

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SIERRA LAKES COUNTY WATER DISTRICT

Date: Friday October 13, 2017 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Michael Lindquist
Director Dick Simpson
Director Bill Oudegeest

Director Heald participated by teleconference from 2025 Catalina. Davis, CA, pursuant to Government Code Section 54953.

Director Dan Stockton was absent from the meeting.

Staff members present: Bill Quesnel, General Manager
 Anna Nickerson, Financial Consultant

Staff member present by phone: Jeff Mitchell, District Counsel

Guests present were: Colleen Hogan, Serene Lakes Property Owner

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no public comments.

III. Approve Agenda:

The agenda was presented to the Board for approval.

A motion was made by Director Oudegeest and seconded by Director Simpson to approve the agenda. The motion passed by a roll call vote: Ayes: Directors Lindquist, Oudegeest, Simpson and Heald. Noes: none. Abstentions: none. Absent: Director Stockton.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. There were no public comments received after the agenda was posted.

V. Lake Management:

A. Mr. Quesnel's memorandum titled "Walkway and Dock Installation, 5478 Bales Road." dated October 4, 2017, was presented to the Board for consideration and possible action. Mr. Quesnel said Mr. Byers proposed a permanent raised walkway, at a length previously approved

by staff and the Board, with a five foot removable section, that would be removed no later than one week after the lake level fell below the spillway elevation in the spring/summer. The proposal also included a dock that would be configured in a “T”, with a maximum surface area of 64 square feet, in accordance with the District’s ordinance for docks and piers. Staff recommended approval of the proposal.

Director Simpson asked if Mr. Quesnel would be posting the spillway level every week and if the aluminum portion of the floating dock would have the appropriate coating. Mr. Quesnel said he would be posting the spillway level every week, as previously discussed, and that he would make sure the aluminum was properly coated.

A motion was made by Director Simpson and seconded by Director Oudegeest to approve Mr. Byers’ proposal. The motion passed by a roll call vote: Ayes: Directors Lindquist, Oudegeest, Simpson and Heald. Noes: none. Abstentions: none. Absent: Director Stockton.

VI. Operations:

A. Mr. Quesnel’s operations report was presented to the Board for consideration and possible action. Mr. Quesnel said he wasn’t sure when the CalFire crew would be available for clearing brush and trees; they have been diverted because of all the fires in the Napa area. He said he would follow up in the next week, once the fire situation calmed down.

Mr. Quesnel reported on the status of the fuel spill clean-up at Bales. He said, for the first time ever, there was a minor hit for toluene in the sampling well located at the back of the property at the north end of the District’s property. He said he would have expected a hit from the sampling well at the front of the property, closest to the street, where there might be a little bit of residual oil. However, no decisions were made and another sample would be taken in the next week.

Mr. Quesnel said staff worked on Saturday to repair the water line that broke near Allen and Bales the previous Friday. He said by the time he was able to get to the District, Jeff Krebill was on scene and had the water turned off. Staff knocked on doors and left door hangers to inform nearby homeowners about the situation. Homeowners were very understanding and very grateful that service was restored by the next day. He said it was very fortunate that the break happened when it did and not in the middle of the night or when there was a lot of snow on the ground.

Mr. Quesnel reported that the pump manufacturer would up on Monday to look at the packing on the new pump at Bales. He said the packing wasn’t installed correctly, causing the pump to leak more than it should. The repair would be covered under warranty.

Director Simpson asked how the 19.58 acre feet of inflow to the lakes between mid-July and the end of September was determined. Mr. Quesnel said the value is based on channel dimensions, the rate of flow, and Manning’s equation. Every other day, Jeff Krebill estimates the velocity and calculates the inflow using a table and spreadsheet.

Director Simpson asked about the Cryptosporidium vs. E.coli equivalence. He wondered whether the last testing was done was in 2008 or 2009 and asked if the testing was something that was done for two months every ten years. Mr. Quesnel said the testing is done semimonthly over a 12 month period and that he recently received a reminder that the second round should begin in October. Director Simpson asked if conducting the test every five years would provide more confidence. Mr. Quesnel said staff continually sample for total coliform in the raw water, typically sampling for fecal coliform. He said, this sampling is not much different than the current sampling. The difference is that the current sampling is being done for E.coli instead of fecal and that a numerical value is needed rather than simply a detection or absence.

