bill Pmt -Check	01/11/2019	21495	Placer County Human Resources	VOID: Jan 2019 Dental/Vision Premium	-
Paycheck	01/16/2019	DD500	Dan L Stockton {Salary}	Direct Deposit: 1/11/19 Board Meeting	-
Paycheck	01/16/2019	DD501	Karen Heald {Salary}	Direct Deposit: 1/11/19 Board Meeting	-
Paycheck	01/16/2019	DD502	Michael E Lindquist {Salary}	Direct Deposit: 1/11/19 Board Meeting	-
Paycheck	01/16/2019	DD503	Richard A Simpson {Salary}	Direct Deposit: 1/11/19 Board Meeting	-
Paycheck	01/18/2019	DD504	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 1/15/19	-
Paycheck	01/18/2019	DD505	Matthew M Marriner	Direct Deposit: Pay Period Ending 1/15/19	-
Paycheck	01/18/2019	DD506	Patrick J Baird	Direct Deposit: Pay Period Ending 1/15/19	-
Total 1002 - US Bank - Demand					(357,518.93)
TOTAL					(357,518.93)

Sierra Lakes County Water District
Payroll Summary
January 2019

	Dan L Stockton {Salary}	Karen Heald {Salary}	Michael E Lindquist {Sa...	Richard A Simpson {Sal...	Robert M McCormick {...	TOTAL
Employee Wages, Taxes and Adj...						
Gross Pay						
Salary Director	180.00	180.00	180.00	180.00	180.00	900.00
Total Gross Pay	180.00	180.00	180.00	180.00	180.00	900.00
Adjusted Gross Pay	180.00	180.00	180.00	180.00	180.00	900.00
Taxes Withheld						
Federal Withholding	-36.00	0.00	0.00	-25.00	0.00	-61.00
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61	-2.61	-13.05
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16	-11.16	-55.80
State Withholding	-36.00	0.00	0.00	-25.00	0.00	-61.00
SDI (Employee)	-1.80	-1.80	-1.80	-1.80	-1.80	-9.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-87.57	-15.57	-15.57	-65.57	-15.57	-199.85
Deductions from Net Pay						
Medical Insurance (Employee)	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	92.43	164.43	164.43	114.43	164.43	700.15
Employer Taxes and Contributions						
Medicare (District)	2.61	2.61	2.61	2.61	2.61	13.05
Social Security (District)	11.16	11.16	11.16	11.16	11.16	55.80
SUI (District)	8.82	8.82	8.82	8.82	8.82	44.10
ETT (District)	0.18	0.18	0.18	0.18	0.18	0.90
Total Employer Taxes and Contr...	22.77	22.77	22.77	22.77	22.77	113.85

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2017 to June 30, 2018

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 18-19 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	71,079	71,079	-	100%	497,553	497,553	-	100%	852,948	58%
8000-02 · Annual Sewer Fees	98,585	98,585	(0)	100%	690,093	690,093	-	100%	1,183,016	58%
8030 · Property Taxes	229,903	220,000	9,903	105%	259,879	250,000	9,879	104%	390,000	67%
8050 · Customer Late Fees	(164)	-	(164)	100%	5,234	5,000	234	105%	10,000	52%
8005 · Primary Facilities Fees - Sewer	-	-	-	0%	780	-	780	100%	23,400	3%
8006 · Primary Facilities Fees - Water	-	-	-	0%	183	-	183	100%	5,475	3%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	5,267	-	5,267	100%	23,187	-	23,187	100%	-	-100%
Total Revenues Received:	404,670	389,664	15,007	104%	1,476,909	1,442,646	34,263	102%	2,464,839	60%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	900	1,800	900	50%	6,300	12,600	6,300	50%	21,600	29%
9002 · Office Salaries	-	-	-	0%	-	-	-	0%	-	0%
9002-01 Office Hourly Regular	-	-	-	0%	-	-	-	0%	-	0%
9003 · Maintenance Salaries	-	-	-	0%	-	-	-	0%	-	0%
9003-01 - Maint Hourly Regular	20,115	21,350	1,235	94%	148,936	149,450	514	100%	257,387	58%
9003-02 - Maint Overtime	2,307	536	(1,771)	430%	7,260	3,754	(3,506)	193%	6,435	113%
9003-03 - Maint Standby	2,260	2,167	(93)	104%	15,400	15,167	(233)	102%	26,000	59%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	1,500	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	-	-	-
Total 9000 · Salaries	25,582	25,853	271	99%	177,895	180,970	3,075	98%	312,922	57%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	1,957	1,857	(100)	105%	13,609	13,000	(609)	105%	22,286	61%
9007 · Payroll Expense- SUI & ETT	448	329	(118)	136%	2,163	2,304	141	94%	3,950	55%
9008 · Payroll Expense - Retirement	1,427	3,827	2,399	37%	9,069	26,787	17,718	34%	45,921	20%
9009 · Payroll Expense - Medical & D/V	8,598	12,250	3,652	70%	57,927	85,750	27,823	68%	147,000	39%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	5,397	6,950	1,553	78%	13,900	39%
Total 9004 · Payroll Expense	12,430	18,263	5,833	68%	88,165	134,792	46,627	65%	233,057	38%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	3,549	3,000	(549)		18,753	21,000	2,247	89%	36,000	52%
9013 · Audit Expense	-	-	-	0%	12,250	12,250	-	100%	12,250	100%
9014 · Fees & Penalties	80	125	45	64%	406	875	469	46%	1,500	27%
9016 · Directors' Expense	517	833	317	62%	2,924	5,833	2,909	50%	10,000	29%
9017 · Professional Fees - Operations	7,202	12,083	4,881	60%	77,755	84,583	6,828	92%	145,000	54%
9018 · Professional Fees - Office	7,360	10,400	3,040	71%	60,880	72,800	11,920	84%	124,800	49%
9019 · Staff Travel/Training	1,969	167	(1,802)	1,181%	6,105	1,167	(4,938)	523%	2,000	305%
9022 · Election Expense	-	-	-	0%	-	2,500	2,500	0%	2,500	0%
9023 · Insurance Expense	-	-	-	0%	11,216	15,000	3,784	75%	20,000	56%
9024 · Membership Expense	-	-	-	0%	9,203	9,450	247	97%	12,000	77%
9026 · Outside Services	200	240	40	83%	2,003	1,680	(323)	119%	2,880	70%
9028 · Telephone Expense	699	625	(74)	112%	3,821	4,375	554	87%	7,500	51%

