

# SIERRA LAKES COUNTY WATER DISTRICT

## Operations & Maintenance Office

P.O. Box 120  
7305 Short Road  
Norden, CA 95724  
(530) 426-7802  
Facsimile (530) 426-1120

## Administrative & Billing Office

P.O. Box 1039  
7305 Short Road  
Soda Springs, CA 95728-1039  
(530) 426-7800  
Facsimile (530) 426-1120

## AGENDA REGULAR MEETING

**5:30 PM THURSDAY – August 10, 2023**      **District Office, Soda Springs, California**

### **I. Open Meeting**

#### A. Roll Call (Action)

The meeting will be teleconferenced pursuant to Government Code Section 54953 to allow for attendance by:

Director Karen Heald from 1520 E Covell Blvd 5B #262, Davis CA 95616, and  
Director Jon Harvey from 5 Cll Serra, Rancho Santa Margarita CA 92688

To join the meeting via Zoom:

1. From a PC, Mac, iPad, iPhone or Android device with high-speed internet: (If your device does not have audio, please also join by phone). Please click the link below to join the webinar:

<https://zoom.us/j/92096827143>

2. By phone: Meeting ID: 920 9682 7143

Dial: 1-253-215-8782  
or 1-669-900-6833  
or 1-346-248-7799  
or 1-253-215-8782  
or 1-301-715-8592  
or 1-312-626-6799  
or 1-929-436-2866

### **II. Public Forum\* (Comments regarding items not on the agenda)**

### **III. Approve Agenda (Action)**

### **IV. Public Comments (Agenda item comments received after the agenda was posted)**

Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

Remote Public Participation:

1. Submit written public comments to [anickerson@slc wd.org](mailto:anickerson@slc wd.org). Emails will be distributed to Board Members. To ensure the Water Board has the opportunity to review information prior to the meeting, please send emails by 5:00 p.m. on the meeting date.

2. Provide verbal comments via the conference call during a particular Agenda item. The meeting will pause during each agenda item and provide the opportunity for public comments at that time. The Board President will provide additional directions and guidance for providing comments during the meeting.

**V. Operations**

- A. July 2023 General Manager Report presented by Shauna Lorange, General Manager (Consideration & Possible Action) Pg 1
- B. July 2023 Operations Report presented by Patrick Baird, Utilities Operations Manager (Consideration & Possible Action) Pg 6

**VI. Consent Items Calendar\*\* (Action) Pg 10**

- A. Minutes for the June 22, 2023, Special Board Meeting and July 13, 2023 Regular Meeting Pg 11
- B. July 2023 Check Register, with Director's Payroll Detail Pg 27
- C. Financial reports for month ending July 31, 2023 (Review)
- Operating Expenses Budget vs Actual (Month & Year) Pg 31
  - Capital Expenses Budget vs Actual (Year to Date) Pg 34
  - Cash Flow Forecast – One Year Pg 35
  - Cash Flow Forecast – Five Year Pg 36
- D. Disbursements Requiring Board Approval Pg 37

**VII. Old Business**

- A. Customer Request to remove trees (Discussion & Possible Action) Pg 47
- B. Draft Rate Increase Presentation for Public Hearing presented by Shauna Lorange, General Manager. Pg 49
- C. Meter Implementation Plan presented by Shuana Lorange, General Manager (Discussion & Possible Action) Pg 50
- D. Master Project Schedule presented by Shauna Lorange, General Manager Pg 58

**VIII. New Business**

- A. Request for waiver of late fee from Alice Phillips. (Discussion & Possible Action) Pg 67

**IX. Administration (Consideration & Possible Action)**

A. Follow-Up/ Action Items from the July 2023 Regular Board Meeting

None

B. Quorum: Determine Board Availability for next Regular Meeting

Scheduled for September 14, 2023

**X. Adjournment**

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\*\* Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

**NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting**

**Correspondence**

**Next Meeting: Thursday September 14, 2023 at 5:30 pm**