Director Simpson asked if Mr. Quesnel would be notifying every homeowner that participated in the lead and copper sampling or just the homeowner with the high lead level. Mr. Quesnel said the results would be sent to all homeowners that participated even though the requirement was only to send the information to the homeowner with the high level.

VII. Consent Items Calendar:

The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the September 8, 2017, Regular Meeting, the September 2017 Check Register, Disbursements for Board Approval, September 2017 Financial Reports and September 30, 2017 Balance Sheet.

A motion was made by Director Oudegeest and seconded by Director Simpson to approve the Consent Items. The motion passed by a roll call vote: Ayes: Directors Lindquist, Oudegeest, Simpson and Heald. Noes: none. Abstentions: none. Absent: Director Stockton.

VIII. New Business:

A. Mrs. Nickerson's memorandum titled "Request for Waiver", dated October 6, 2017, was presented to the Board for consideration and possible action. Director Simpson asked if there is any evidence that the bills were not delivered. Mrs. Nickerson said she did not receive a single bill back that was undeliverable. Director Heald said she had empathy for the people requesting waivers because more and more she had been experiencing problems with mail delivery. She said she didn't know if there was an answer; she just wanted to articulate that she had empathy. Director Simpson wondered if there was a way to offer automatic payments. Director Lindquist was in favor of having a discussion about providing better customer service in the future. Director Oudegeest said he was sympathetic but approving the waivers would open the District to receiving even more excuses. Director Lindquist noted that there is a cost associated with people not paying on time — reminder notices, reviewing accounts, etc. Director Heald said approving the waivers would require a new policy. Director Lindquist asked that the topic of customer service and bill payment be put on a future agenda.

A motion was made by Director Oudegeest and seconded by Director Simpson to disapprove the waiver requests. The motion passed by a roll call vote: Ayes: Directors Lindquist, Oudegeest, Simpson and Heald. Noes: none. Abstentions: none. Absent: Director Stockton.

IX. Old Business:

A. Mr. Quesnel's memorandum titled "Heating Oil Tank Financial Assistance Program Enrollment and Contacts", dated October 4, 2017, was presented to the Board for consideration and possible action. Mr. Quesnel said no action was needed; the memorandum was just an update on the status of fuel tanks. He said he received notification that the tanks on Donner and Serene Roads would be removed on Tuesday. He also said the above ground tank on Hemlock was in containment and the homeowner was finishing up the roof. Mr. Quesnel said there were still a couple homeowners that haven't responded even to the second letter. And, although he had a pretty good idea about what was going on with most of the tanks, the tank on Hemlock near Bales caused him some concern. Director Simpson asked about the status of the ground penetrating radar. Mr. Quesnel said he had put it on hold but was inclined to have the company come up and check for the tank on Hillside since the homeowners have been very cooperative.

Mr. Quesnel summarized that the HOTFaP program was off to a successful start. Since Assembly Bill 619 passed, three homeowners have joined the program and two underground tanks, which had fuel in them, are being pulled this fall.

X. Administration:

A. The list of Follow-up Items from the September 8, 2017 meeting was presented to the Board for consideration and possible action. Mrs. Nickerson said she talked to CalPERS and was told that retirement and medical were separate programs; the District is not required to participate in one in order to participate in the other. Mr. Quesnel said, in reviewing the District's policies, he found quite a bit of information regarding investing. Mr. Quesnel said he would forward copies of the District's policies regarding investing to Directors Lindquist and Stockton.

B. The Status of Action Items remaining as of the October 2017 Board meeting was presented to the Board for consideration and possible action. No changes were made.

XI. Adjournment

A motion was made by Director Oudegeest and seconded by Director Simpson to adjourn the meeting. The motion passed by a roll call vote: Ayes: Directors Lindquist, Oudegeest, Simpson and Heald. Noes: none. Abstentions: none. Absent: Director Stockton.

The minutes were approved at the Regular Meeting held on November 10, 2017 as part of the Consent Items Calendar. A motion was made by Director Heald and seconded by Director Oudegeest to approve the Consent Items Calendar. The motion passed by a unanimous vote.