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2017 to June 30, 2018

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 18-19 Budget	% of Budget
9029 · Garbage/Hazmat Expense	902	375	(527)	240%	2,616	2,625	9	100%	4,500	58%
9030 · Uniform Expense	-	169	169	0%	603	1,181	578	51%	2,025	30%
9034 · Propane Expense	-	1,075	1,075	0%	1,602	6,425	4,823	25%	10,700	15%
9036 · SCADA System Expense	495	290	(205)	171%	3,555	2,040	(1,515)	174%	3,500	102%
9037 · M&O Asset Mgmt Sys (SLAMS)	-	375	375	0%	3,750	2,625	(1,125)	143%	4,500	83%
9040 · Office Expense	186	250	64	74%	1,336	1,750	414	76%	3,000	45%
9041 · Postage Expense	-	225	225	0%	28	1,575	1,547	2%	2,700	1%
9042 · Postage Meter Expense	-	-	-	0%	585	650	65	90%	1,300	45%
9043 · Copier & Fax Expense	53	79	26	67%	291	554	263	53%	950	31%
9044 · Computer Equipment & Service	-	-	(1,757)	0%	-	7,000	(13,054)	286%	7,000	0%
9044-01 · General Expense	167	-	-	100%	1,085	-	-	-	-	-
9044-02 · Website Design	-	-	-	-	6,024	-	-	-	-	-
9044-03 · Merchant Fees	1,590	-	-	-	12,945	-	-	-	-	-
Total 9011 · Indirect & G&A	24,969	30,311	5,342	82%	239,737	257,939	18,201	93%	416,605	58%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	38	375	337	10%	6,319	2,625	(3,694)	241%	4,500	140%
9102 · Filter Plant-Chems, Lab & Equip	295	625	330	47%	7,131	9,375	2,244	76%	15,000	48%
9103 · Filter -Water Pumping Plant M&O	-	83	83	0%	284	583	299	49%	1,000	28%
9104 · Well Pump Station Expense	-	-	-	0%	220	-	(220)	100%	-	-100%
Total 9100 · Water Treatment & Filter Plant	334	1,083	749	31%	13,954	12,583	(1,371)	111%	20,500	68%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	316	500	184	63%	6,800	3,500	(3,300)	194%	6,000	113%
9202 · Water Dist - Pipes & Fittings	-	208	208	0%	1,190	1,458	269	82%	2,500	48%
9203 · Water Dist - Hydrant Maint	-	63	63	0%	-	438	438	0%	750	0%
9204 · Fees - Water	-	1,042	1,042	0%	6,869	7,292	422	94%	12,500	55%
9205 · Water Dist - Electricity	2,533	2,667	133	95%	17,527	18,667	1,139	94%	32,000	55%
9600 · Water Dist - Meters/Parts	-	83	83	0%	442	583	141	76%	1,000	44%
9601 · Water Conservation	-	208	208	0%	875	1,458	583	60%	2,500	35%
Total 9200 · Water Distribution	2,849	4,771	1,922	60%	33,704	33,396	(308)	101%	57,250	59%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	603	708	105	85%	6,612	4,958	(1,654)	133%	8,000	83%
9302 · Wastewater - Pipes/Fittings	-	83	83	0%	823	583	(240)	141%	1,000	82%
9303 · Wastewater- Enzymes/Lab Testing	-	417	417	0%	2,304	2,917	613	79%	5,000	46%
9304 · Wastewater - Manholes	-	-	-	0%	-	500	500	0%	500	0%
9305 · Fees - Sewer	-	583	583	0%	3,765	4,083	318	92%	7,000	54%
9306 · Wastewater - Electricity	1,170	1,292	121	91%	7,273	9,042	1,768	80%	15,500	47%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	(68,123)	-	68,123	100%	-	0%
9700 · Wastewater- Export Service Exp	38,600	38,600	-	100%	270,200	270,200	-	100%	463,200	58%
Total 9300 · Wastewater Collection System	40,374	41,683	1,310	97%	222,854	292,283	69,429	76%	500,200	45%
<u>Vehicle Expense</u>										

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2017 to June 30, 2018

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/19	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 18-19 Budget	% of Budget
9501 · Gasoline/Diesel	1,027	708	(319)	145%	5,378	4,958	(419)	108%	8,500	63%
9502 · Pickups	-	167	167	0%	934	1,167	232	80%	2,000	47%
9503 · Gapvac	40	292	252	14%	2,856	2,042	(814)	140%	3,500	82%
9504 · Backhoe	-	167	167	0%	841	1,167	326	72%	2,000	42%
9505 · Vehicle Maint Supplies	114	83	(31)	137%	196	583	387	34%	1,000	20%
Total 9500 · Vehicle Expense	1,181	1,417	235	83%	10,205	9,917	(288)	103%	17,000	60%
Project Expenses										
9812 · Spot Repairs of Sewer Mainline & Laterals	-	-	-	0%	52,002	44,500	(7,502)	117%	44,500	117%
9813 · Repair of Sewer Manholes at Various Locations	-	-	-	0%	36,910	41,500	4,590	89%	41,500	89%
9815 · Misc Sewer Pump Station Upgrades	1,245	-	(1,245)	100%	14,166	13,500	(666)	105%	13,500	105%
9818 · Misc Water System Improvements	11,239	-	(11,239)	100%	45,806	33,400	(12,406)	137%	33,400	137%
9819 · Adj Water Valve Boxes to Street Grade	-	-	-	0%	459	3,000	2,541	15%	3,000	15%
9820 · Misc Upgrades Water Pump Stations	-	-	-	0%	4,645	21,400	16,755	22%	21,400	22%
9821 · Automatic Meter Read System	99	248	149	40%	590	1,735	1,145	34%	2,975	20%
9822 · Misc Jobs - Safety Tools Bldgs	1,188	5,600	4,412	21%	27,721	30,800	3,079	90%	33,600	83%
9824 · Lake Management	-	208	208	0%	538	1,458	920	37%	2,500	22%
9825 · HOTFaP	-	-	-	0%	5,338	30,000	24,663	18%	30,000	18%
9915 · Misc. Projects	-	-	-	0%	-	-	-	0%	-	-
Total 9800 · Project Expenses	13,770	6,056	(7,714)	227%	188,174	221,294	33,120	85%	226,375	83%
Total Controllable Expenses	121,489	129,437	7,948	94%	974,688	1,143,174	168,485	85%	1,783,909	55%
Non-Controllable Expenses:										
9900 · Debt - Interest										
9904 · Interest on SRF Loan	-	-	-	0%	6,260	6,261	1	100%	12,075	52%
9906 · USDA Revenue Bonds	-	-	-	0%	64,566	65,000	434	99%	130,000	50%
9908 · Int on Assessment-7207 Palisade	-	-	-	0%	-	-	-	0%	765	0%
Total 9900 · Debt - Interest	-	-	-	0%	70,826	71,261	435	99%	142,840	50%
9920 · Depreciation										
9921 · Depreciation - Water	10,018	10,390	373	96%	70,124	72,732	2,609	96%	124,684	56%
9922 · Depreciation - Sewer	8,035	8,583	548	94%	55,985	60,083	4,098	93%	102,999	54%
Total 9920 · Depreciation	18,052	18,974	921	95%	126,108	132,815	6,707	95%	227,683	55%
9950 · SLCWD Share - DSPUD Capital Costs					38,753					
Total Non-Controllable Expenses	18,052	18,974	921	95%	235,688	204,076	7,141	115%	370,523	64%
TOTAL DISTRICT EXPENSES:	139,542	148,411	8,870	94%	1,210,376	1,347,250	175,627	90%	2,154,432	56%
EARNED REVENUE LESS EXPENSES	265,129	241,253	23,876		266,533	95,396	171,136		310,407	

