

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
SIERRA LAKES COUNTY WATER DISTRICT**

**Date:** Friday October 12, 2018 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

**I. Open Meeting:**

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Michael Lindquist  
Director Dan Stockton  
Director Karen Heald  
Director Richard Simpson  
Director Bill Oudegeest

Staff members present: Bill Quesnel, General Manager  
Anna Nickerson, Financial Consultant

Staff present by phone: Jeff Mitchell, District Counsel

Guests present: None

Minute Recorder: Anna Nickerson, Financial Consultant

**II. Public Forum:** An opportunity for members of the public to address the Board on items that were not on the agenda. No members of the public present so there were no comments.

**III. Approve Agenda:** The agenda was presented to the Board for approval.

**A motion was made by Director Stockton and seconded by Director Simpson to approve the agenda as written.** The motion passed by a unanimous vote.

**IV. Public Comments:** An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. There were no public comments received after the agenda was posted.

**V. Operations:** Mr. Quesnel's operations report was presented to the Board for consideration and possible action. Mr. Quesnel said he and Mrs. Nickerson had met with Robert Bousquet, the District's website designer, on Tuesday, October 9, 2018. At the meeting, Mr. Bousquet practiced sending messages and explained that everyone with a website account would receive important messages and payment reminders. Customers would also have the option of signing up to receive text messages as well. Mr. Quesnel also reported that the Director's email addresses should be activated soon and Directors would be receiving instructions for accessing their email accounts. Director Lindquist asked if the email addresses could be replaced with something like a picture to protect the email address from spam bots — programs that search the internet for email addresses. Mr. Quesnel said he had been using his slc wd.org email address for a while and had not been targeted with spam; others said they have had few problems with their own accounts. However, Mr. Quesnel would mention Director Lindquist's concern to Mr. Bousquet.

Mr. Quesnel reported that the CalFIRE crew was in the District on Wednesday and that everything had been cleaned up. He anticipated the crew would be back around October 29, 2018, to finish chipping. He said the crew was able to complete the biggest goal which was to get the drainage channels south of Dulzura cleaned up.

Mr. Quesnel said the lake level was down more than two feet which was lower than it had been in the last 10 years. He said the lake level had not been down that low since October 2008. He speculated that the reason for the low lake level was the lack of summer rain. He also said the raw water quality was not very good, making it more difficult to run the filter plant due to increased turbidity.

Mr. Quesnel said he thought LAIF and the Placer County Treasurer would have provided quarter end statements but the statements had not been received yet. He anticipated there would be statements from both investments by the November meeting.

Mr. Quesnel reported that staff had found two leaks, on the customer's side, earlier that day. The leaks were both significant and the homeowners had been contacted.

Mr. Quesnel reported that the capital project was complete.

Mr. Quesnel reported that he was able to hire an operator to replace Mr. Dahlen and that Patrick Baird would be starting November 5, 2018. Director Simpson asked what the geographic distribution of the six applicants were. Mr. Quesnel said all were from California, a couple calls from Southern California, but all applicants were from Northern California, primarily the Central Valley. He also said advertising in the Sierra Sun was a waste of money because he had much more interest and contact through the California Water Environmental Association and Brown & Caldwell's Water in the West websites. The combined cost of the website advertising was less than the Sierra Sun publication cost.

Director Simpson asked if Mr. Quesnel was working with SLPOA on the lease agreement, noting that discussion would resume when the necessary people returned from vacation. He also said Mr. Quesnel had not mentioned anything about the MOU regarding the lease and the water facilities. Mr. Quesnel said he would follow up once the license agreement was complete.

Director Simpson asked about the comment regarding continued leaks and the possibility of doing another leak survey. He said the previous month was the only month that was above the five year average. Mr. Quesnel said his thought was that there really were leaks because of the sudden increase in water usage. He said staff found two very substantial leaks, both on the customer's side, earlier that day. He also said SLPOA was still irrigating at Lot 1. It was his opinion that the combination of warmer weather and the two leaks accounted for the increase in water usage.

## **VI. Consent Items Calendar:**

The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the September 14, 2018, Regular Meeting; the September 2018 Check Register; Disbursements for Board Approval; and September 30, 2018, Director Lindquist

asked if anyone wanted to pull anything off the consent calendar.

