

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728-1039
(530) 426-7800
Facsimile (530) 426-1120

AGENDA REGULAR MEETING

6:00 PM FRIDAY – April 13, 2018 District Office, Soda Springs, California

I. **Open Meeting**

A. Roll Call (Action)

II. **Public Forum*** (Comments regarding items not on the agenda)

III. **Approve Agenda** (Action)

IV. **Public Comments** (Agenda item comments received after the agenda was posted)

V. **Operations**

A. Operations Report presented by Bill Quesnel, General Manager Pg 1
(Consideration & Possible Action)

VI. **Consent Items Calendar**** (Action)

A. Minutes for the March 9, 2018, Board Meeting Pg 8
B. March 2018 Check Register, with Director's Payroll Detail Pg 16
C. Financial Reports Month ending March 31, 2018 (Review)
 • Operating Expenses Budget vs Actual (Month & Year) Pg 19
 • Capital Expenses Budget vs Actual (Year to Date) Pg 22
 • Cash Flow Forecast – One Year Pg 23
 • Cash Flow Forecast – Five Year Pg 24
D. Disbursements Requiring Board Approval Pg 25
E. March 31, 2018 Balance Sheet Pg 33

VII. **New Business**

A. Memorandum titled "Proposed 2018-2019 Budget", dated April 5, 2018, Pg 36
presented by Bill Quesnel, General Manager (Consideration & Possible
Action)

- B. Memorandum titled “Request for Waiver”, dated April 6, 2018, presented by Anna Nickerson, Financial Consultant (Consideration & Possible Action) Pg 49

VIII. Old Business

- A. Memorandum titled “Heating Oil Tank Fuel Tank Update” dated April 4, 2018, presented by Bill Quesnel General Manager (Consideration & Possible Action). Pg 51
- B. Memorandum titled “Proposal for District Website Services”, dated April 4, 2018, presented by Bill Quesnel General Manager (Consideration & Possible Action). Pg 53

IX. Administration (Consideration & Possible Action)

- A. Follow-Up Items from the March 9, 2018 Board Meeting Pg 56
- B. Status of Action Items remaining as of the April 2018 Board Meeting Pg 57

X. Adjournment

* Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

** Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting.

Correspondence

Next Meeting: **Friday May 11, 2018 at 6:00 pm**