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2/1/2019
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SIERRA LAKES COUNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

	For Period 7/1/2018 to 6/30/2019				
	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurrec Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
CAPITAL PROJECTS IN PROGRESS:					
Miscellaneous Sewer Pump Station Upgrades	\$ 16,500	\$ 17,106		\$ 17,106	\$ (606)
Miscellaneous Water Pump Station/Storage Improvements	75,000	65,884		\$ 65,884	9,116
DSPUD Water Plant	50,000	-	-	\$ -	50,000
Total Capital Projects	\$ 141,500	\$ 82,990.00	\$ -	\$ 82,990	\$ 58,510

Sierra Lakes County Water District
Cash Flow Projection
in \$000's

	ACTUAL Jan-19	Forecast Jan-19	Forecast Feb-19	Forecast Mar-19	Forecast Apr-19	Forecast May-19	Forecast Jun-19	Forecast Jul-19	Forecast Aug-19	Forecast Sep-19	Forecast Oct-19	Forecast Nov-19	Forecast Dec-19
Beginning Operating Cash Balance:	178	178	344	423	152	67	138	102	402	622	439	344	364
Cash Provided/(Used) by Operations:													
Revenues:													
Sewer & Water Service Fees	76	80	170	100	60	100	76	500	400	200	60	150	100
Misc Other Income		-	29	6	-	-	5	-	-	-	-	-	-
Placer County Taxes	230	220	-	-	-	91	-	-	-	-	-	-	-
Expenses:													
Operating Expenses	(115)	(125)	(120)	(120)	(120)	(120)	(117)	(120)	(130)	(130)	(130)	(130)	(130)
Sierra Plant - Capital Projects	-	-	-	-	-	-	-	(55)	(50)	(50)	-	-	-
Net Cash Provided/(Used) by Operations:	191	175	79	(14)	(60)	71	(36)	325	220	20	(70)	20	(30)
Cash Provided/(Used) for Financing Activities													
CA Bank & Trust - Qrtly Transfers	(25)	(25)		-	(25)	-	-	(25)	-	-	(25)	-	-
USDA \$5.2 million Revenue Bond	-	-	-	(203)	-	-	-	-	-	(203)	-	-	-
DSPUD Excess Capapcity Refund (\$655,000)		-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Provided/(Used) by Financing Activities:	(25)	(25)	-	(203)	(25)	-	-	(25)	-	(203)	(25)	-	-
Cash Provided(Used) by Investment Activities													
Lump Sum Prepayment: Pensions													
GASB 45 - OPEB Annual Funding				(54)									
Total Cash Provided(Used) by Investment Activities:	-		-	(54)	-	-	-	-	-	-	-	-	-
Ending OPERATING ACCOUNT Cash Balance:	344	328	423	152	67	138	102	402	622	439	344	364	334

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION

2017/2018 - 2021/2022

in \$000's

Beginning OPERATING Cash Balance:

Cash Provided/(Used) by Operations:

Revenues:

Water/Sewer Service Fees

Placer County Tax

Primary Facilities Fees

Misc Other Income

Expenses:

Operating Expenses

Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust Loan Principal & Interest

USDA Revenue Bond Loan

Refunded WWTP Costs

Total Cash Provided/(Used) by Financing Activities:

Cash Provided(Used) by Investment Activities

Total Cash Provided(Used) by Investment Activities:

Moved to Placer Co. Treasurer's Fund

Annual GASB 45 Funding - OPEB - Moved to LAIF

Total Cash Provided(Used) by Investment Activities:

Ending OPERATING Cash Balance:

ACTUAL 2017/2018	FORECAST 2018/2019	Forecast 2019/2020	Forecast 2020/2021	Forecast 2021/2022
2,299	2,271	102	301	418
2,112	2,034	2,036	2,036	2,036
406	350	390	390	390
10	40	29	29	29
	-	40	40	40
(1,460)	(1,516)	(1,561)	(1,608)	(1,657)
(260)	(228)	(380)	(664)	(453)
808	680	554	223	385
-	-	-	-	-
(100)	(100)	(100)	(100)	(100)
(269)	(268)	(268)	(268)	(268)
75	73	67	67	67
(294)	(295)	(301)	(301)	(301)
(488)	(2,500)		250	
(54)	(54)	(54)	(54)	(54)
(542)	(2,554)	(54)	196	(54)
2,271	102	301	418	449

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2/1/2019
9:53 AM

SIERRA LAKES COUNTY WATER DISTRICT
LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
February 2019

Vendor	Inv # / Inv Date		Invoice Amount
<u>Acumen Engineering</u>	Invoice #	148	7,202.46
	Date	2/1/2019	
	For: <u>Jan 2019 Professional Fees</u>		
<u>Anna Nickerson</u>	Inv#	11519	4,480.00
	Date	1/15/2019	
	For: <u>Professional Fees 1/1 to 1/15/19</u>		
	Inv#	13119	2,880.00
	Date	1/31/2019	
	For: <u>Professional Fees 1/16 to 1/31/19</u>		
TOTAL ANNA NICKERSON			7,360.00
<u>Kronick Moskovitz Tiedemann & Girard</u>	Inv#	292925	2,753.50
	Inv#	292931	795.80
	Date	1/15/2019	
	For: <u>Dec 2018 Legal Fees</u>		
TOTAL Kronick Moskovitz Tiedemann & Girard			3,549.30
TOTAL INVOICES FOR APPROVAL			18,111.76

Invoice

PO Box 3497
Truckee, California 96160

DATE	INVOICE #
2/1/2019	148

BILL TO
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728

TERMS	DUE DATE	PROJECT
Net 30	3/3/2019	

DESCRIPTION	QTY	RATE	AMOUNT
Principal Engineer in January 2019 per attached detail	49.5	145.00	7,177.50
Reimbursable Shipping Charges for AC Pipe Samples to Corrosion Engineer (Office Boss)	1	24.96	24.96
<p>ACCOUNT NO 9017</p> <p>CHECK NO.</p> <p>CK DATE</p> <p>APPROVED</p>	\$ 7202.46		
		Total	\$7,202.46