Director Heald said she wanted to discuss the minutes and Director Simpson said he had a question on one of the checks. Director Lindquist said the minutes would be pulled from the Consent Calendar for discussion.

**A motion was made by Director Oudegeest and seconded by Director Heald to approve everything on the Consent Items Calendar except the minutes and the checks.** The motion was subsequently withdrawn.

Director Heald said she would like the minutes to reflect the discussion held prior to the decision to approve the SLPOA license agreement. She said, even though Jeffrey Mitchell, District Counsel, said the Board could approve the license agreement with contingencies, she wanted to hold off until after negotiations. She said the reasons for her abstention was that she wanted to wait to approve a final agreement and was concerned that prior approval would undermine the District's negotiations.

The Board agreed that the minutes would be modified to reflect Director Heald's position. The revised minutes would be brought back for approval at the November meeting.

Director Simpson asked about the \$97.00 check to Badger Meter. He said he was wondering if that amount was going to go up. Mr. Quesnel said the District pays a specific monthly fee for each meter in order to use Badger's cloud software. He also said although the total monthly fee would increase as the number of meters increased, the unit cost would decrease as the number of meters increased.

**A motion was made by Director Oudegeest and seconded by Director Stockton to approve everything on the Consent Items Calendar except the minutes.** The motion passed by a unanimous vote.

## **VII. New Business:**

A. Mr. Quesnel's memorandum titled "Resolution No. 2018-847 of the Sierra Lakes County Water District in Appreciation of Jerry Dahlen", was presented to the Board for consideration and possible action. Mr. Quesnel said the purpose of the Resolution was to recognize Mr. Dahlen's almost 12 years of service. He also said the framed Resolution, if approved, would be presented to Mr. Dahlen at a lunch with Sierra Lakes and Donner Summit PUD's staff.

**A motion was made by Director Heald and seconded by Director Simpson to approve the Resolution as written and to allow Mr. Quesnel to get it Jerry in the time he desires and to pay for the lunch.** The motion passed by unanimous vote.

### **VIII. Old Business:**

A. Mr. Quesnel's memorandum titled "Amendment of District Ordinance 18.01" dated, October 3, 2018, was presented to the Board for consideration and possible action. Mr. Quesnel said the presented information was similar to what the Board reviewed in September with added language to Section 30.16 to include "regarding but not limited to" to the description of boats with trolling type motors. He also said a summary notice was posted in the Sierra Sun. Upon approval by the Board, the revisions would immediately go into effect and he would post the revised ordinance on the website and a summary notice of the outcome in the Sierra Sun.

**A motion was made by Director Simpson and seconded by District Stockton to approve the amendments.** The motion passed by unanimous vote.

### **IX. Administration:**

A. A list of Follow-up Items from the August 10, 2018, board meeting was presented to the Board for consideration and possible action. Items 1, a District weather station, and 2, Director's pictures and bios for the website, were still pending. Director Heald said she would like to Board to direct Mr. Mitchell to perform a review of all the District's insurance in context with what Mr. Quesnel found with ACWA. She wanted to make sure the District was adequately covered. Mr. Quesnel said the District's current liability policy — that was approved as part of the Consent Calendar — includes a \$5,000,000 aggregate with a \$60,000,000 Excess Umbrella.

B. The Status of Action Items remaining as of the September 2018 board meeting was presented to the Board for consideration and possible action. Website design was revised to 95% complete.

Director Lindquist said a letter was sent on behalf of the Board in support of Truckee Donner Land Trust's application for a forest management grant. The letter was needed within a day and a half so there was not time for the letter to be placed on the agenda. Mr. Quesnel said he spoke to the Land Trust and requested that a little warning would be helpful because letters of support were important and wanted to give the entire Board an opportunity to provide input. Director Lindquist confirmed that Mr. Mitchell suggested the Board have a policy specifying how urgent requests were to be handled. Mr. Mitchell was asked to provide an example of a policy that could be discussed with the upcoming review of District policies.

### **X. Adjournment**

**A motion was made by Director Heald and seconded by Director Simpson to adjourn the meeting.** The motion passed by a unanimous vote.

The minutes were approved at the Regular Meeting held on November 9, 2018, as part of the Consent Items Calendar. A motion was made by Director Stockton and seconded by Director Heald to approve the Consent Items Calendar. The motion passed by a unanimous vote of those directors in attendance. Director Oudegeest was absent from the meeting.