

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

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Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728-1039
(530) 426-7800
Facsimile (530) 426-1120

AGENDA REGULAR MEETING

6:00 PM FRIDAY – March 11, 2016 District Office, Soda Springs, California

I. Open Meeting

A. Roll Call (Action)

II. Public Forum*

III. Approve Agenda (Action)

IV. Public Comments:

V. Verizon Cell Tower:

A. Memorandum titled “Verizon Wireless Facility” dated March 3, 2016 Pg 1
presented by Bill Quesnel (Consideration & Possible Action)

VI. Lake Management:

A. Memorandum titled “SLPOA use of Lot 18” dated March 3, 2016 Pg 3
presented by Bill Quesnel (Consideration & Possible Action)

VII. Operations

A. Operations Report presented by Bill Quesnel Pg 4

B. Memorandum titled “Flooding” dated March 3, 2016 presented by Pg 9
Bill Quesnel (Consideration & Possible Action)

• E-mail string re Flooding Pg

• March 7th email from Jan von Bothmer Pg 13a

VIII. Consent Items Calendar** (Action)

A. Minutes for the 2/11/16 Meeting Pg 14

B. February 2016 Check Register Pg 23

C. Disbursements Requiring Board Approval Pg 25

- D. Financial Reports Month ending February 29, 2016 (Review)
- Operating Expenses Budget vs Actual (Month & Year) Pg 30
 - Capital Expenses Budget vs Actual (Year to Date) Pg 33
 - Cash Flow Forecast – One Year Pg 34
 - Cash Flow Forecast – Five Year Pg 35
- E. Cost Summary for Administration of the Lake Bottom Parcel Pg 36

IX. Approval of Litigation Fees

- A. Curtis & Curtis LLP: Invoice dated Jan 16, 2016 Pg 37
(Consideration & Possible Action)

X. Old Business

- A. Memorandum titled “Employee Handbook Update” dated March 4, 2016 Pg 39
presented by Bill Quesnel (Consideration & Possible Action)
- B. Memorandum titled “District Ordinance Update” dated March 3, 2016 Pg 40
presented by Bill Quesnel (Consideration & Possible Action)
- C. Unpaid Water/Sewer Service Fees, the effects on other rate payers and
the foreclosure process. Memorandums presented by Jim Curtis, District
Counsel (Discussion & Possible Action)
1. Memorandums titled “Disconnection of Water for Non-Payment” and
“Foreclosure on Property for Failure to Pay Sewer Assessment and/or Sewer and
Water Fees” presented by Jim Curtis, District Counsel, regarding the following
topics:
 - Issues pertaining to continuing sewer and water service to property Pg 92a
owners who fail to pay the sewer and water fees.
 - Issues pertaining to property owners who fail to timely pay the Pg 92b
annual installment on the sewer assessment/bond and the ability
of the District to foreclose due to non-payment.
- D. Report by Director Freedle regarding possible USDA A-133 Audit
Requirements (Consideration & Possible Action)
- E. Fidelity Bond coverage vs. individual bond for contractors: report from
Director Stockton regarding initial investigation into bonds for Mr. Quesnel
and Ms. Nickerson (Consideration & Possible Action)

XI. New Business:

- A. Report by Budget Committee. Presented by Director Freedle and Director
Stockton (Consideration & Possible Action)

1. Memorandum titled “2016-2017 Budget Assumptions” dated March 2, 2016, presented by Bill Quesnel Pg 93
 - Maintenance & Operations Salary Range Evaluation
 - Water Meter Program

XII. Administration (Consideration & Possible Action)

- A. Follow-Up Items from the February 11, 2016 Board Meeting Pg 97
- B. Status of Action Items remaining as of the February 2016 Board Meeting Pg 98

XIII. CLOSED SESSION:

A. Closed session pursuant to Government Code Section 54956.8 to:

Discuss the Price and Terms for the proposed lease agreement:

Property Description: District Property (“Lot A”) behind the office Tank on Short Road, Soda Springs.

Agency Negotiators: Bill Quesnel

Negotiating Parties: Sierra Lakes County Water District and Epic Wireless/Verizon

B. Closed session pursuant to Government Code Section 54956.9(a) – to confer with Legal Counsel regarding the following item of litigation - Gortner v Royal Gorge LLC et al – Placer County Superior Court Case# SCV0032158

C. Closed session pursuant to Government Code Section 54956.9(d)(2) – to address the threat of litigation from Bernard and Joan Pech

XIV. Adjournment

* Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

** Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and

in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting.

Correspondence

Next Meeting: Friday April 8, 2016 at 6:00 pm