**Sierra Lakes County Water District
Acumen Engineering Monthly Invoice Detail
January 2019**

Date	Engineering Task Description	Hours
1/2/2019	Drive to District; SPS-2 pump service; review agenda with Anna; telephone SLPOA President re: status of License Agreement approval/signature; O&M memo; telephone DSPUD re: Audit and discharge fine; leak letters. O&M hours: 5.5	5.5
1/3/2019	Drive to District; SPS-1 #2 pump install; telephone DSPUD. O&M hours: 4.5	4.5
1/4/2019	Telephone pump vendor re: overhaul findings and recommendations; finish Board Memo. O&M hours: 1.0	1.0
1/7/2019	telephone with property owner re: leak; California Air Resources Board annual report; review Lopez Excavation invoice for pipeline repairs. O&M hours: 1.0	1.0
1/8/2019	Drive to District; staff meeting; review invoices; email property buyer re: piers/docks; review DSPUD flows. O&M hours: 3.5	3.5
1/9/2019	Contact property owners re: leaks; telephone corrosion consultant re: AC pipe testing; drive to District; review electrician invoice for SPS-1 work; research Parcel Map on Swiss Court. O&M hours: 3.5	3.5
1/10/2019	Drive to District; water off for no-backflow test and telephone testing company re: urgency; telephone Placer County re: Swiss Court Parcel Map; research residential construction date and service testing requirements. O&M hours: 3.0	3.0
1/11/2019	Letters re: service discontinuance for backflow testing; letter to Placer County re: Swiss Court Parcel Map; project list update; drive to District for Board Meeting. O&M hours: 4.5	4.5
1/14/2019	Drive to District; staff meeting; correspondence re: sewer and water service testing. O&M hours: 2.5	2.5
1/25/2019	FPPC Form 700; review of correspondence during vacation. O&M hours: 1.0	1.0
1/26/2019	Contact SLPOA President re: License Agreement approval; update water and sewer flow charts for new calendar year. O&M hours: 1.0	1.0

**Sierra Lakes County Water District
Acumen Engineering Monthly Invoice Detail
January 2019**

Date	Engineering Task Description	Hours
1/29/2019	Drive to District; SPS-2 pump pull and maintenance; research impeller replacement and power monitoring; staff meeting re: projects and water treatment chemical handling and monitoring; correspondence with SLPOA re: Sierra pier/dock design and materials. O&M hours: 6.5	6.5
1/30/2019	Telephone Corrosion Engineer and send AC pipe samples for testing/analysis; telephone FLGYT re: SPS-2 pump impeller replacement and proposal; research chemical handling and laboratory equipment specifications. O&M hours: 5.0	5.0
1/31/2019	Drive to District 2x; staff meeting in morning re: lab and chemical handling equipment purchases; correspondence with Flygt re: SPS-2 pump repairs; O&M memo and water/sewer flows; meet with President Lindquist re: General Manager duties and qualifications and District organization. O&M hours: 7.0	7.0
Total O&M: 49.5 hours		49.5

**ANNA NICKERSON
FINANCIAL CONSULTANT**

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 011519

DATE: January 15, 2019

ACCOUNT NO: 9018 \$ 4,480.00

CHECK NO:

CHECK DATE:

APPROVAL:

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

Billing Rate: \$80.00

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
1/1/2019	Holiday	0.0	\$80.00	\$ -											0
1/2/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started month end	4.5	\$80.00	\$ 360.00			3			0.5	0.5	0.5			4.5
1/3/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed escrows, updated customer files and worked on month end	4.5	\$80.00	\$ 360.00		1.5	1.5			0.5	0.5	0.5			4.5
1/4/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished month end and prepared board packet information.	7.0	\$80.00	\$ 560.00			2.5			0.5	0.5	0.5		3	7
1/7/2019	Road Closed	0.0	\$80.00	\$ -											0
1/8/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finalized agenda and board packet. Posted agenda and filed.	6.0	\$80.00	\$ 480.00	1					2	1	0.5		1.5	6
1/9/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated & processed escrows and updated customer information.	4.0	\$80.00	\$ 320.00		1			1	1	0.5	0.5			4
1/10/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Filed	4.0	\$80.00	\$ 320.00	1					1.5	1	0.5			4
1/11/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	9.5	\$80.00	\$ 760.00	1.5		1.5			1.5	2	0.5		2.5	9.5
1/11/2019	Board Meeting	2.0	\$80.00	\$ 160.00										2	2
1/14/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	7.5	\$80.00	\$ 600.00	1	1			1	1	0.5	0.5		2.5	7.5
1/15/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	7.0	\$80.00	\$ 560.00	1	1	2.5		0.5	1	0.5	0.5			7
	56.0 TOTALS			\$ 4,480.00	5.5	4.5	11.0	0.0	2.5	9.5	7.0	4.5	0.0	11.5	56.0
					10%	8%	20%	0%	4%	17%	13%	8%	0%	21%	

ANNA NICKERSON
FINANCIAL CONSULTANT

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 013119
DATE: January 31, 2019

ACCOUNT NO: 9018 \$ 2,880.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

Billing Rate: \$80.00

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
1/16/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Issued Disconnection Notices	2.5	\$80.00	\$ 200.00						1.5	0.5	0.5			2.5
1/17/2019	Weather	0.0	\$80.00	\$ -											0
1/18/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Reprogrammed the copies and filed.	4.0	\$80.00	\$ 320.00	0.5					1.5	0.5	0.5	1		4
1/21/2019	Holiday	0.0	\$80.00	\$ -											0
1/22/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website update & started recording assessment payments received from Placer County.	6.5	\$80.00	\$ 520.00				4		0.5	0.5	0.5	1		6.5
1/23/2019	Off	0.0	\$80.00	\$ -											0
1/24/2019	Off	0.0	\$80.00	\$ -											0
1/25/2019	Off	0.0	\$80.00	\$ -											0
1/28/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website customer info., updated escrows and customer account information.	7.0	\$80.00	\$ 560.00		1			1	1.5	1.5	0.5	1.5		7
1/29/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished minutes, started month end and filed.	7.5	\$80.00	\$ 600.00	1		2.5			0.5	0.5	0.5		2.5	7.5
1/30/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on month end	4.0	\$80.00	\$ 320.00			2.5			0.5	0.5	0.5			4
1/31/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Payroll and month end.	4.5	\$80.00	\$ 360.00			3			0.5	0.5	0.5			4.5
		36.0	TOTALS	\$ 2,880.00	1.5	1.0	8.0	4.0	1.0	6.5	4.5	3.5	3.5	2.5	36.0
					4%	3%	22%	11%	3%	18%	13%	10%	10%	7%	



