

# SIERRA LAKES COUNTY WATER DISTRICT

## Operations & Maintenance Office

P.O. Box 120  
7305 Short Road  
Norden, CA 95724  
(530) 426-7802  
Facsimile (530) 426-1120

## Administrative & Billing Office

P.O. Box 1039  
7305 Short Road  
Soda Springs, CA 95728-1039  
(530) 426-7800  
Facsimile (530) 426-1120

## AGENDA REGULAR MEETING

**6:00 PM FRIDAY** – June 8, 2018      District Office, Soda Springs, California

### I. **Open Meeting**

A. Roll Call (Action)

### II. **Public Forum\*** (Comments regarding items not on the agenda)

### III. **Approve Agenda** (Action)

### IV. **Public Comments** (Agenda item comments received after the agenda was posted)

### V. **Operations**

A. Operations Report presented by Bill Quesnel, General Manager      Pg 1  
(Consideration & Possible Action)

### VI. **Consent Items Calendar\*\*** (Action)

A. Minutes for the May 11, 2018, Board Meeting      Pg 7  
B. May 2018 Check Register, with Director's Payroll Detail      Pg 12  
C. Financial Reports Month ending May 31, 2018 (Review)  
    • Operating Expenses Budget vs Actual (Month & Year)      Pg 15  
    • Capital Expenses Budget vs Actual (Year to Date)      Pg 18  
    • Cash Flow Forecast – One Year      Pg 19  
    • Cash Flow Forecast – Five Year      Pg 20  
D. Disbursements Requiring Board Approval      Pg 21

### VII. **New Business**

A. Memorandum titled “Robert W. Johnson an Accountancy Corp.      Pg 27  
Engagement Letter”, dated June 1, 2018, presented by Anna Nickerson  
(Consideration & Approval)

- B. Memorandum titled “Mutual Aid Agreement”, dated June 4, 2018, presented Pg 34a  
by Bill Quesnel, General Manager (Consideration & Possible Action)

### **VIII. Old Business**

- A. Memorandum titled “Draft 2018-2019 Budget”, dated May 30, 2018, Pg 35  
presented by Bill Quesnel, General Manager (Consideration & Possible  
Action)
- B. Memorandum titled “Update on District Website Rebuild”, dated Pg 52  
May 31, 2018, presented by Bill Quesnel, General Manager (Consideration  
& Possible Action)

### **IX. Administration (Consideration & Possible Action)**

- A. Follow-Up Items from the May 11, 2018 Board Meeting Pg 54
- B. Status of Action Items remaining as of the April 2018 Board Meeting Pg 55

### **X. Adjournment**

\* Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

\*\* Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

**NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting.**

**Correspondence**

**Next Meeting: Friday July 13, 2018 at 6:00 pm**