400 Capitol Mall, 27th Floor
Sacramento, CA 95814
T| 916.321.4500
F| 916.321.4555

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION

Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728

January 15, 2019
Invoice 292925

Lake Management

Reference # 4210-009

For Professional Services Through 12/25/2018

Previous Balance		1,889.00
Payments		-1,889.00
Balance Forward		0.00
Current Fees	2,753.50	
Total Current Charges		2,753.50
Total Due		\$2,753.50

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	2,753.50	0.00	0.00	0.00	2,753.50

ACCOUNT NO 9012 \$ 2753.50
CHECK NO.
CK DATE

APPROVED

28

Kronick Moskowitz Tiedemann & Girard

Sierra Lakes County Water District
Reference # 4210-009 - JAM

January 15, 2019
Invoice 292925
Page 2

Lake Management

Current Fees 2,753.50

Total Current Charges 2,753.50

Total Due \$2,753.50

For Professional Services Through 12/25/2018

Fees

Date	Attorney / Description	Rate	Hours	Amount
11/26/2018	Mitchell, Jeffrey A Outlining issues concerning SLPOA's CGL policy, email/calls to/from Bill Quesnel and Karen Heald; call from Bob McCormick.	225.00	2.90	652.50
11/26/2018	Booher, Andreas L Prepare for meeting with SLPOA representatives by reviewing SLPOA insurance documents (2.1); participate in planning call with K. Heald, B. Quesnel, and J. Mitchell (0.8).	215.00	2.90	623.50
11/27/2018	Mitchell, Jeffrey A Prepare for and attending meeting with Sierra Lakes and SLPOA representatives to discuss License Agreement, insurance and indemnity issues; revising License; email to/from Bill Quesnel and making additional revisions to License.	225.00	3.70	832.50
11/27/2018	Booher, Andreas L Prepare for SLPOA meeting by reviewing SLPOA insurance documents (1.4); participate in meeting with SLPOA Board members, K. Heald, B. Quesnel, and J. Mitchell (1.6).	215.00	3.00	645.00
Total Fees For Professional Services			12.50	\$2,753.50

Reimbursable Costs

0.00

Total Costs \$0.00

Total Current Charges This Invoice 4210-009 \$2,753.50



400 Capitol Mall, 27th Floor
Sacramento, CA 95814
T| 916.321.4500
F| 916.321.4555

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION

Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728

January 15, 2019
Invoice 292931

General

Reference # 4210-001

For Professional Services Through 12/25/2018

Previous Balance		1,830.85
Payments		-1,830.85
Balance Forward		0.00
Current Fees	782.00	
Current Disbursements	13.80	
Total Current Charges		795.80
Total Due		\$795.80

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	795.80	0.00	0.00	0.00	795.80

ACCOUNT NO
CHECK NO.
CK DATE
APPROVED

9012 + 795.80
[Signature]

Kronick Moskowitz Tiedemann & Girard

Sierra Lakes County Water District
Reference # 4210-001 - JAM

January 15, 2019
Invoice 292931
Page 2

General

Current Fees	782.00
Current Disbursements	13.80

Total Current Charges	795.80
------------------------------	---------------

Total Due	\$795.80
------------------	-----------------

For Professional Services Through 12/25/2018

Fees

Date	Attorney / Description	Rate	Hours	Amount
12/14/2018	Mitchell, Jeffrey A Reviewing agenda packet for Board meeting; participating in Board meeting (Billed at Half Rate).	112.50	1.60	180.00
12/21/2018	Booher, Andreas L Review documents for liability assessment and outline memorandum re same.	215.00	2.80	602.00
Total Fees For Professional Services			4.40	\$782.00

Reimbursable Costs

Date	Description	Units	Amount
	Photocopy/Printing Charges	92	13.80
Total Costs			\$13.80

Total Current Charges This Invoice 4210-001	\$795.80
--	-----------------

SIERRA LAKES COUNTY WATER DISTRICT

P.O. Box 1039

Soda Springs, CA 95728

(530) 426-7800

Fax: (530) 426-1120

MEMORANDUM

TO: Board of Directors

FROM: Anna Nickerson

RE: Request for waiver

DATE: January 30, 2019

Attached is a request for waiver of the 10% late fee for the 2nd quarterly payment of the 2018/2019 Water/Sewer Service Fees from the following homeowner:

- Dana Merryman – dated 1/30/19

Staff requests direction from the Board.

Anna M Nickerson

From: 'Dana Merryman' via Sierra Lakes County Water District <info@slcwd.org>
Sent: Wednesday, January 30, 2019 7:16 AM
To: info@slcwd.org
Subject: Late fee

Dear board,

I have owned a home in serene lakes for 25 years and have never missed a timely payment. Some how or another I missed the reminder email this quarter. I am hoping that the late fee can be waived.

Thank you for your consideration

Dana Merryman

Sent from my iPad

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Bill Quesnel PE, General Manager
Subject: SLPOA-SLCWD License Agreement
Date: February 1, 2019

The most recent version (December 15, 2018) of the Agreement was approved by the Serene Lakes Property Owners Association (SLPOA) Board at their January, 2019 meeting and has been signed by the Board President.

The Agreement language has not changed since it was presented to the Board of Directors at its December, 2018 meeting; no modifications or edits were proposed during that discussion.

Staff recommends the Board of Directors:

1. Approve the December 15, 2018 version of the License Agreement between the Sierra Lakes County Water District and Serene Lakes Property Owners Association, Inc.; and
2. Authorize the Board President to sign the Agreement.

Attachment: License Agreement (December 15, 2018)

LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("**Agreement**") is made by and between SIERRA LAKES COUNTY WATER DISTRICT, a California county water district ("**SLCWD**" or "**Licensor**") and SERENE LAKES PROPERTY OWNERS ASSOCIATION, INC., a California non-profit mutual benefit corporation ("**SLPOA**" or "**Licensee**"); Licensor and Licensee shall sometimes hereinafter be referred to as the "Parties."

RECITALS

A. Licensor is the owner of certain real property situated in an unincorporated area of Placer County, California (the "**SLCWD Property**"), and more particularly described in Exhibit A, which is attached to this Agreement and incorporated herein by reference.

B. Licensee is a volunteer nonprofit organization of property owners in the SLCWD service area that provides various services and amenities to its members.

C. Licensee and Licensor are also parties to that certain "Lease Agreement" dated May 14, 2010 by which Licensee leased "Lot One" (as defined in the Lease Agreement) from Licensor. Lot One is not the subject of this License Agreement, and the Lease Agreement remains in full force and effect.

D. Licensee desires access to, and limited use of, certain specified portions of the SLCWD Property, more particularly described in Exhibits A and B attached hereto and incorporated herein by reference (the "**License Sites**"), for purposes of constructing, maintaining and operating seasonal and short term boat storage facilities, piers and docks for use by property owners in the SLCWD service area in compliance with the SLCWD's lake management plan now set forth as Division XXX of the Sierra Lakes District Code, as it may be amended from time-to-time (the "**Lake Management Plan**"). The parties acknowledge and agree that the intent of the Lake Management Plan and any other implementing ordinance(s) adopted by Licensor is to establish reasonable regulations to address and put controls on the historical access to, and use of, the SLCWD Property and Lakes Dulzura and Serena in an effort to limit adverse impacts that may otherwise occur in the absence of regulations that limit use of the SLCWD Property, and that said intent shall govern the rights granted to SLPOA under this Agreement.

E. Licensor desires to grant to Licensee a license to install, maintain and operate such facilities and docks to facilitate the implementation and administration of the Lake Management Plan under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein expressed and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Licensor and Licensee agree as follows:

AGREEMENT

1. Grant of License. Licensor hereby grants a non-exclusive license to Licensee, to install, maintain, operate, replace and remove, at Licensee's sole expense at the various License Sites, the boat storage racks, piers and floating docks (and related signage) for use by property owners in the SLCWD service area as further described in Exhibit B attached hereto and incorporated herein by reference ("Permitted Use").

The license granted by this Agreement is subject to such regulations as may from time to time be adopted by Licensor to address water quality and/or environmental issues pertaining to the lakes and the abutting shoreline areas, which regulations are based on a reasonably demonstrated need to protect water quality and/or the environment.

2. Term. The term of the license granted under this Agreement (the "**Term**") shall be for a period of three (3) years commencing on _____, 2019 (the "**Commencement Date**") and continuing until _____, 2022, subject to extension or earlier termination in accordance with the provisions of this Agreement. This Agreement shall automatically renew for up to an additional two, three (3) year terms following the Commencement Date (for a possible maximum term of nine (9) years) unless either Party provides written notice to the other Party of its intention not to renew this Agreement at least thirty (30) days prior to the then-current termination date.

3. Fee. Licensee agrees to pay Licensor a non-refundable fee of One Hundred Dollars (\$100) as part of the consideration for Licensor's grant of license. Licensee shall make this payment by the Commencement Date. The parties expressly acknowledge and agree that the fee set out in this paragraph is only part of the consideration that is being provided to SLCWD in connection with this Agreement and that SLPOA's agreement to undertake and manage the boat storage activities described herein also conveys an important benefit to SLCWD.

4. Termination Rights.

(a) Licensor shall have the right to terminate and revoke all or any of the rights granted to Licensee hereunder at any or all License Sites in the event Licensor reasonably determines that the exercise of the applicable right or rights by Licensee hereunder at the applicable License Site(s) (i) violates any legal obligations or restrictions on either party or (ii) creates unacceptable water quality, health, safety or welfare issues or water turbidity problems that are not amenable to reasonable mitigation through regulation, or that as a result of continued drought it is no longer feasible for Licensee to exercise the applicable activity at the affected License Site. Such termination and revocation shall require Ninety (90) days prior written notice to Licensee before becoming effective.

(b) In the event a Party to this Agreement fails to timely perform or comply with any provision of this Agreement and does not cure such failure within fifteen (15) days after receipt of written notice thereof from the other Party, or if such failure cannot be cured within such fifteen (15) day period, fails to commence and thereafter diligently pursue such cure as soon as reasonably possible, then such failure shall constitute a "**Default**" by that Party under this Agreement, and the non-defaulting Party shall have the right by written notice to the defaulting Party, effective upon receipt, to terminate this Agreement.

(c) Licensee shall have the right to terminate this Agreement in the event that Licensee determines that it is unwilling or unable to continue to operate and maintain the boat storage facilities and docks permitted under this Agreement. Such termination shall require Ninety (90) days prior written notice to Licensor before becoming effective; provided, however, that in the event that a third-party legal action is brought to challenge the rights granted under this Agreement, Licensee may (but is not obligated to) terminate this Agreement upon five (5) days prior written notice to Licensor.

(d) In the event either Licensor or Licensee terminates this Agreement as provided above, the boat storage facilities and docks at the affected License Site(s) shall remain the

property of Licensee, and Licensee shall, prior to the effective date of the termination, remove the boat storage facilities and docks from the applicable License Site(s) and restore the License Site(s) to the condition that existed prior to June 1, 2015.

5. Licensee's Rights and Responsibilities.

(a) Licensee shall have the right under the license granted under this Agreement to regulate and charge fees for the use of the boat storage facilities, piers and docks permitted under this Agreement, provided such regulation is in compliance with SLCWD's ordinances and Lake Management Plan as the same may be modified from time to time, and provided that the fees charged are designed to reasonably reimburse Licensee for costs incurred in connection with the installation, maintenance, repair, replacement and operation of the improvements installed in the License Site and the exercise of the associated rights granted under this Agreement and are reasonably apportioned between non-members and members of SLPOA.

(b) Licensee shall use the License Sites solely for the Permitted Use set forth above. Licensee shall comply with all laws, statutes, ordinances, codes, rules and regulations of federal, state, county, local and municipal governments which are applicable to the Licensee's use of the License Sites ("**Applicable Laws**"), and Licensee shall be responsible at Licensee's sole cost and expense for obtaining and maintaining any permits or approvals necessary for the boat storage facilities and docks to be installed at the License Sites and to install such facilities in full compliance with all Applicable Laws; provided, however, that Licensor shall be responsible for the implementation of procedures required under the California Environmental Quality Act (CEQA) (Public Resources Code 21000 et seq.) and for the preparation of CEQA documents if any are required in connection with the rights granted under this Agreement. In the event that Licensor determines that it is not feasible from a logistical, financial or timing standpoint to appropriately comply with applicable requirements under CEQA; then in such event Licensor may terminate this Agreement by providing timely notice to Licensee.

(c) Licensee shall obtain the prior approval of Licensor for the design and installation of any boat storage facilities, piers and docks and related improvements installed in the License Sites, such approval not to be unreasonably denied, conditioned or delayed.

6. No Disruption of Activities. Licensee agrees that the activities on the License Sites conducted by Licensee shall be conducted so as to minimize interference with Licensor's normal activities on the Property.

7. Indemnification. For purposes of this Section, "Licensee" shall include Licensee's employees, agents, contractors, and invitees. Licensee hereby agrees that Licensor shall not be responsible for damage or loss to any improvements installed by Licensee at the License Sites or for theft or damage to any personal property stored at the License Sites pursuant to this Agreement. Licensee further agrees, to the fullest extent permitted by law, to indemnify, defend (with counsel reasonably satisfactory to Licensor) and hold harmless Licensor, its officers, directors, employees and agents, from and against any and all claims, liabilities, actions, demands, damages, losses and expenses, including but not limited to reasonable attorneys' fees and costs incurred in defending same, for loss of, or damage to property or for injuries to, or death of, any persons ("**Claims**") to the extent resulting from the use of the License Sites by Licensee, or arising from or alleged to have arisen from the unlawful, tortious or negligent acts or omissions of Licensee on the License Sites or the failure of Licensee to comply with the terms and conditions of this Agreement; provided, however, that the foregoing indemnity shall not be applicable to Claims to the extent arising by reason of the willful misconduct or negligent

acts or omissions of Licensor or its authorized representatives ("**Excluded Claims**"), including but not limited to Hazardous Conditions on the SLCWD Property (except to the extent such Hazardous Conditions were introduced or exacerbated by Licensee's activities), and Licensor shall indemnify, defend and hold harmless Licensee, from and against (i) any and all such Excluded Claims to the extent not covered by insurance required to be carried by Licensee under the terms of this Agreement and (ii) in any CEQA litigation filed against the Lake Management Plan which also names Licensee as a party; provided, however, that if Licensee wants to have separate legal counsel in any such action, the fees and costs for such separate legal counsel shall be the sole responsibility of Licensee. Licensee further agrees that it will permit no mechanic's, materialman's or other liens to be placed on the License Sites for work or materials furnished in connection with the Licensee's use of the license granted under this Agreement. In the event such liens are placed, Licensee agrees to further indemnify, defend and hold Licensor and the License Sites harmless from and against same. As used in this Section 7, "Hazardous Condition" means a condition of the surface of a License Site that creates a substantial (as distinguished from a minor, trivial or insignificant) risk of injury when the Site is used with due care in a manner in which it is reasonably foreseeable that it will be used. The obligations of the parties under this Section 7 shall survive the expiration or termination of this Agreement.

8. Insurance.

(a) General Liability. Licensee shall obtain and maintain in force at all times during the Term commercial general liability insurance coverage (Occurrence Form CG 00 01), including coverage for claims arising out of premises/operations, products/completed operations, contractual liability, and subconsultant's work and personal and advertising injury, for activities undertaken by or for Licensee hereunder in connection with the Permitted Use. Coverage shall be on an occurrence form basis with limits of not less than Four Million Dollars (\$4,000,000) per occurrence and Eight Million Dollars (\$8,000,000) annual general aggregate. Such policy(ies) shall provide that they are primary insurance with respect to all Claims (as defined in Section 7) and that any insurance carried by Licensor shall be in excess and shall not contribute with it. Licensor and its officials, officers, employees shall be listed as additional insureds on the policy(ies) of insurance which shall also include blanket contractual liability, it being the intent of the Parties that Licensee's contractual liability coverage provide coverage to the maximum extent possible of Licensee's indemnification obligations under this Agreement. Such policy shall be in a form and written by an insurer reasonably acceptable to Licensor, and shall state that the insurer will provide the Licensor with written notice prior to any cancellation of the policy or reduction in the amount of said policy and shall provide the Licensor with the option to advance payments for the continuation of the policy at the same coverage amount, which payments shall be on behalf of and at the sole cost of Licensee. Licensee shall provide to Licensor a certificate of insurance naming the Licensor, its officials, officers and employees as additional insureds by an endorsement effective not later than the Commencement Date.

(b) Worker's Compensation. In the event Licensee has employees or hires contractors, Licensee shall obtain and maintain in force during the Term insurance to protect Licensee, its contractors and subcontractors from all claims under Worker's Compensation and Employer's Liability Acts. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state statutes and regulations.

9. General Provisions.

(a) Entire Agreement. This Agreement constitutes the final and entire agreement between the Parties with regard to the subject matter hereof, all oral agreements being merged herein, and supersedes all prior understandings and agreements between the Parties.

(b) Amendments. This Agreement may only be amended or modified by a document in writing signed by both Parties.

(c) Severability. If any clause, sentence or other portion of this Agreement shall become illegal, null or void for any reason, or shall be held by any court of competent jurisdiction to be so, the remaining portions hereof shall remain in full force and effect.

(d) No Waiver. No waiver of any default of any obligation by any Party hereto shall be implied from any omission by the other Party to take any action with respect to such default.

(e) Captions. None of the captions or headings of any of the paragraphs of this Agreement shall be construed as a limitation upon the language of the paragraphs, said captions having been inserted as a guide and partial index and not as a complete index of the contents of such paragraphs.

(f) Relationship. Nothing contained in this Agreement shall be deemed or construed, either by the Parties or by any third party, to create the relationship of principal and agent or create any partnership, joint venture, or other association between the Parties.

(g) Time. Time is of the essence.

(h) Governing Law. The rights and obligations of the Parties and the interpretation and performance of this Agreement shall be governed by the law of California, excluding its conflict of laws rules.

(i) Notices. Any and all notices, consents, requests, demands, approvals, authorizations and other communications provided for herein shall be in writing and shall be deemed to have been duly given if and when (i) personally served, (ii) three (3) days following deposit after being sent by United States registered or certified mail, return receipt requested, postage prepaid, or (iii) the next business day if sent by overnight courier service that provides receipt delivery service, delivery charges prepaid, return receipt requested, addressed to the following addresses:

If to Licensor:

Sierra Lakes County Water District
c/o General Manager
7305 Short Road
Soda Springs, CA 95728

If to Licensee:

Serene Lakes Property Owners Association
c/o President

P.O. Box 669
Soda Springs, CA 95728

or any such place as the Parties may, from time to time, designate in writing at least thirty (30) days in advance of any required written correspondence or notification. Refusal to accept delivery of any notice, request or dismissal shall be deemed to be delivery thereof.

(j) Assignment. This Agreement is personal to the originally named Licensee hereunder and shall not be assigned, conveyed, transferred or otherwise hypothecated without the prior written consent of Licensor, which may be withheld in Licensor's sole and absolute discretion.

(k) Binding Effect. Subject to the restrictions on assignment contained in Paragraph 9(i) above, this Agreement shall be binding on and shall inure to the benefit of the Parties and their respective legal representatives, successors and assigns.

(l) Necessary Actions. Each party agrees to execute and deliver additional documents and instruments and to take any additional actions as may be reasonably required to carry out the purposes of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates set forth below.

LICENSOR:

Sierra Lakes County Water District,
a California county water district

LICENSEE:

Serene Lakes Property Owners Association,
Inc., a California non-profit mutual benefit
corporation

By: _____
Name: Michael Lindquist
Title: President
Date:

By: _____
Name: Diane Scanlon
Title: President
Date:

Approved as to form:

By: _____
Name: Jeffrey Mitchell
Title: District General Counsel

EXHIBIT A

SLCWD PROPERTY AND LICENSE SITES

(See Attachment)

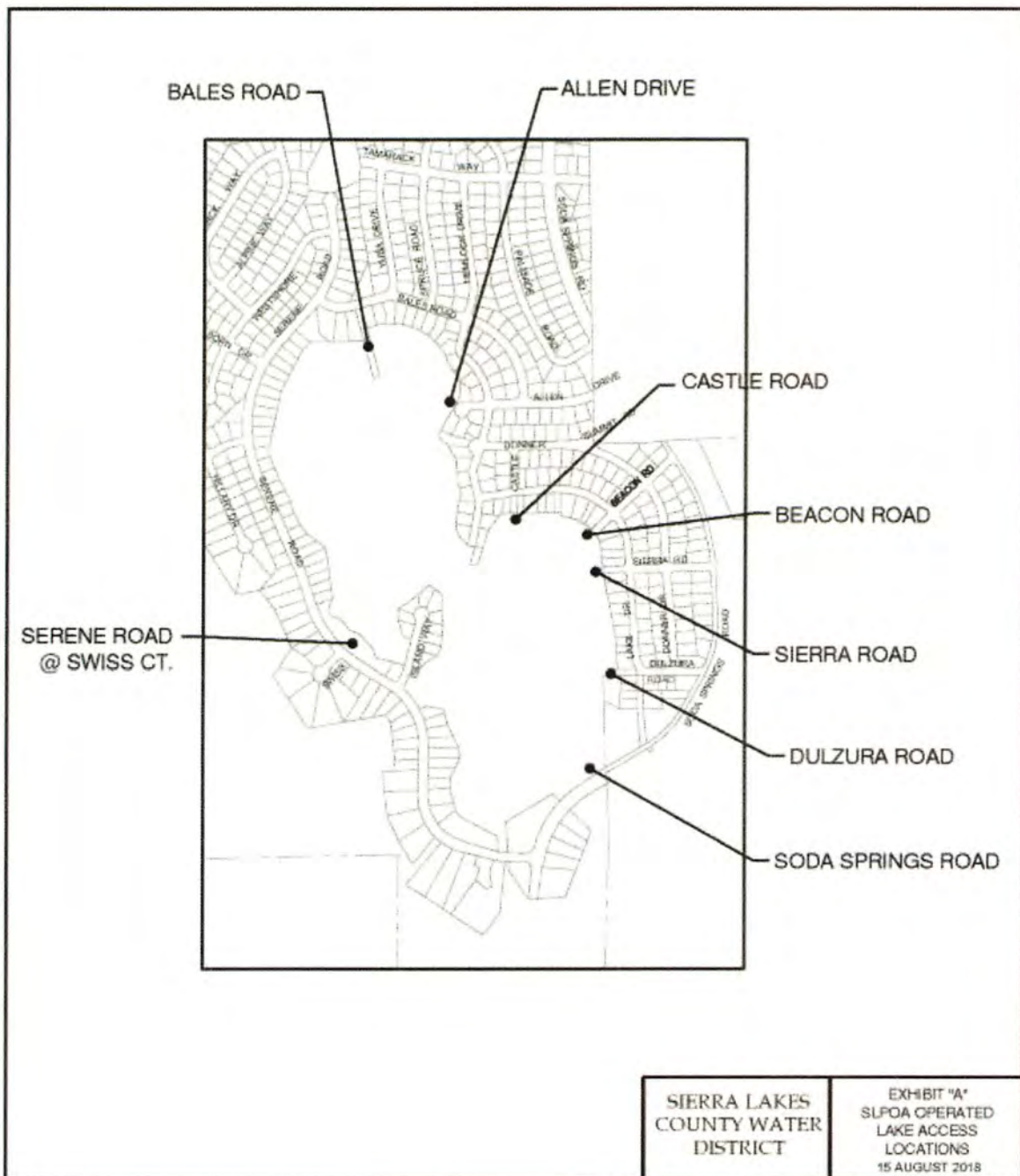


EXHIBIT B

SCHEDULE OF SITE-SPECIFIC BOAT STORAGE FACILITIES AND DOCKS

1. Serene Road @ Swiss Court: Seasonal storage of sailboats and paddleboats and short term storage of kayaks and canoes. Maximum number of stored boats is 30. Installation of 4'x10' dock.
2. Bales Road: Racks for seasonal storage of kayaks and canoes, logs for day use storage of kayaks and canoes. Maximum number of seasonally stored boats is 84. Installation of 4' x10' dock.
3. Allen Drive: Seasonal and short-term storage of kayaks and canoes. Maximum number of stored boats is 14. Installation of 4'x10' dock.
4. Castle Road: Short-term storage of kayaks and canoes. Maximum number of stored boats is six. Installation of 4'x10" dock.
5. Beacon Road: Short-term storage of kayaks and canoes. Maximum number of stored boats is six. Installation of 4'x10' dock.
6. Sierra Road Installation of an up to 245 square foot pier for day use.
7. Dulzura Road: Seasonal and short-term storage of kayaks and canoes. Maximum number of stored boats is eight.
8. Soda Springs Road: signage for designated dog access to Lake Dulzura.

Sierra Lakes County Water District
Action Items
As of February 2019

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	Office Procedures Manual	3 sections left to complete	In Process	85%	Anna
2	Proper Operation of Stop & Drain Valves Program	equipment modified, coordinating production of video	In Process	60%	Bill Q.
3	Develop information about best management practices and fertilization for inclusion with billing	Research BMPs and macrophyte plant management options	Spring 2019	10%	Bill Q.
4	AMR Data Collection & Analysis	Collect use data by type of occupancy	Summer 2019	0%	Bill Q.
5	Policies & Procedures Review/Update	Review current policies and procedures for revisions and possible additions.	Spring 2019	10%	Bill Q./ Anna/Dick/Bob
6	Insurance Coverage Review	JPIA Liability, Property and Workers Comp policies submitted to KMTG for review	Spring 2019	25%	Bill Q./Jeff M
7	Urgent Matter Protocol	Review current policies and procedures for revisions and possible additions to agenda.	Spring 2019	0%	Bill Q.

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SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from January 11, 2019, Board Meeting

- 1 Bill Q Send letter to SLPOA summarizing the understanding regarding SLPOA facilities in the water at Lot 1 and defining SLPOA's responsibilities with respect to Lease Agreement.
- 2 Bill Q Look into options for a District weather station
- 3 Interested Directors Provide picture and bio for website
- 4 Mr. Mitchell Update on the District election status through Placer County (Before next scheduled election in 2020)

Future discussion topics or agenda items:

- 1) A review of what we can do to improve customer service